



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 12/15/2020	(3) CONTACT/PHONE Morgan Torell/(805) 781-5011	
(4) SUBJECT Request to approve the recommended responses to the 2019-20 Grand Jury report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities"; and forward to the Presiding Judge of the Superior Court by December 20, 2020. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1. Adopt as the County's response to the referenced Grand Jury report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities" the responses prepared by the Board of Supervisors to Recommendations 3 and 4; and 2. Direct the Clerk to forward the approved responses to the Presiding Judge of the San Luis Obispo Superior Court and the Grand Jury by December 20, 2020; and 3. Receive and file responses from the Sheriff-Coroner to the San Luis Obispo Grand Jury's 2019-20 report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities."			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT ☒ Consent ☐ Presentation ☐ Hearing (Time Est. _____) ☐ Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS ☐ Resolutions ☐ Contracts ☐ Ordinances ☒ N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: ☐ 4/5th's Vote Required ☒ N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY ☒ N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office			
(18) SUPERVISOR DISTRICT(S) All Districts			



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Morgan Torell, Administrative Analyst
Wade Horton, County Administrative Officer

DATE: 12/15/2020

SUBJECT: Request to approve the recommended responses to the 2019-20 Grand Jury report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities"; and forward to the Presiding Judge of the Superior Court by December 20, 2020. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Adopt as the County's response to the referenced Grand Jury report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities" the responses prepared by the Board of Supervisors to Recommendations 3 and 4; and
2. Direct the Clerk to forward the approved responses to the Presiding Judge of the San Luis Obispo Superior Court and the Grand Jury by December 20, 2020; and
3. Receive and file responses from the Sheriff-Coroner to the San Luis Obispo Grand Jury's 2019-20 report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities."

DISCUSSION

On October 20, 2020 the San Luis Obispo Grand Jury issued a report titled "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities." The report is a review of detention facilities in San Luis Obispo County, and includes inspection of the Sheriff-Coroner's Facility, Sheriff's crime laboratory, County Jail, Juvenile Hall, the Psychiatric Health Facility (PHF), city and county holding facilities, and the California Men's Colony State Prison (CMC). The Grand Jury includes two findings related to the County Jail (Findings 3 and 4), one finding/commendation related to the Coroner's facility (Finding 6), and two recommendations (Recommendations 3 and 4) related to the Sheriff-Coroner's facility. The Board and the Sheriff-Coroner are required to respond to Recommendations 3 and 4. Other findings and recommendations in the report are related to the California Men's Colony State Prison.

Under California Penal Code Section 933, the County must provide comments to the Presiding Judge no later than 90 days after the Grand Jury submits a final report. The responses from the Board are due to the Presiding Judge by December 20, 2020 as requested in the Grand Jury report. Elected officials, including the Sheriff, must respond within 60 days and may respond directly to the Presiding Judge and the Grand Jury, which the Sheriff has done.

Grand Jury Recommendations 3 and 4 and Board Responses:

Recommendation 3: Plans for additional space should be developed to expand the working area.

Response: *The Board adopts the Sheriff-Coroner's response.*

Recommendation 4: Coroner's records should be digitized to save space.

Response: *The Board adopts the Sheriff-Coroner's response.*

Responses from the Sheriff-Coroner:

Recommendation 3: Plans for additional space should be developed to expand the working area.

Response: *Will not be implemented, at this time. The Sheriff's Office has developed a plan and would like to add additional space. Once the space becomes available and the budget supports the expansion, the Sheriff's Office will implement a plan.*

Recommendation 4: Coroner's records should be digitized to save space.

Response: *Will not be implemented, at this time. Coroner case files are retained in paper form at the coroner's office for approximately one year. During that time, the file can be updated with additional information as it becomes available. Once the coroner's case is completed clerical staff scan the files into Laserfiche to create an electronic database and the written case file is transferred to a permanent storage facility located offsite. Maintaining the original coroner's case file is important as documents, photographs, or other evidentiary items may be needed in the future to settle legal questions about a decedent's identity or the circumstances of their death.*

OTHER AGENCY INVOLVEMENT/IMPACT

The Board drafted the recommended responses to the Grand Jury report.

FINANCIAL CONSIDERATIONS

Costs for preparing this response are included in current department budgets.

RESULTS

This response meets the legal requirements and time frames for responding to a Grand Jury report under California Penal Code Section 933.

ATTACHMENTS

1. 2019-20 Grand Jury Report: "Inspection Report for San Luis Obispo County Law Enforcement and Detention Facilities"
2. Responses from the Sheriff-Coroner