

# THE FAIRGROUNDS: POLISHING A JEWEL OF OUR COUNTY



*Photo: Plumas Sierra County Fair Entrance*

April 3, 2026



PLUMAS COUNTY

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2025-2026 CIVIL GRAND JURY

## About the Plumas County Civil Grand Jury

The Plumas County Civil Grand Jury (PCCGJ) is an independent body of volunteers that serves as a government oversight panel for a one-year term. Each PCCGJ determines which departments, agencies, or officials within Plumas County it will investigate. In addition, private citizens may submit written complaints for consideration; however, investigations are conducted at the discretion of the Jury. The PCCGJ does not investigate disputes between private parties, criminal matters, or issues outside its jurisdiction.

In reports made available to the public, the PCCGJ presents findings and recommendations based on its investigations. To preserve confidentiality and comply with state law, reports do not identify individuals by name, and information obtained from interviews conducted by the PCCGJ is not disclosed.

The PCCGJ is composed of 11 residents of Plumas County who are impaneled by the Superior Court. Under California law, Civil Grand Jury service is open to individuals who are United States citizens, at least 18 years of age, of sound judgment and good character, and who possess sufficient knowledge of the English language.

### 2025-2026 Civil Grand Jurors

Leslie Elliott (*Foreperson, Secretary*)

Cynthia Lusk

Phillip Schneider (*Foreperson Pro Tem*)

Kathryn Osher

Janis Davies (*Parliamentarian*)

Derek Twitchell

Dana Bourgoine

Kodie Vielbig

Erica Bryant

Bil Yahner

Emanuel DaSilva

## **SUMMARY**

The Plumas County Fairgrounds serves as a multi-use facility for the community. It is often recognized as a "Jewel of Plumas County" due to its beauty and versatility in hosting and supporting various organizations, clubs, and individual activities. In addition, county, state, and federal agencies utilize the facility as a training ground, storage area, staging site, fire camp, and evacuation center in times of crisis. The annual Plumas Sierra County Fair, held in July, is also hosted at this location.

The facility is wholly owned by Plumas County and is operated under the Fair Department, which reports directly to the Board of Supervisors (BOS). With the current Director of Fair and Fairground Events planning to retire in 2026, the 2025-2026 Plumas County Civil Grand Jury (PCCGJ) elected to investigate the facility's management and operations. The purpose of the investigation was to understand the needs of the facility and identify areas of improvement. This review describes the PCCGJ's findings and recommendations.

## **BACKGROUND**

The location of the Plumas County Fairgrounds was established in the 1940s on land formerly known as Rockwell Park in East Quincy. The Fairgrounds slowly evolved into what we see today with many of the existing structures built in the late 1950s and early 1960s.

Fairgrounds operations are overseen by the Director of Fair and Fairground Events with support from the Building/Grounds Maintenance Supervisor and seasonal workers. Funding for the Fairgrounds comes from the County Budget, California Department of Food and Agriculture, and revenues generated from rentals, RV and boat storage, and events held at the Fairgrounds.

## **METHODOLOGY**

The PCCGJ utilized observation, interviews, and research to ensure the accuracy of its findings. Members of the PCCGJ conducted tours of the Fairgrounds to corroborate information obtained from interviews and to gain first-hand knowledge of the operations and physical condition of the facilities.

*The Plumas County Civil Grand Jury extends its gratitude to the numerous individuals who contributed to this investigation.*

# DISCUSSION

## Fairgrounds Facilities and Assets

The Plumas County Fairgrounds encompasses approximately 62 acres of multi-use space. It includes event-friendly buildings, livestock facilities, a grandstand, a horse arena, and on-site camping facilities. Key buildings available for rent include the following:

- Tulsa Scott Pavilion, a 250-person capacity event space with an adjacent commercial kitchen
- Mineral Building, a meeting space suitable for up to 100 people
- Serpilio Hall, primarily used for trade shows and sporting activities
- Art Barn, which provides space for exhibitions and off-season rental storage.



*(left) Serpilio Hall (center) Mineral Building (right) Art Barn  
Images courtesy of the Plumas Sierra County Fair website*

Several outdoor areas are available for use throughout the year. The grandstands have been used for concerts and dirt track racing in the past. A horse arena hosts rodeos, horse shows, riding clubs, and other equestrian events. Livestock facilities include barns and pens used by the Feather River College (FRC) Rodeo, FRC Equine Studies Program, 4H, and Future Farmers of America (FFA) in the summer, and converted to RV and boat storage rentals during the winter. The campground facilities are available during special events or by group reservation. All of these facilities and assets are available for rental throughout the year. They are regularly used as venues for local organizations and training activities, and have hosted several high-profile events, including the Plumas Sierra County Fair each July.

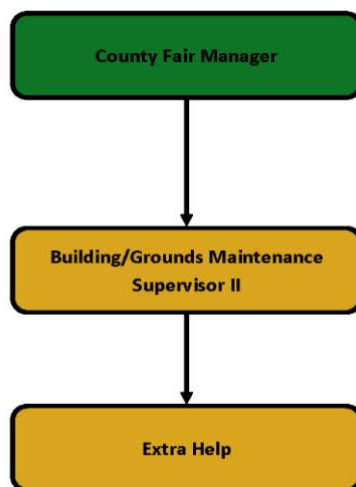


*(left) Grandstand area (center) livestock barns (right) lower campground  
Images courtesy of the Plumas Sierra County Fair website and PCCGJ*

## Staffing and Resources

The Plumas County Fairgrounds is staffed by two full-time employees (FTEs), one salaried and one hourly, according to the [FY 2025-2026 budget](#) (see bibliography item #3). Together, these full-time employees receive a total of \$232,416 in annual wages, reflected under line item 51000 - Regular Wages. In addition, the Fairgrounds relies on seasonal workers (listed as Extra Help in the budget book) to assist during the summer months, with \$100,000 budgeted under Line item 51020 - Other Wages. During the Fair itself, these positions are supplemented by volunteers who are not compensated.

Total Salaries and Benefits are budgeted at \$473,385 for FY 2025-2026, which is more than half of the Fairgrounds' operating budget.



Fair Department organizational chart courtesy of Plumas County Budget Book FY 25-26

In previous years, additional full-time positions were included in staffing, such as a Fiscal Coordinator to assist the Director of Fair and Fairground Events and an additional Maintenance Worker to support the upkeep and repair of the Fairgrounds. In approximately 2013, due to fiscal constraints, these positions were no longer funded. In the absence of these positions, the Director of Fair and Fairground Events and the Building/Grounds Maintenance Supervisor have assumed responsibilities outside of their job descriptions. As a result, both employees have worked a significant amount of overtime, particularly during the summer events season when they may work six or seven days per week for eight or more hours per day.

## Fairgrounds Operations/Oversight

The Plumas County Director of Fair and Fairground Events, who reports directly to the Board of Supervisors, carries an extensive list of responsibilities. One major responsibility is planning, organizing, and overseeing the annual Fair. Duties include managing fiduciary transactions such as budgeting, tracking revenue, and negotiating contracts with vendors, service providers, and entertainment providers. The position also promotes the Fair and the Fairgrounds for year-round use through advertising, seeking additional events, and engaging the local community. In support of the Fair and other events, the Director of Fair and Fairground Events oversees facility setup and breakdown, ensures compliance with state and county safety guidelines and performs all fiscal operations. The role further includes oversight of maintenance of the entire Fairgrounds, as well as the hiring, training, and supervision of employees, including the Building/Grounds Maintenance Supervisor, other staff, and volunteers.

The Building/Grounds Maintenance Supervisor reports to the Director of Fair and Fairground Events and is responsible for maintaining the grounds and buildings and providing custodial services. Duties include inspecting facilities and identifying needed repairs related to construction, plumbing, electrical, and HVAC systems, while addressing issues to ensure compliance with applicable standards and safety guidelines. The Supervisor also prepares facilities for events and ensures proper setup. Additional responsibilities include maintaining inventory of supplies and equipment necessary for the upkeep of the Fairgrounds and its buildings, as well as overseeing outside contractors hired for major repairs and facility upgrades.

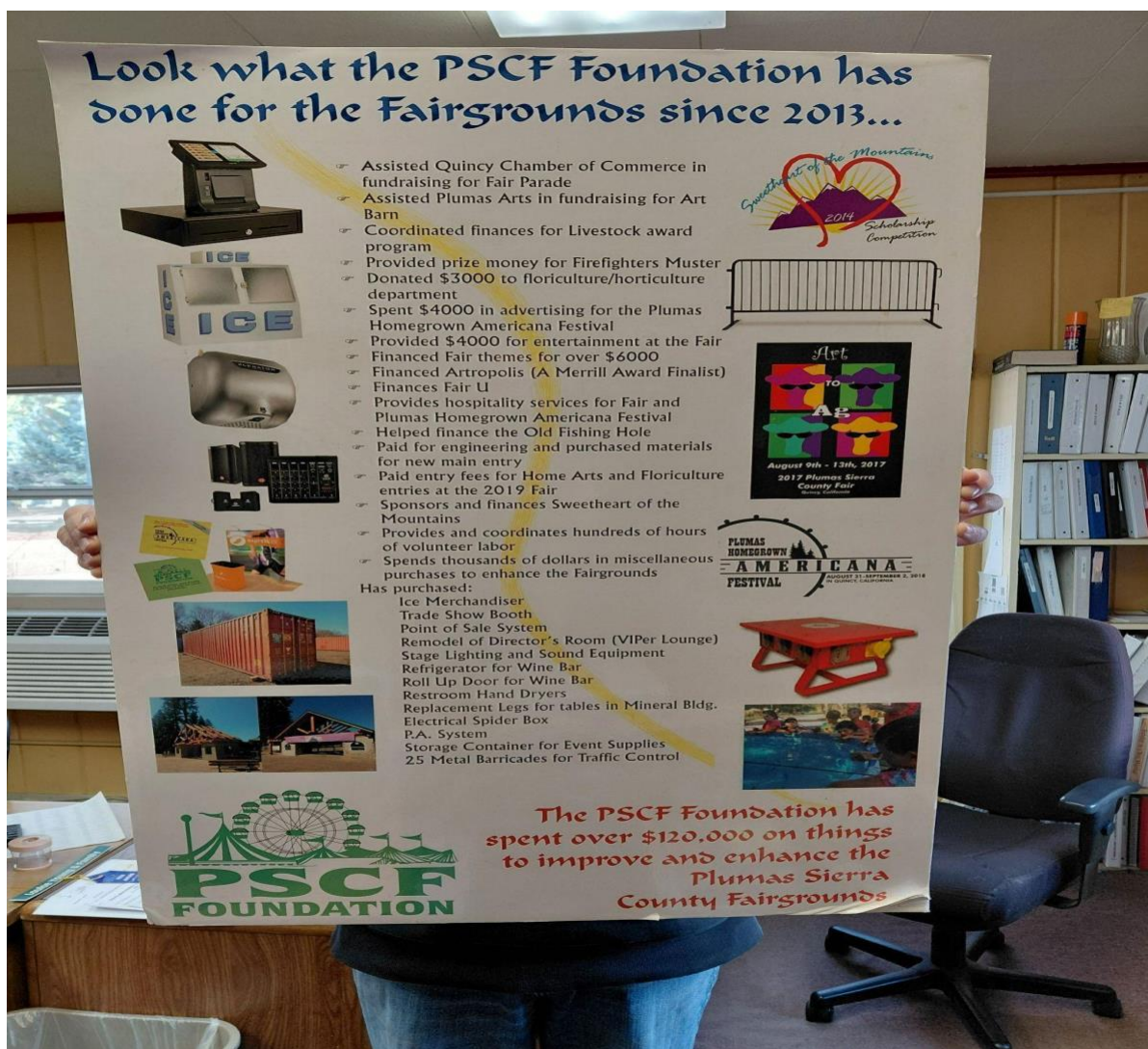
## Fairgrounds/Fair Funding

Revenues for the Fairgrounds come from a variety of sources and have remained consistent over the last three budget years following COVID, averaging \$436,477. An exception appears in FY 2025-26 with a \$598,999 transfer-in listed under line item 48000. These funds were previously transferred out for the construction of the new jail facility but were returned to the Fairgrounds budget.

In general, revenue totals are not sufficient to cover actual expenses for the Fairgrounds. Over the previous three fiscal years, the Fairgrounds has consistently operated with a deficit averaging

\$338,606 per year. The Grand Jury was informed that these deficits were not taken from the County General Fund but were offset by monies received from the Fairgrounds' use as a fire camp and from COVID-related funding. These funds are now depleted.

Another source of funding, separate from the Fairgrounds/Fair budget, comes from the Plumas Sierra County Fair Foundation (PSCF Foundation) a non-profit organization formed by a group of dedicated individuals who support the Fair. Funds are obtained through membership dues, donations, and fundraising. The Foundation has been instrumental in funding projects that enhance the community's experience and appreciation of the Fair. In collaboration with the Fair Manager and the Building/Grounds Maintenance Supervisor, the PSCF Foundation has made meaningful improvements to the Fairgrounds.



*PSCF Foundation contributions since 2013, courtesy of Plumas County Director of Fair and Fairgorunds Events*

## Fairgrounds Events

The Fairgrounds has a long history hosting events that bring the community together. In the 1980s and 1990s, performers such as Reba McEntire and Johnny Cash drew large audiences. Over the years, the Fairgrounds has hosted logging competitions and boxing matches, and the annual county Fair parade has traveled down Main Street since 1945. The Fairgrounds typically hosts more than 300 events each year. The Feather River College Rodeo is a popular event. Serpilio Hall hosts weekly pickleball games, and during the winter, roller-skating nights provide a fun, family-oriented activity. “Chippers” Christmas light display delights everyone during the holidays.

The Fairgrounds faces several challenges this year. Since COVID, attendance has declined for most events. The High Sierra Music Festival has relocated to a different venue, and the Americana Festival is unlikely to return. Car races have steadily lost support and are discontinued, while many recent attempts to engage audiences have not drawn a crowd nor generated a profit.

Despite these challenges, the Fair continues to draw strong participation and enthusiasm among some groups, particularly 4-H, Future Farmers of America and equine groups. The Fairgrounds also regularly provides meeting space for local organizations and hosts weddings, graduations, and other special events. County, state and federal agencies use the Fairgrounds as a training facility and staging area during emergencies.

## Fair Time

The Director of Fair and Fairground Events plays a pivotal role in organizing the annual Plumas Sierra County Fair. Historically held in August, the Fair was moved to July in 2022 to align with Trinity and Lassen County Fairs, ensuring a carnival provider and facilitating coordinated planning. The Fair is a substantial undertaking that requires months of advance preparation to ensure it operates smoothly. All areas of the Fairgrounds are used during the Fair, from the horse arena to the small animal barns and everywhere in between. Extra help is added during the summer to maintain the Fairgrounds, ensure safety, and address any issues that may occur during the Fair. Local groups, organizations, and individuals volunteer their time and expertise to support the Fair. The Director of Fair and Fairground Events and the Fair Board, a group of volunteers from Plumas and Sierra counties, work together

*Plumas Sierra County Fair 2026 theme  
(Credit: Plumas Sierra County Fair Board)*



to finalize a theme for the Fair and the exhibition schedule. The Fair board also provides volunteers during the Fair.

## Conditions at the Fairgrounds

Conditions of the grounds and structures vary. Many of the buildings constructed in the 1950s and 1960s remain in use and require significant maintenance and repairs. The historic schoolhouse needs a new roof. The grandstand is showing partial wood rot, and the irrigation well needs a new tank. The administration building and its generator require updates. The horse arena and horse barns need significant improvements. Maintenance is performed by the singular Building/Grounds Maintenance Supervisor, whose limited budget makes addressing large projects challenging. The PCCGJ discovered that formal preventive maintenance logs and a comprehensive list of capital improvement needs are not maintained.

Several refurbished buildings are standout features of the Fairgrounds. The Mineral Building is carpeted and cozy with a large stone fireplace. The Tulsa Scott building has large, bright windows and boasts a commercial kitchen. Serpilio Hall is sturdy and well-suited for large gatherings. Recently rebuilt, the entrance to the Fairgrounds looks polished and inviting. The pig barns have been improved, and new bathrooms have been installed near the horse arena. Some new generators are available as backup power sources in parts of the Fairgrounds, and improvements to the lower campground make it an attractive offering.

In general, the Fairgrounds is well kept and with thoughtful improvements could truly shine as a “Jewel of Plumas County”. The PCCGJ learned that some historic structures are under the control of the Plumas County Museum rather than the Fair Department, and the Administration Building is managed by County Facility Services.

## Use as an Evacuation Facility and Fire Camp

The Fairgrounds has been designated as an evacuation center under the Office of Emergency Services, [Emergency Operation Plan 2020](#), Annex B: Mass Care and Shelter. With this designation, the Fairgrounds can shelter people as well as large and small animals during forced evacuations and natural disasters. Shelter operations are managed by the Plumas County Department of Social Services in coordination with the Plumas County Sheriff’s Office and the Plumas County Office of Emergency Services. The Plumas County Agricultural Department, under the authority of the Plumas County Animal Control Department, provides support for housing large and small animals at the Fairgrounds. The facility has been used several times in recent years for this purpose, most notably during the 2021 Dixie Fire. In fact, long after the conclusion of the fire, animals were abandoned which required volunteers to care for them until adoptive homes were found. This underscores the need for the horse barns to be restored to safe and good working order. New legislation, CA [AB 478](#) (the FOUND Act), signed into law in

October 2025 and effective January 1, 2026, will affect fairgrounds operations related to the rescue, sheltering, and release of domestic and farm animals during emergencies.

Historically, the Fairgrounds has been used as a fire camp, as well as a hub for fire suppression efforts. This role continues today. During the devastating 2021 Dixie Fire, the annual County Fair was canceled to accommodate a large fire camp and incident command post that housed thousands of firefighters for months. Again in 2024, during the Gold Complex Fire, the Fairgrounds hosted the Forest Service as it monitored lightning fires in Eastern Plumas County. The Fairgrounds received significant compensation from state and federal agencies for this use and have been operating on these funds for a few years. This funding is now depleted.

## The Horse Arena and Horse Barns

In 1997, a Memorandum of Understanding (MOU) was signed between Plumas County and the equestrian community, outlining the relocation of the horse arena from behind the National Guard Armory to the Fairgrounds (see Appendix A). Initially, the space in front of the grandstands served as the horse arena. However, as major entertainment events were booked, including the High Sierra Music Festival and American Valley Racing, the arena was relocated to a smaller site adjacent to the grandstands. Access to this equestrian center is provided to the residents of Plumas County at no charge but is subject to certain legal considerations including a liability waiver and insurance. The facility has nine horse barns, a holding pen, a warm-up area, and the main arena. The arena is used regularly by several entities, including the FRC Equine Studies Program, FRC Rodeo program, 4-H, FFA, High Mountain Riders, and others. A well-maintained 24-site camping area is located near the horse arena.

Due in significant part to the FRC Equine Studies Program, Plumas County is already well known in the equine community. The horse arena site at the Fairgrounds has potential for additional gatherings and activities; however, several constraints hinder its use. Of particular concern is the Horse Barn complex, constructed in 1958, which shows significant wear and tear including inadequate repairs, broken boards, rotting timbers, and other issues common to aging horse barns. Similar conditions affect the arena where fences, bucking chutes, and adjacent standing areas require extensive repairs to be usable and safe. The floor of the arena is in good condition, having been refurbished following heavy use by fire camp teams. A warm-up area on the south side of the arena has since been washed out by storm damage.

Fairgrounds staff have limited equipment for maintaining the horse arena, and additional equipment is often temporarily provided by local organizations to make the arena usable. The High Mountain Riders, in collaboration with PSCF Foundation, is raising funds to purchase and donate a water truck to the Fairgrounds for arena use.



*(left) damage to horse barn stall entry (center) bucking chutes standing area and fencing (right) damage inside stalls (Images courtesy of PCCGJ)*

## Alternate Sources of Funding

The Fairgrounds and the Plumas Sierra County Fair face significant financial and operational challenges. As noted, the Fairgrounds and Fair are not self-sustaining, with expenditures significantly exceeding revenues. The question remains: what options are available to support the Fairgrounds and provide for its future success?

Community members and local organizations have opportunities to seek additional funding in support of the Fairgrounds and the Horse Arena. Improvements to the equine center could encourage regional and state organizations to host their clinics, training, and events in Plumas County, providing a potential increase in revenue. Additional resources include grants (see Appendix B) and local fundraising efforts. While these are not short-term solutions, they could be realized through the efforts of a dedicated team of stakeholders.

## Future Leadership and Knowledge Concerns

The Fairgrounds relies on experience-based knowledge that has not been fully documented. Without formal records and procedures, there is a risk that the departure of current staff could result in a loss of institutional knowledge, leading to additional training requirements and potential inefficiencies.

## **FINDINGS**

The Plumas County Civil Grand Jury Finds:

**F1.** The Fairgrounds' equine facilities - including the horse barns, arena fencing, bucking chutes and staging areas - are in poor condition, making them unsuitable for effective use by large animals.

**F2.** The lack of a dedicated, maintenance budget line item for the equine area limits repairs and improvements, limiting the number of equine events that could increase revenue for the Fairgrounds and benefit the county's economy.

**F3.** Many areas of the Fairgrounds require repair, maintenance and capital improvements, putting safety at risk, limiting community use, and hindering effective operations.

**F4.** The Building/Grounds Maintenance Supervisor is the only maintenance staff for most of the year, limiting the maintenance projects that can be accomplished.

**F5.** Extra help is hired during the summer and other seasons, but this labor is generally unskilled, limiting the scope of maintenance projects requiring more expertise.

**F6.** The loss of the Fiscal Coordinator position requires the Director of Fair and Fairground Events to perform all associated duties, increasing the risk of accounting irregularities during large events.

**F7.** There is no formal system for monitoring complaints or ensuring compliance for people or groups using the Fairgrounds, resulting in limited transparency, inconsistent follow-up, and reduced accountability.

**F8.** There is no formal system for tracking preventive or corrective maintenance – including projects, labor hours and associated costs – limiting the Fairgrounds' ability to reliably plan, budget, or prioritize repairs, and increasing the risk of equipment failure and unsafe conditions.

## **RECOMMENDATIONS**

The Plumas County Civil Grand Jury recommends:

**R1.** The Board of Supervisors form an ad hoc committee, including stakeholders from the equine community, finance, and facility services, to determine the best approach for improving the Fairgrounds' equine area and to plan funding for improvements. Suggested completion date January 1, 2027.

**R2.** The Board of Supervisors create a shared Fiscal Coordinator position to serve part time at the Fairgrounds and other departments as needed. Suggested completion date July 1, 2027.

**R3.** The Board of Supervisors support the Buildings/Grounds Maintenance Supervisor either by establishing a partnership between the Fairgrounds and County Facility Services or by hiring additional, year-round maintenance workers to assist with Fairgrounds maintenance and projects. Suggested completion date July 1, 2027.

**R4.** The Board of Supervisors direct the Director of Fair and Fairground Events to standardize office and fiscal procedures in accordance with County practices.

1. Implement a formal complaint system to log complaints and their resolution
2. Implement a maintenance project log to track man hours and actual costs of projects and capital improvements
3. Implement a preventive maintenance system to document completion of seasonal maintenance and assist in scheduling of preventive maintenance items.

Suggested implementation date: prior to the 2027 Plumas Sierra County Fair.

## **REQUEST FOR RESPONSES**

### **Required Responses**

Pursuant to Penal Code sections 933 and 933.05, the Plumas County Civil Grand Jury requests responses as follows:

From the Board of Supervisors (BOS)

- Findings 1, 2, 3, 4, 5, 6
- Recommendations 1, 2, 3, 4

### **Invited Responses**

The Plumas County Civil Grand Jury invites responses as follows:

From the Director of Fair and Fairground Events:

- Findings 1, 2, 3, 4, 5, 6, 7, 8
- Recommendation 4

## BIBLIOGRAPHY

1. Plumas Sun article <https://plumassun.org/2025/07/25/plumas-past-sunshine-and-summertime/>
2. Plumas Sierra County Fair Building and Improvements 6/30/2024 (located in the Fair Office)
3. Plumas County Budget Book Fair Department 2025-26 FY  
<https://stories.opengov.com/countyofplumasca/4a119082-9941-41db-9f72-03435a78cbb5/published/zl8xVhuTz?currentPageId=66d8bd2fd4da737bff1650df>
4. Fair Fiscal Coordinator job description  
<https://www.plumascounty.us/DocumentCenter/View/2819>
5. Director of Fair and Fairground Events job description  
<https://plumascounty.us/DocumentCenter/View/52826/Director-of-Fair-and-Fairground-Events-03-2026>
6. Building/Grounds Maintenance Supervisor II job description  
<https://www.plumascounty.us/DocumentCenter/View/2903>
7. PSCF Foundation website <http://www.plumas-sierracountyfair.net/pscf-foundation.html>
8. Chippers Christmas <https://plumascounty.org/things-to-do/events/chippers-christmas-wonderland/>
9. Fair Managers guide book (located in the Fair Office)
10. EOP plan 2020 <https://www.plumascounty.us/DocumentCenter/View/3832>
11. CA AB478 The FOUND Act  
[https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202520260AB478](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202520260AB478)

## APPENDIX A

### MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF PLUMAS AND THE EQUESTRIAN COMMUNITY - 1997

Since 1971 an organized group of horse owners and riders have been allowed to utilize County property in East Quincy, adjacent to the armory, for equestrian activities. The facility was named the "Sallie Alexander Arena". Understandably the users of the arena have assumed that they would be allowed to continue to use the arena for an indefinite period of time. It accommodated their needs and didn't cost the County anything. The arena is immediately adjacent to two Little League ball fields.

The Board of Supervisors in 1996 adopted a long-range strategy plan and theme for the County Fairgrounds to become a regional equestrian facility. The Board of Supervisors committed \$30,000 of seed money for that purpose. Since then, a new facility has been partially developed and is being used by the public. A second arena is needed, but the Little League ball field presently adjacent to the new arena is impeding the further implementation of the plan.

It has been Supervisors Coates' and Bresciani's goal to locate all equestrian activities at the Fairgrounds and consolidate the three Little League fields behind the State of California National Guard Armory in East Quincy, and the full Board agrees.

Initially, the horse owners and riders using the "Sallie Alexander" were concerned about leaving the arena and perhaps being forced to use a new but inferior facility, or even worse, have no facility at all. The intent of Plumas County Horsemen's Association was to ensure a free and open public access arena. The intent of the Board of Supervisors is to provide a free and open public use facility in Plumas County. Over a period of four months, meetings were held between a number of representatives of the Plumas County Horsemen's Association (PCHA) and Supervisors Bresciani and Coates, and trust and understanding was developed. Discretionary monies available to each of these Board Members was pledged to further develop the facility and incorporate many of the PCHA ideas. Ultimately, it became understood that everyone was on the same page and it was agreed to work together on the common goals benefiting both the equestrian and recreation communities.

It is important to the members of the equestrian community to have set forth a memorandum of understanding with the County on this issue. Hence, as evidence of the County's long-term commitment to an equestrian center, the Plumas County Board of Supervisors embraces and approves this MOU.

#### Condition Precedent to Relocation from the Sallie Alexander Arena

The timing for the consolidation of equestrian activities to the Fairgrounds shall depend on the County's installation of a new fence of 233' along what would be the easterly boundary of the equestrian area in order to secure it from the balance of the Fairgrounds. Thereafter, the equestrian activities at the Sallie Alexander will be transferred to, and planned activities will be scheduled through, the Plumas County Fairgrounds. It is agreed that the relocation shall not occur before August 10, 1997.

The Little League ball field immediately adjacent to the equestrian area at the Fairgrounds will be relocated as soon as possible, after the installation of the fence mentioned above, to the area behind the California National Guard Armory abutting the two existing Little League ball fields, and will occupy part or all of the area formally used by PCHA as an arena. The County will immediately undertake to plan and build a second arena at the Fairgrounds where the Little League ball field was located. PCHA members will be invited to participate in the planning.

**Agreement As To Improvements, Use and Rules for the Plumas-Sierra County Equestrian Facility at the Fairgrounds**

1. The equestrian facilities at the Fairgrounds shall be accessible to the general public free of charge, subject to certain rules and the execution of a use agreement and release and waiver of liability agreement for the use of the arena.
2. Individuals using the horse arena shall follow the rules which shall be posted by the County in a conspicuous place.
3. There shall be open gates on Lee Road for entrance to the Fairgrounds at both the north end and the walk-through gate on the south end.
4. The restrooms adjacent to the arena shall be available. The County may elect to lock the restrooms and may charge a reasonable fee and refundable deposit.
5. All participants using the equestrian area shall sign an agreement with the Plumas-Sierra County Fair for the use of the area, including a release and waiver of liability agreement. Spectators are not subject to these required agreements.
6. The County shall post a sign at the facility indicating that each person using the facility must have a valid use agreement and a release and waiver of liability agreements.
7. The County shall determine whether there is need to draft an ordinance for the Board's approval as reinforcement to the rule that one cannot ride at the facility unless there is a signed use agreement and a signed liability waiver.
8. With regard to camping in the equestrian area, only persons using the equestrian center are permitted to camp in the equestrian areas, except for specific dates known to the Fair, i.e., the week of the annual Plumas-Sierra County Fair, the BMW rally, County Picnic, Norton Motorcycle group and two others for a total of six events. Any number beyond six events will require the parties to meet in cooperative fashion and amend this MOU.  
  
The purpose for this rule is to allow the Fair to manage the area so that there are not conflicts, dust, noise, traffic, etc., between folks who may be there for an equestrian event and campers unrelated to the event.
9. The name of the arena at the Fairgrounds will remain generic, such as the "Plumas-Sierra County Equestrian Center".

- No planned equestrian event may be reserved for less than five horses and/or five participants per day.
11. The use of the equestrian center shall be free to the public except for the use of stalls and campsites for which the County may charge a reasonable fee.
  12. A master calendar will be kept at the Fairgrounds on which all events and usages will be scheduled. Priority will be given to those events entered on a first come, first serve basis prior to January 31<sup>st</sup> of each year.
  13. The County and the equestrian community shall keep one another informed of any improvements, expansions, modifications or any other work needed in the arena.
  14. All clubs, groups, organizations and individuals are responsible to keep the area free of litter and shall leave the arena(s) in a condition ready for the next user.
  15. All clubs, groups or organizations using the arena shall provide a \$1,000,000 of comprehensive general liability insurance coverage for their sponsored events. The insurance policy shall contain an endorsement naming the County, its officers, employees, agents and volunteers as additional-named insured with respect to their use of the Plumas-Sierra Fair agencies and facilities, and those endorsements shall be filed with the Fair. The County will be responsible for liability during all other times.
  16. The PCHA desires to dedicate a tree and/or a plaque within the Fairgrounds equestrian area. The specific location of such items will be coordinated with the Fair.
  17. It is agreed that if problems arise and this memorandum of understanding needs to be discussed or amended, the parties will meet in cooperative fashion to resolve the issues and/or development amendments.
  18. If the arena at the Fairgrounds closes or becomes unavailable to the general public, the County will work with the equestrian community to find another location. The arena fencing currently at the Fairgrounds provided by Supervisor Bresciani is transferable to that new location.
  19. The PCHA will be informed prior to the old Sallie Alexander being dismantled and prepared for a Little League baseball field.

The agreement for the use of the horse arena and equestrian area, and the waiver of liability agreement are attached and included by reference in the MOU.

Signed and Agreed to this 17 day of June, 1997.

PLUMAS COUNTY:

Phillip A. Busciani  
Chair, Plumas County Board  
of Supervisors

PLUMAS-SIERRA COUNTY FAIR:

Mark [Signature]  
Fair Manager

PLUMAS COUNTY  
HORSEMEN'S ASSOCIATION:

Rosmani [Signature]  
PCHA Co-Chair

## **APPENDIX B**

### Funding Sources and Grants (selected grants):

California Grants Portal ([www.Grants.ca.gov](http://www.Grants.ca.gov))

Community Facilities Direct Loan & Grant Program (<https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program>)

County Fairground Improvement Grant (<https://www.compeer.com/investing-in-rural-communities/giving-back/grants/county-fair-facility-grant>)

Ford Family Foundation Grants (<https://www.tfff.org/grants/eligibility/>)

CDFA grants (<https://www.cdfa.ca.gov/FairsAndExpositions/fcrp/>)