

PLACER COUNTY GRAND JURY

RESPONSES TO THE 2020-2021 FINAL REPORT



STATE OF
CALIFORNIA

December 22, 2021



PLACER COUNTY GRAND JURY

Mailing Address: 11532 B Ave., Auburn, CA 95603
Phone: (530) 886-5200
Email: info@placergrandjury.org

December 22, 2021

The Honorable Alan V. Pineschi
Presiding Judge, Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

The Honorable Suzanne Gazzaniga
Advising Judge, Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

And Citizens of Placer County

Subject: Responses to the 2020-2021 Placer County Grand Jury Final Report

Dear Judge Pineschi, Judge Gazzaniga, and Citizens of Placer County:

The 2021-2022 Placer County Grand Jury has received and reviewed the responses to the 2020-2021 Grand Jury Final Report.

All the responses received by the grand jury since the final report's release date on June 16, 2021 have been assembled and published in this response report. While not all responses adhere to the legal requirements of California Penal Code § 933.05, they are being published as received by the Placer County Grand Jury.

The report is being published primarily in electronic form and is available on the Placer County Superior Court's website at: <http://www.placer.courts.ca.gov/general-grandjury-reports-2020-2021.shtml>. Hard copies of the report are being distributed only upon request from the Placer County Grand Jury at info@placergrandjury.org. Please include your contact name, title, agency name, department name, and complete mailing address.

Sincerely,

Lorena Sims, Foreperson
2021-2022 Placer County Grand Jury

INTRODUCTION

The Placer County Grand Jury Final Report for 2020-2021 was published in June 2021. A copy of the report can be found on the superior court's web site at:

<http://www.placer.courts.ca.gov/general-grandjury-reports-2020-2021.shtml>.

Penal Code § 933.05 spells out the State law regarding responses to the grand jury including the timeframe in which a recommendation will be implemented and if the respondent agrees with the findings.

Government offices, agencies, and local entities cited in the Final Report for a response are required to respond to the Final Report within 60 days (elected officials who head county agencies) or 90 days (governing bodies of public agencies).

This report contains all the responses received. There are no outstanding responses.

The current Placer County Grand Jury would like to thank the 2020-2021 jury for their efforts in producing a Final Report considering the pandemic that occurred during their term. In addition, the current jury would like to thank The Honorable Alan Pineschi, Presiding Judge, The Honorable Suzanne Gazzaniga, Advising Judge, Senior Deputy County Counsel Renju Jacob, and Shane Campbell-Kaslin, our office manager, for their ongoing support.

2020-2021 Grand Jury Members

Walter Moore - Foreperson

Mark Brown	Barbara Ferguson	Marti Fischer
Craig Hollyfield	Scott Johnson	Sue Kukrall
Philip McAvoy	Dane Medina	Skip Michael
Chuck Rose	Lorena Sims	Suezy Tucker
Charles Vega	James Viele	Jill Voorhies
Sharon Watson-Hamilton	Andrew Waldrop	Norma Worley

CALIFORNIA PENAL CODE
Code § 933.05

- (a) For purposes of subdivision (b) of Penal Code § 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:
 - (1) The respondent agrees with the finding.
 - (2) The respondent disagrees wholly or partially with the finding; in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefore.
- (b) For purposes of subdivision (b) of Penal Code § 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:
 - (1) The recommendation has been implemented, with a summary regarding the implemented action.
 - (2) The recommendation has not yet been implemented, but will be implemented in the future, *with a timeframe for implementation*.
 - (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.
 - (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation, therefore.
- (c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision-making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.
- (d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.
- (e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

Table of Contents

Final Report Summaries and Responses

**Independent Special Districts and the
Local Agency Formation Commission** **1**

Summary of Findings and Recommendations

Respondents:

Ed Snider, Chairperson, Alta Fire Protection District
Gordon Ainsleigh, Chairperson, Auburn Area Recreation & Park District
Nancy Hagman, President, Colfax Cemetery District
Mark Bell, President, Foresthill Public Utility District
Max Bailey, President, Heather Glen Community Services District
Shirley Gibbs, President, Lincoln Cemetery #1 District
Robert Weygandt, Chairperson, Placer County LAFCo
Derek D'Amour, Chairperson, Meadow Vista County Water District
David Wiltsee, President, Midway Heights County Water District
William Kahrl, Chairperson, Newcastle Fire Protection District
Warren Brown, President, Northstar Community Services District
Cheryl Hotaling, Chairperson, Penryn Fire Protection District
Claudia Smith, Chairperson, Placer County Resource Conservation District
Joshua Alpine, Chairperson, Placer County Water Agency
Peter Hills, President, Placer Hills Fire Protection District
Peter Gilbert, President, Placer Mosquito & Vector Control District
Dan Stockton, President, Sierra Lakes County Water District
Gary Grenfell, President, South Placer Fire Protection District
Gail Scoville, President, Tahoe City Public Utility District
Meredith Rosenberg, Chairperson, Tahoe City Cemetery District
Alyce Wong, Chairperson, Tahoe Forest Hospital District
Teresa O'Dette, President, Tahoe-Truckee Airport District
Carl Ribaud, President, Tahoe Resource Conservation District
Dale Cox, President, Tahoe-Truckee Sanitation Agency
Jim Henderson, President, Talmont Resort Improvement District

**Lack of Communication and Transparency in
Housing the Homeless of Placer County** **65**

Summary of Findings and Recommendations

Respondent:

Dr. Robert Oldham, Director, Placer County Health and Human Services

Lincoln Regional Airport **75**

Summary of Findings and Recommendations

Respondents:

Jennifer Hanson, City Manager, City of Lincoln

Public Libraries of Placer County: A Resource for All **83**

Summary of Findings and Recommendations

Respondents:

Robert Weygandt, Chairperson, Placer County Board of Supervisors
Mary George, Director of Library Services, Placer County Library
Kathy Barsotti, Manager, City of Roseville Parks, Recreation & Libraries
Sarah Comstock, Library Director, Loomis Library and Community Learning Center
Kathryn Hunt, Director of Library Services, Lincoln Public Library

**Placer County Juvenile Detention Facility
Annual Inspection Report 2020-2021** **99**

Summary of Findings and Recommendations

Respondents:

Robert Weygandt, Chairperson, Placer County Board of Supervisors

**Placer County Jails and Holding Facilities
Inspection Report 2020-2021** **101**

Summary of Findings and Recommendations

Respondents:

Jake Chatters, Court Administrative Officer, Placer County Superior Court
Todd Leopold, County Executive Officer, Placer County Executive Office
Robert Weygandt, Chairperson, Placer County Board of Supervisors

**Preparedness of Placer County for the
November 2020 General Election
(Original Publication Date: September 30, 2020)** **109**

Summary of Findings and Recommendations

Respondents:

Ryan Ronco, Placer County Clerk-Recorder-Registrar of Voters

**Continuity and Accountability
Review of Placer County Grand Jury
Reports for 2019-2020** **127**

Summary of Findings and Recommendations

Respondents:

Dereck Counter, Board President, Rocklin Unified School District
Sheriff Devon Bell, Placer County Sheriff's Office
Robert Weygandt, Chairperson, Placer County Board of Supervisors
Rochelle Baiocchi, Board President, Alta-Dutch Flat School District
Robert Kanngiesser, Board President, Bowman Charter School District

Independent Special Districts and the Local Agency Formation Commission

Final Report Pages 17-46

California enacted Assembly Bill 2257, codified in California Government Code § 54954.2, requiring all legislative bodies, such as city councils, special districts, school districts, and boards of supervisors, to have a prominent direct link to their agenda on their website's homepage. Included in the bill were other specific requirements which became mandatory after January 1, 2019.

In September 2018, California Senate Bill 929 was passed. This bill also updated some requirements for special districts and took effect on January 1, 2020. This law requires that absent a resolution declaring hardship every independent special district "shall maintain an Internet Web site" that "shall clearly list contact information for the independent special district."

The grand jury investigated the special districts within the county for compliance with these laws. This report excludes any joint power authority located in, or associated with, Placer County as well as dependent special districts, non-profit, or County Service Area districts. For this report, the grand jury investigated only the thirty-eight independent special districts.

The grand jury found three districts did not have a website and one non-active district also did not have a website. California SB 929 went into effect on January 1, 2020 requiring each special district to have a website. Of the remaining thirty-four, only fourteen (41%) of the special districts were fully compliant as of March 2021. The grand jury recommends the non-compliant special districts update their websites to be in compliance with the law.

Findings

The grand jury found:

- F1: Alpine Spring County Water, Auburn Cemetery, Auburn Valley Community Services, Christian Valley Park Community District Services, Donner Summit Public Utility, Foresthill Fire Protection, McKinney Water, Newcastle-Rocklin-Gold Hill Cemetery, North Tahoe Fire Protection, North Tahoe Public Utility, Olympic Valley Public Service, Roseville Cemetery, South Placer Municipal Utility, and Tahoe Resource Conservation Districts are in full compliance with AB 2257 and SB 929.
- F2: Heather Glen Community Services, Tahoe Forest Hospital, and Tahoe City Cemetery Districts do not have websites. They are non-compliant with both AB 2257 and SB 929.
- F3: Three districts, Colfax Cemetery, Penryn Fire Protection, and Talmont Resort Improvement Districts are non-compliant with AB 2257. They do not have a prominent, direct link to their current agenda; agendas are not searchable or downloadable.

- F4: Alta Fire Protection, Auburn Area Recreation & Park, Foresthill Public Utility, Lincoln Cemetery #1, Meadow Vista County Water, Midway Heights County Water, Newcastle Fire Protection, Northstar Community Services, Penryn Fire Protection, Placer County Resource Conservation, Placer County Water Agency, Placer Hills Fire Protection, Placer Mosquito & Vector Control, Sierra Lakes County Water, South Placer Fire Protection, Suburban Pines Community Services, Tahoe City Public Utility, Tahoe-Truckee Airport, Tahoe-Truckee Sanitation, and Talmont Resort Improvement Districts do not have a prominent, direct link to the current agenda on the home page of their website.
- F5: The LAFCo website, which is hosted by Placer County, is difficult to locate. Placer County LAFCo does not have an independent website.
- F6: A lack of consistency in independent special district websites makes locating similar information difficult and time consuming for the user.
- F7: Placer County LAFCo does not have an up-to-date listing of the independent special districts with contact information.
- F8: Suburban Pines Community Services District is a non-active district.
- F9: Placer County LAFCo does not keep records of the ethics training, completed by board members of the districts they oversee.
- F10: Colfax Cemetery, South Placer Fire Protection, and Tahoe Resource Conservation District websites do not comply with SB 929.

Recommendations

The grand jury recommends:

- R1: By September 1, 2021, Heather Glen Community Services, Tahoe Forest Hospital, and Tahoe City Cemetery Districts create websites to be compliant with AB 2257 and SB 929.
- R2: By September 1, 2021, Colfax Cemetery, Penryn Fire Protection, and Talmont Resort Improvement Districts update their website so they have a prominent, direct link to the current agenda and the agenda is searchable and downloadable to be compliant with AB 2257.
- R3: By September 1, 2021, Alta Fire Protection, Auburn Area Recreation & Park, Foresthill Public Utility, Lincoln Cemetery #1, Meadow Vista County Water, Midway Heights County Water, Newcastle Fire Protection, Northstar Community Services, Placer County Resource Conservation, Placer County Water Agency, Placer Hills Fire Protection, Placer Mosquito & Vector Control, Sierra Lakes County Water, South Placer Fire Protection, Tahoe City Public Utility, Tahoe-Truckee Airport, and Tahoe-Truckee Sanitation Districts create a prominent, direct link from their home page to their current agenda as required by AB 2257.

- R4: By September 1, 2021, Placer County LAFCo will establish and manage their own up-to-date website.
- R5: By September 1, 2021, Placer County LAFCo will establish and manage their own up-to-date website.
- R6: By September 1, 2021, Placer County LAFCo will establish a plan for each independent special district to update their contact and board information on a yearly basis each January, beginning in January 2022. The document with the information will be placed on the LAFCo website.
- R7: By September 1, 2021, Placer County LAFCo will take the necessary steps to dissolve Suburban Pines Community Services District and incorporate the maintenance of the six fire hydrants to another entity.
- R8: By September 1, 2021, Placer County LAFCo will establish and maintain a list of the ethics training completed by each independent special district board member.
- R9: By September 1, 2021, Colfax Cemetery District will add contact information to its website to be compliant with SB 929.
- R10: By September 1, 2021, South Placer Fire Protection District will add a contact email address to its website to be compliant with SB 929.
- R11: By September 1, 2021, Tahoe Resource Conservation District will list their board members on its website.

Request for Response

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests a response from the following:

	<u>Recommendations</u>	<u>Response</u>
	<u>Requiring Response</u>	<u>Due Date</u>
Ed Snider Chairperson Alta Fire Protection District P.O. Box 847 Alta, CA 95701	R3	September 1, 2021
Gordon Ainsleigh Chairperson Auburn Area Recreation & Park District 471 Maidu Dr #200 Auburn, CA 95603	R3	September 1, 2021

Nancy Hagman President Colfax Cemetery District P.O. Box 231 Colfax, CA 95713	R2, R9	September 1, 2021
Mark Bell President Foresthill Public Utility District P.O. Box 266 Foresthill, CA 95631	R3	September 1, 2021
Max Bailey President Heather Glen Community Services District P.O. Box 715 Applegate, CA 95703	R1	September 1, 2021
Shirley Gibbs President Lincoln Cemetery #1 District P.O. Box 546 Lincoln, CA 95648	R3	September 1, 2021
Robert Weygandt Chairperson Placer County LAFCo 110 Maple St Auburn, CA 95603	R4, R5, R6, R7, R8	September 1, 2021
Derek D'Amour Chairperson Meadow Vista County Water District P.O. Box 278 Meadow Vista, CA 95722	R3	September 1, 2021
David Wiltsee President Midway Heights County Water District P.O. Box 596 Meadow Vista, CA 95722	R3	September 1, 2021
William Kahrl Chairperson Newcastle Fire Protection District P.O. Box 262 Newcastle, CA 95658	R3	September 1, 2021

Warren Brown President Northstar Community Services District 15615 Kent Dr Truckee, CA 96161	R3	September 1, 2021
Cheryl Hotaling Chairperson Penryn Fire Protection District 7206 Church St Penryn, CA 95663	R2	September 1, 2021
Claudia Smith Chairperson Placer County Resource Conservation District 281 Nevada St Auburn, CA 95603	R3	September 1, 2021
Joshua Alpine Chairperson Placer County Water Agency P.O. Box 6570 Auburn, CA 95603	R3	September 1, 2021
Peter Hills President Placer Hills Fire Protection District P.O. Box 350 Meadow Vista, CA 95722	R3	September 1, 2021
Peter Gilbert President Placer Mosquito & Vector Control District 2021 Opportunity Dr Roseville, CA 95678	R3	September 1, 2021
Dan Stockton President Sierra Lakes County Water District P.O. Box 1039 Soda Springs, CA 95728	R3	September 1, 2021
Gary Grenfell President South Placer Fire Protection District 6900 Eureka Rd Granite Bay, CA 95746	R3, R10	September 1, 2021

Gail Scoville President Tahoe City Public Utility District P.O. Box 5249 Tahoe City, CA 96145	R3	September 1, 2021
Meredith Rosenberg Chairperson Tahoe City Cemetery District P.O. Box 1528 Tahoe City, CA 96145	R1	September 1, 2021
Alyce Wong Chairperson Tahoe Forest Hospital District 1012 Pine Ave Truckee, CA 96160	R1	September 1, 2021
Teresa O'Dette President Tahoe-Truckee Airport District 10356 Truckee Airport Rd Truckee, CA 96161	R3	September 1, 2021
Carl Ribaud President Tahoe Resource Conservation District 870 Emerald Bay Rd Suite 108 South Lake Tahoe, CA 96150	R11	September 1, 2021
Dale Cox President Tahoe-Truckee Sanitation Agency 13720 Butterfield Dr Truckee, CA 96161	R3	September 1, 2021
Jim Henderson President Talmont Resort Improvement District P.O. Box 1294 Tahoe City, CA 96145	R2	September 1, 2021

Alta Fire Protection District

RECEIVED

Response to Grand Jury Report Form

AUG 16 2021

PLACER COUNTY
GRAND JURY
FORMATION COMMISSION

Report Title: Grand Jury 2020-2021 - INDEPENDENT SPECIAL DISTRICTS & LOCAL AGENCY FORMATION COMMISSION
Report Date: 8/19/2021
Response By: 9/1/2021 Title: DISTRICT CLERK

FINDINGS

- I (we) agree with the findings, numbered: R3.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 8/10/2021 Signed: [Signature]

Number of pages attached 1.

REPORT TITLE: Grand Jury 2020-2021 Final Report – Independent Special Districts and the Local Agency Formation Commission

REPORT DATE: August 9, 2021

RESPONSE BY: September 1, 2021

TITLE: District Clerk

FINDINGS: We agree with the findings, numbered: **R3**

RECOMMENDATIONS: **R3** have been implemented.

Alta Fire Protection District has taken the necessary actions to become complaint with SB929 and AB2257. As of July 1, 2021, AFD has created a prominent, direct link on their website's home page to the current Agenda. The Agenda is in PDF downloadable format.

Sincerely,

Lori DeCaro ~ District Clerk ~ Alta Fire Protection District

Auburn Area Recreation & Park District



PLACER COUNTY GRAND JURY

Phone: (530) 886-5200
Mailing Address:

FAX: (530) 886-5201
11532 B Avenue, Auburn, CA 95603

October 4, 2021

RECEIVED

OCT 18 2021

**PLACER COUNTY
GRAND JURY**

Gordon Ainsleigh, Chairperson
Auburn Area Recreation and Park District
471 Maidu Drive #200
Auburn, CA 95603

Subject: Response to: Placer County Grand Jury 2020-2021 Final Report

Dear Mr. Ainsleigh,

The 2020-2021 Placer County Grand Jury issued their Final Report on June 16, 2021. Based on the timeframes defined in California Penal Code §933(c), responses to this report were due on the following dates:

- For Elected Officials and Agency Heads: September 1, 2021
- For Public or Agency Governing Bodies: October 1, 2021

While compiling the response report, it was noted that your response to the above referenced report had not yet been received. This letter is a reminder that the response is now overdue. We trust that you are finalizing your response and will submit it shortly.

The Grand Jury thanks you for your cooperation and attention to this matter.

Sincerely,

Lorena Sims, Foreperson,
2021-2022 Placer County Grand Jury

Don't you take phone messages?
Look: I received your letter on
a Tuesday and contacted our
chief administrator, Kahl Muscott.
He said it might take a while because
our website manager was very busy.
I told him ^{to tell her that I} I'd like it done by the
Board Meeting on the following
Thursday at 6 PM. ^(2 days hence) Kahl contacted
me Wednesday afternoon or Thursday
morning to tell me the correction
had been made. I phoned you
then and left a message detailing
these events and noting that you
had contacted the right person
to get things done quickly. Surely
you would approve of a 2-day
response time! Check our ARD website
for the correct LINK soon if there
is a problem. (2 days preferred) Gordy

Colfax Cemetery District

RECEIVED

JUL 01 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: COLFAX CEMETERY DISTRICT
Report Date: June 30, 2021
Response By: Nancy Hagman Title: Trustee / Chair of the Board

FINDINGS

- I (we) disagree wholly with the findings, numbered: F 3 & F 10
> See below. <<

RECOMMENDATIONS

- Recommendations numbered R 2 & R 9 will not be implemented because they are not reasonable.

First: the web site listed in the document "Independent Special Districts" for Colfax Cemetery District is not a web site - but an informational page located on the Placer County official web site. We have no control of this site. We do not have a web site.

Second: the district has passed a resolution, claiming a hardship exemption for AB 2257 and SB 929. For the following reasons.

- Lack of computer equipment
- Lack of trained staff to use computer equipment
- Lack of access to broadband Internet
- Insufficient staff to maintain a website
- Inadequate financial resources

Date: June 30, 2021

Signed: _____



Number of pages attached: 0

Foresthill Public Utility District

Response to Grand Jury Report Form

RECEIVED

JUL 16 2021

PLACER COUNTY
GRAND JURY

Report Title: GRAND JURY 2020-2021 FINAL REPORT

Report Date: JUNE 11, 2021

Response By: HENRY A. WHITE

Title: GENERAL MANAGER

FINDINGS

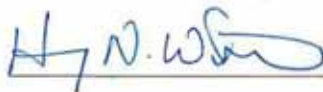
- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

A PROMINENT DIRECT LINK FROM THE HOME PAGE TO THE CURRENT AGENDA HAS BEEN CREATED

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.) ✓
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7/13/2021

Signed: 

Number of pages attached 0.

Heather Glen Community Services District

*cc: Walter
Moore*

HEATHER GLEN COMMUNITY SERVICES DISTRICT

RECEIVED

OCT 26 2021

**PLACER COUNTY
GRAND JURY**

Website:
www.HGCSD.net

Office: (530) 836-5261
Email: HeatherGlenCSD@gmail.com

Mail:
P. O. Box 715
Applegate, CA 95703

October 22, 2021

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P. O. Box 619072
Roseville, CA. 95661

**Re: Grand Jury Final Report June 16, 2021
Independent Special Districts and the LAFCO**

Dear Sir,

I am writing to you in the absence of Max Bailey, President of the Heather Glen Community Services District (HGCSD), or (the "District."). I am Board Secretary of the District and have witnessed the following events.

When the District received original notification of the Grand Jury's Final Report, the Board of Directors immediately set out to create a website for the District that met the criteria laid out in the Final Report. They requested proposals from various website designers, evaluated alternatives for web hosting as well as website maintenance, and proceeded to comply. The site was created, was live and fully operational the week of August 23, 2021.

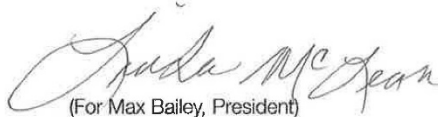
I apologize for the delay in returning the Response form, Max Bailey has been unavailable for some time due to illness. I made a naive assumption he would return to duties any day and continued to delay sending you the confirmation of compliance.

Unfortunately, Mr. Bailey has now been admitted to Sutter Roseville Hospital, and it is unclear exactly when he will return.

The address of the website is www.HGCSD.net. Attached are various screenshots showing that one can easily obtain (a) HGCSD contact information, (b) the names of the current board members, (c) the agendas and location of any scheduled board meetings, and (d) the Minutes and Resolutions that resulted from those meetings. We will continue to add documentation to the website and to consistently post the Agenda of any upcoming board meeting at least 72 hours in advance.

We hope the Grand Jury will be pleased with the outcome of their study. We expect Max Bailey will be in full health and back to work very soon. However, feel free to contact me any time if I can provide information or be of assistance.

Sincerely yours,



(For Max Bailey, President)

Linda McLean

Board Secretary

HEATHER GLEN COMMUNITY SERVICES DISTRICT

cc: Lorena Sims, Foreperson
2021-2022 Placer County Grand Jury

Response to Grand Jury Report Form

Report Title: Independent Special Districts and the LAFCO
Report Date: June 16, 2021
Response By: Max Bailey Title: President

FINDINGS

- I (we) agree with the findings, numbered: F2.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

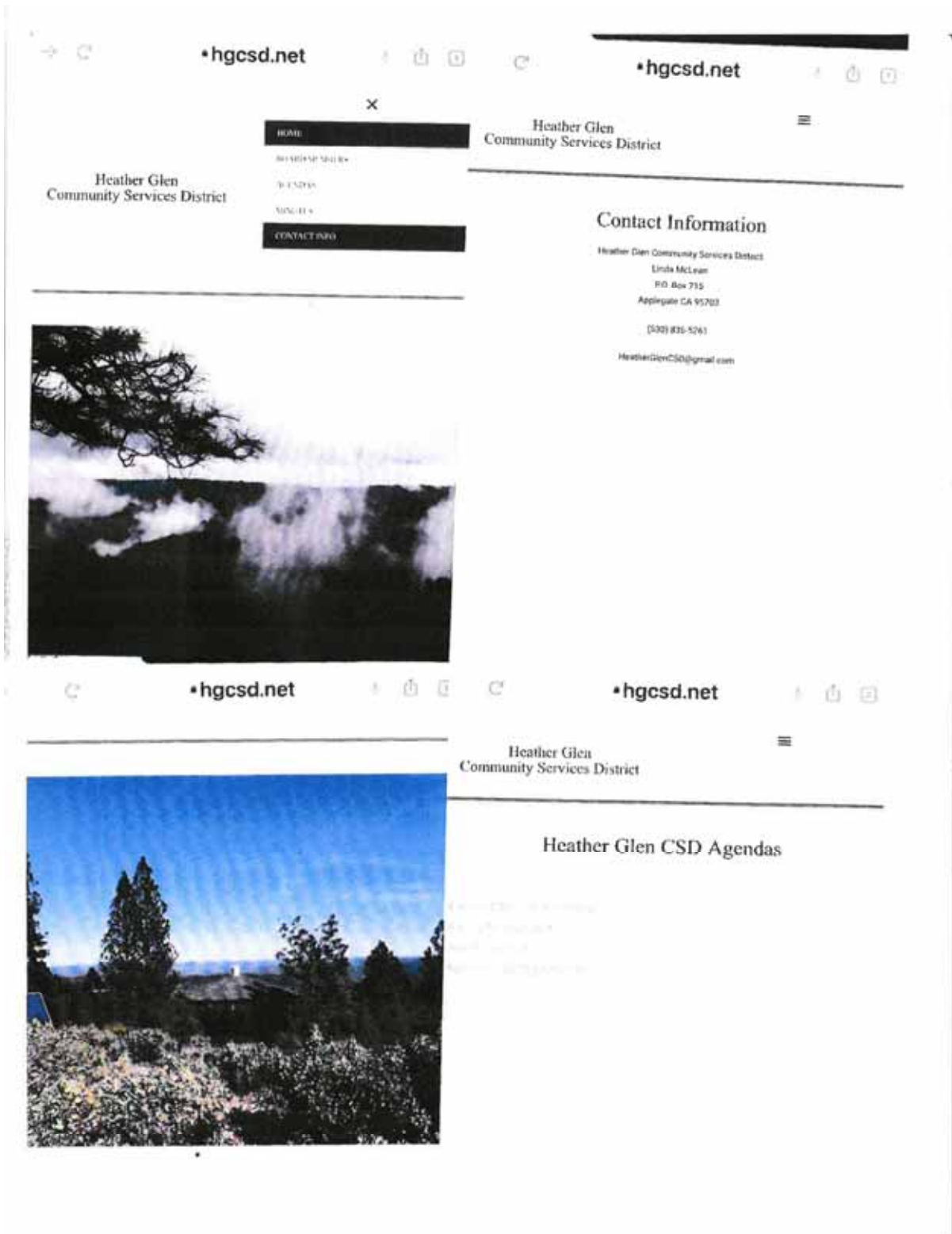
RECOMMENDATIONS

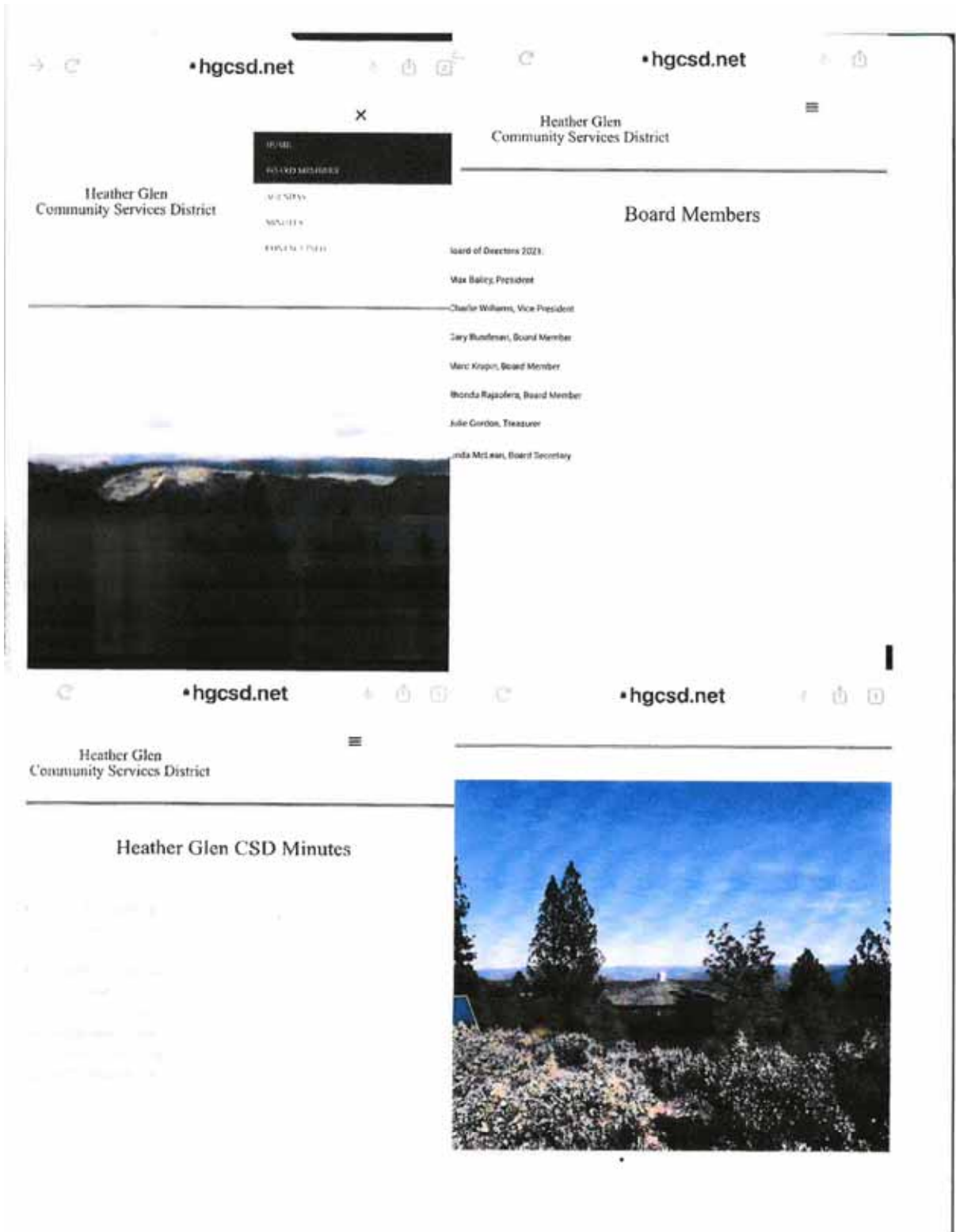
- Recommendations numbered R1 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: September 1, 2021 Signed: _____

Number of pages attached 1.

Max Bailey
By: *Lynda McLean*
Board Secretary





Lincoln Cemetery #1 District

RECEIVED

JUN 25 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Independent Special Districts and the Local Agency
Formation Commission

Report Date: June 11, 2021

Response By: Shirley Gibb Title: Chairperson - Lincoln Cemetery #1
(Placer County Cemetery Dist)

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
A prominent, direct link from homepage to current agenda has been created.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 6/21/21

Signed: Shirley B. Gibb

Number of pages attached _____

Placer County LAFCo

RECEIVED

August 11, 2021
Item No. 9


OCT 07 2021

PLACER COUNTY
GRAND JURY

**PLACER COUNTY
LOCAL AGENCY FORMATION COMMISSION**

110 Maple Street, Suite 110, Auburn California 95603 530-889-4097 FAX: 530-886-4671
Email: lafco@placer.ca.gov

STAFF REPORT

DATE: July 29, 2021
TO: Chair Alpine, Commissioners Alvord, Gustafson, Kahrl, Patterson, Rohan, Weygandt. Alternate Commissioners Holmes, Lomen, Stephens, Starsky
FROM: Kris Berry, AICP, Executive Officer 
SUBJECT: Commission response to 2020-2021 Grand Jury Report

RECOMMENDATION:

It is recommended that the Commission consider the attached draft response to the 2021 Grand Jury Report and direct the Executive Officer to send a final response approved by the Commission to the Grand Jury before September 1, 2020.

DISCUSSION

Each year the Placer County Grand Jury investigates several government agencies and departments. One of the issues the Grand Jury investigated in their 2020-2021 report was Independent Special Districts and the Local Agency Formation Commission. This portion of the Report is attached as Exhibit A. The proposed required responses are attached as Exhibit B. The Grand Jury Report primarily focused on deficiencies in the websites of various special districts and LAFCo. It also addressed the issue of ethics training for the special districts.

The Grand Jury was concerned with whether the districts were maintaining their websites in compliance with the Brown Act and the requirement that an agenda be easily retrievable, downloadable, searchable and indexable (§ 54954). In addition, information on meeting the ethics requirements of each agency (§ 53235) was included in their review.

The Grand Jury also looked at Placer LAFCO's website and requested information about several other items. They discussed the funding of LAFCO, Municipal Service Reviews and the general history and purpose of LAFCO. Below, I have attempted to address each key issue discussed regarding LAFCO and LAFCO processes. Since the Grand Jury will be receiving responses from each agency of concern, we have limited discussion to issues related specifically to LAFCO.

Local Agency Formation Commission (LAFCO)

This section gives a brief synopsis of the history of LAFCO, the funding sources for LAFCO, and the Municipal Review Process. There is a general statement of dissolution of districts not being common for Placer County. To clarify, when there is an opportunity for merger, consolidation or dissolution of a district, and there are clear indications that it is warranted or the community would greatly benefit from such an action, or if the district is no longer performing the functions for which it is responsible, then it may make sense to look at these options. However, the only identified dissolution currently necessary is the Suburban Pines CSD, discussed below.

Suburban Pines Community Services District

Suburban Pines CSD is a district charged with the maintenance of six fire hydrants. When the Mid-County Water Municipal Service Review recommended the dissolution of the district, the Board of the District agreed. However, staff over the years has attempted to find an agency willing to take on the responsibilities of the district, which is located near the Town of Colfax. To date, staff has been unsuccessful in finding an agency willing to accept these hydrants. Staff is currently in the process of once more contacting the Placer County Water Agency and Cal Fire to determine if they are willing to assume this obligation. The Town of Colfax could also assume this responsibility under a service agreement. The district has over \$75,000 in the County Treasury. The district does not meet the definition of an inactive district allowing for a streamlined dissolution process.

LAFCO Website

Staff has an updated version of the Local Agency Directory in final review. This was able to be done by the hiring of a temporary clerk for the past few months. It should be in place on the website prior to the LAFCO Commission meeting.

The website is indeed imbedded with the county's website, and LAFCO has had little control over the design of the site. Staff agrees that it might be appropriate for LAFCO to operate and maintain its own website. Staff is recommending that the Executive Officer research potential independent web designers and consider proposals to prepare and maintain a new website separate from the County.

Municipal Service Reviews

Staff was not aware that some of the links to the Municipal Service Reviews were not working. Staff is in the process of correcting these issues. Although some of our MSR's are old and should be reviewed to determine if an update is necessary, there have been some important MSR's prepared since 2016, most notably the Tahoe/Mart's Valley Municipal Service Review and the West Slope Fire Review. Although the website indicates "Draft" status, the vast majority of these MSR's had no changes between the Draft MSR and the Final MSR. To clarify this, the resolution of approval of all MSR's will be included along with the MSR's, and the wording will be corrected to indicate Final MSR status. The statement in the Grand Jury Report that LAFCo is required to complete a yearly MSR report for some of the districts is incorrect. However, staff agrees that the website needs to be updated to

include proper links to the MSRs and many of the MSRs need to be reviewed to determine if an update is necessary.

Grand Jury Report Conclusion

The Grand Jury is concerned with Placer LAFCO's Local Agency directory. Generally, this directory has been updated on a continual basis as staff was aware of changes, and regularly on a biannual basis our Administrative Technician would send out requests to all agencies for an update. Although we were in the process of actively updating the directory, this was not reflected in the directory on the website. LAFCO does not maintain a list of CSA's or JPA's.

In regard to the ethics training records, LAFCO does not contain or maintain records of the independent districts. The affected districts and cities should maintain this information as required. A duplicative record kept by LAFCO is not advisable.

Staff will be posting the current listing of local agencies and upgrading the MSR information as stated previously.

- Exhibit "A" Response to Grand Jury Report
- Exhibit "B" Grand Jury Report
- Exhibit "C" Government Code §56879

EXHIBIT A
RESPONSE TO GRAND JURY REPORT FORM

Report Title: Independent Special Districts and the Local Agency Formation
Commission

Report Date: 2020-2021 Final Report

Response By: Joshua Alpine Title: LAFCO Chair

FINDINGS

- We agree wholly or partially with the findings, numbered: F5, F9
- We disagree wholly or partially with the findings numbered: F7, F8

F5 The LAFCO website, which is hosted by Placer County, is difficult to locate. Placer County LAFCO does not have an independent website.

Response: We agree that the website is hosted by Placer County. We disagree it is difficult to locate. The website is independent, but it is hosted by Placer County.

F7 Placer County LAFCO does not have an up-to-date listing of the independent special districts with contact information.

Response: We agree that the listing of the independent special districts with contact information was not up-to-date. LAFCO staff has recently updated the list of local agency listings.

F8 Suburban Pines Community Services District is a non-active district.

Response: Although the Suburban Pines does not have an active Board of Directors, it is not inactive as defined under Section 56042. It does not qualify as an inactive district by the State Controller's Office or the Cortese-Knox-Hertzberg Reorganization which provides for a streamlined dissolution under the Cortese-Knox-Hertzberg Reorganization Act for inactive districts. Placer LAFCO has not received notice from the State Controller's Office that the district is inactive under Government Code Section 56879.

F9 Placer County LAFCO does not keep records of the ethics training, completed by board members of the districts they oversee.

Response: Placer LAFCo is not required to maintain the ethics training of special district board members. The special districts are responsible for overseeing this responsibility.

RECOMMENATIONS

- Recommendations numbered none *have been* implemented.
- Recommendations numbered none *have not yet been* implemented but will be implemented in the future.
- Recommendations numbered R4, R5, R6, and R7 *require further analysis*.
- Recommendations numbered R8 *will not be* implemented because it is not reasonable.

R4: By September 1, 2021, Placer County LAFCO will establish and manage their own up-to-date website.

Response: Placer LAFCO agrees with the Grand Jury that it should consider this alternative. A quick poll of the LAFCO community showed that most LAFCO's in the state either have staff or outside consultants maintain their website. This alternative would allow greater control by LAFCO and regulation of the content. However, a deadline of September 1, 2021 is an unrealistic expectation. It is recommended that once LAFCO is fully staffed, a plan for implementation of a new website, and selection of a website designer (if needed) be prepared by January 1st, with the goal of possibly implementing a new website by March 1, 2022.

R5: By September 1, 2021, Placer County LAFCO will establish and manage their own up-to-date website.

This recommendation is a duplicate recommendation. Please see response to R4 above.

R6: By September 1, 2021, Placer County LAFCO will establish a plan for each independent special district to update their contact and board information on a yearly basis each January, beginning in January 2022. The document with the information will be placed on the LAFCO website.

Placer LAFCO agrees with the Grand Jury that regular updates should be done on the LAFCO Directory. The Directory was most recently updated in the Spring of this year. Staff is in the process of finalizing the updates and preparing the information for the website.

While LAFCO agrees that regular updates be done, much of the updated information comes throughout the year. If Placer LAFCO does initiate its own website, changing data throughout the year will be simplified.

R7: By September 1, 2021, Placer County LAFCO will take the necessary steps to dissolve Suburban Pines Community Services District and incorporate the maintenance of the six fire hydrants to another entity.

Placer LAFCO should commit to studying the dissolution, and *if appropriate*, take measures to dissolve the district. This small Community Services District (CSD) consists of the maintenance of six fire hydrants, near the Town of Colfax. It appears that over the course of time annexations have occurred to the Town of Colfax, shrinking this CSD in size to its current size. The district cannot be dissolved without a successor agency willing to maintain these hydrants. In previous years, Staff has discussed the possibility of PCWA, Cal Fire (under County Contract) or the Town of Colfax with out of service extension to assume this responsibility. At the time, there was not an agency willing to take on the responsibility of the hydrants (as of last check, the water system serving these hydrants was PCWA and the hydrants themselves were maintained by Cal Fire). The district has approximately \$75,782 of unrestricted cash in the County Treasury. By September 1, 2021, staff will contact each of these agencies to determine if they are willing to consider annexation or provision of service to this area. However, if an agency agrees, initiation of the application and determination of the appropriate agency to take over service and conducting the hearings will take some time. Until an agency is identified that is willing to assume this responsibility, it is difficult to estimate a time frame for dissolution.

R8: by September 1, 2021, Placer County LAFCO will establish and maintain a list of the ethics training completed by each independent special district board member.

Each local agency defined under AB1234 (Ethics Training) is required to maintain the records of their local agency officials. Requiring LAFCO to maintain a duplicative list is not a productive use of staff time and increases the risk of inconsistent information. Due to the staffing levels of LAFCO and the duplicative nature of this recommendation, this would be an unreasonable and wasteful use of staff time.

Date: August 11, 2021

Signed: _____

Number of pages attached _____

Info

From: Michelle McIntyre <mmcintyre@placer.ca.gov>
Sent: Thursday, October 7, 2021 10:53 AM
To: Info
Subject: Placer LAFCO's Response to the Grand Jury 2020-2021 Report
Attachments: Grand Jury Response Adopted by LAFCO Aug 11, 2021.pdf

Hello:

My name is Michelle McIntyre and I am the new Executive Officer for Placer LAFCO. I received a letter from Foreperson Lorena Sims dated October 4, 2021 indicating the Grand Jury has not received a response from LAFCO to the Final 2020-2021 Final Report.

The LAFCO Commission approved a response to the Grand Jury on August 11, 2021 which should have been submitted by the Commission's staff to the Grand Jury. I apologize for our tardiness. Attached is the staff report and the response that was approved by the Commission without changes.

Sincerely,
Michelle McIntyre, MPA
Placer LAFCO Executive Officer
(530) 889-4014
mmcintyre@placer.ca.gov

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by **Mimecast Ltd**, an innovator in Software as a Service (SaaS) for business. Providing a **safer** and **more useful** place for your human generated data. Specializing in; Security, archiving and compliance. To find out more [Click Here](#).

Meadow Vista County Water District

RECEIVED

JUN 22 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Independent Special Districts and the Local Agency Formation Commission

Report Date: June 16, 2021

Response By: Derek D'Amour **Title:** Chairman of the Board

FINDINGS

- I (we) agree with the findings, numbered: _____
- I (we) disagree wholly or partially with the findings, numbered: F4.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.) Per legal counsel, although website did not have a "direct" link to current agenda, a link was available on the site. Website was not out of compliance.

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 06/17/2021

Signed: 

Number of pages attached ____.

Midway Heights County Water District

RECEIVED

OCT 13 2021

PLACER COUNTY
GRAND JURY

MIDWAY HEIGHTS COUNTY WATER DISTRICT

PO Box 596, Meadow Vista, CA 95722

July 15, 2021

Hon. Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: Midway Heights County Water District Response to Placer County
Grand Jury Report

Dear Judge Pineschi:

This letter responds to the final report of the Placer County Grand Jury dated June 16, 2021 relating to Midway Heights Water District ("District"). This response constitutes the comments of the District Board of Directors on the Grand Jury's findings and recommendations.

Grand Jury's Findings. There were no findings that required a written response.

Grand Jury's Recommendations. The District responds as follows:

Recommendation No. 3 – The recommendation is that by September 1, 2021, the District "create a prominent direct link from the [District website] homepage to [the District's] current agenda as required by AB 2257."

Response – The District understands and appreciates the Grand Jury's interest in promoting special district transparency and public access to meeting materials. Consistent with this interest, the District operates and maintains a public website, www.mhcwd.org, that includes general District information as well as current and past meeting materials for the District's Board of Directors.

Regarding the Grand Jury's recommendation, as discussed below, the District is presently in compliance with the requirements of AB 2257 and therefore the recommendation will not be implemented because it is not warranted as inconsistent with the manner in which the District has previously determined it is

{00246878.1}

preferable to comply with AB 2257. AB 2257 requires a special district to provide a link to its current agenda in one of two ways. A district must provide a "prominent, direct link" from the homepage of its webpage to either (1) the current agenda or (2) to an integrated agenda management platform, which is an internet website containing a district's agendas and which lists the current agenda first. The direct link to either must not be in a contextual menu. An integrated agenda management platform is defined by AB 2257 to mean "an internet web site of a...special district...dedicated to providing the entirety of the agenda information for the legislative body." The homepage for the District is www.mhcwd.org. From the homepage a prominent, direct link, which is not in a contextual menu, is provided to the webpage www.mhcwd.org/governance, which page provides the District's agendas and lists the current agenda first. This webpage is "an internet site of a...special district...dedicated to providing the entirety of the agenda information for the legislative body," or an integrated agenda management platform as defined by Cal. Gov. Code section 54954.2.

Although the Grand Jury interpreted an integrated agenda management platform to mean an internet platform which is separately hosted from a district's webpage (See Grand Jury's Report, p. 7), that interpretation is not supported by law. AB 2257 does not require that an integrated agenda management platform be separately hosted. As such, the webpage www.mhcwd.org/governance, that is "an internet site of a...special district" that provides the District's agendas and lists the current agenda first, is an integrated agenda management platform that can be accessed by a "prominent, direct link" from the District's homepage, and therefore satisfies the requirements of AB 2257.

Although the District is already in compliance with AB 2257, the District will, for clarity, add a direct link to the latest Agenda on its Home page.

Thank you for the opportunity to comment on the Grand Jury report. Please contact us if you have any questions or if you would like any additional information.

Sincerely,



Digitally signed by Richard James
Goodwin
Date: 2021.07.18 17:42:15 -0700
Adobe Acrobat version: 11.0.23

RICHARD GOODWIN
President, Board of Directors
Midway Heights County Water District

cc: Placer County Board of Supervisors

{00246878.1}

Newcastle Fire Protection District

NEWCASTLE FIRE PROTECTION DISTRICT
Response to Grand Jury Report Form

Report Title: SPECIAL DISTRICTS AND LAFCO
Report Date: 6/11/2021
Response By: IAN GOW Title: FIRE CHIEF

RECEIVED

JUL 30 2021

PLACER COUNTY
GRAND JURY

FINDINGS

- I (we) agree with the findings, numbered: FL4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7/27/21

Signed: _____



Number of pages attached 1

Northstar Community Services District

RECEIVED

OCT 18 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Placer County Grand Jury 2020-2021 Final Report

Report Date: June 16, 2021

Response By: Mike Staudenmayer **Title:** General Manager


FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
- Recommendations numbered _____ require further analysis.
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.

Date: 10-18-21

Signed: _____ 

Number of pages attached ____.

Digitally signed by Mike Staudenmayer
DN: cn=Mike Staudenmayer, o=NCSD, ou=NCSD Admin, email=mikes@northstarcsd.org, c=US
Date: 2021.10.18 10:08:34 -07'00'

Penryn Fire Protection District

RECEIVED

Response to Grand Jury Report Form

JUL 30 2021

PLACER COUNTY
GRAND JURY

Report Title: SPECIAL DISTRICTS + LAFCO

Report Date: JUNE 11, 2021

Response By: IAN GOW Title: FIRE CHIEF
PENRYN FIRE PROTECTION DISTRICT

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: F3.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R2 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7/21/2021

Signed: _____



Number of pages attached 1



PENRYN FIRE PROTECTION DISTRICT

PO BOX 219, 7206 CHURCH ST., PENRYN, CA 95663
916-663-3389 FAX 916-663-1262

BOARD OF DIRECTORS

Susan Mahoney
Dennis Bergstrom
Cheryl Hotaireg
Danielle Hardesty
Randy Nuifer

An Organization Committed to Serving the Community of the Penryn Fire Protection District

July 21, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Special Districts Website compliance

Findings:

Penryn Fire District Board agreed with finding number F4.

Penryn Fire District Board disagreed partially with finding number F3. Penryn Fire Protection District did not have the agenda posted on the Home page of the website with the direct link to the agenda. All Public Documents are on a contextual menu that includes Agendas, Minutes, Board Packets, Budgets and Audits, and Other Documents. All documents on this contextual menu are searchable using the search on the page-on-the page function in all browsers. Each file is also downloadable as pdf files.

Respectfully:

Penryn Fire Protection District Board of Directors

Placer County Resource Conservation District

RECEIVED

AUG 31 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Independent Special Districts & the Local Agency Formation Commission
Report Date: June 16, 2021
Response By: Claudia Smith Title: Board Chair

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 8/25/2021 Signed: Claudia J Smith

Number of pages attached 1.



Helping people help the land since 1946.

August 27, 2021

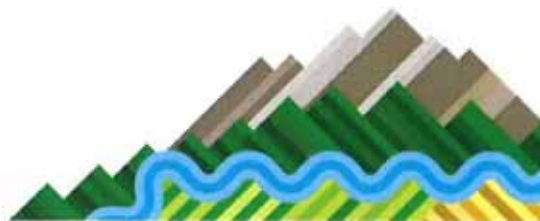
Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Placer County Grand Jury 2020-2021 Report – Independent Special Districts and the Local Agency Formation Commission

Summary statement regarding implemented actions:

Recommendation R3 has been implemented as of August 24, 2021. A prominent, direct link to the current agenda has been added to the Placer County Resource Conservation Districts website in compliance with AB 2257.

281 Nevada St. | Auburn, CA 95603
(530) 390-6680 | www.placerRCD.org



Placer County Water Agency

Placer County Grand Jury

2020-2021 Final Report

RESPONSE TO GRAND JURY REPORT FORM

Report Title: 2020-2021 Final Report
Report Date: June 16, 2021
Response By: Andrew Fecko Title: General Manager

FINDINGS

- I (we) agree with the findings, numbered: _____
- I (we) disagree wholly or partially with the findings, numbered:
F4.

(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered _____ *have been implemented.*
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ *have not yet been implemented but will be implemented in the future.*
(Per Penal Code § 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ *require further analysis.*
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered R3 *will not be implemented because they are not warranted or are not reasonable.*
(Describe here or attach an explanation.)

Date: 6/25/2021 Signed: 

Number of pages attached 1

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JUL 01 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report by Placer County Water Agency

FINDINGS (F4):

Placer County Water Agency does not have a prominent, direct link to the current agenda on the home page of its website.

Response from Placer County Water Agency

An exception to the direct link requirement is provided in Assembly Bill 2257 for public entities which have an integrated agenda management platform. Placer County Water Agency (Agency) uses NovusAgenda as its agenda management platform. A prominently displayed direct link on the Agency's website home page takes the person directly to the NovusAgenda platform which hosts the Agency's agendas. The current agenda is the first agenda available, followed by prior agendas. The website of the Placer County Water Agency does comply with the requirements of AB 2257.

RECOMMENDATIONS (R3):

The grand jury recommends that by September 1, 2021, the Placer County Water Agency shall create a prominent, direct link from its home page to its current agenda as required by AB 2257.

Response from Placer County Water Agency

Recommendation R3 will not be implemented because Placer County Water Agency meets the online agenda posting requirements in AB 2257 by providing a prominently displayed direct link to its integrated agenda management platform.

Placer Hills Fire Protection District

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JUL 30 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: INDEPENDENT SPECIAL DISTRICTS + LAFCO

Report Date: JUNE 11, 2021

Response By: JAN GOW Title: FIRE CHIEF

PLACER HILLS FIRE PROTECTION DISTRICT

FINDINGS

- I (we) agree with the findings, numbered: F4
- I (we) disagree wholly or partially with the findings, numbered: _____
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 6/24/2021

Signed: _____



Number of pages attached 0

Placer Mosquito & Vector Control District



RECEIVED

JUN 21 2021

PLACER COUNTY
GRAND JURY

2021 Opportunity Drive
Roseville, CA 95678

main office (916) 380-5444

toll free (888) 768-2343

fax (916) 380-5455

www.placermosquito.org

Response to Grand Jury Report Form

Report Title: **Independent Special Districts and the Local Agency Formation Commission**

Report Date: **June 16, 2021**

Response By: **Joel Buettner**

Title: **District General Manager**

FINDINGS

- We agree with the findings, numbered: **F4**

With regard to the specific definition of "Prominent Direct Link" used by the Grand Jury to evaluate compliance with AB 2257, the Placer Mosquito and Vector Control District agrees with finding numbered F4.

RECCOMENDATIONS

- Recommendation numbered R3 has been implemented:

To comply with the Grand Jury's interpretation of "Prominent Direct Link", the Placer Mosquito and Vector Control District has implemented the following effective 6/14/2021:

- 1) On the District's website's home page, the bar containing the main buttons was moved higher up in the page,
- 2) The prominent button that was previously labeled "Board Meeting Agendas" was relabeled to "Most Recent Board Meeting Agenda" which now links directly to the most recent board agenda in PDF format.

While this was a seemingly small change, to make this new process work, we have had to assign additional duties to our PIO/web administrator to update the code in the link each time a new agenda is posted. Previously, the board secretary was able to simply post the agenda file.

This link may be viewed at placermosquito.org.

Date: 6/15/2021

Signed: Joel Buettner

Number of pages attached 2.

BOARD OF TRUSTEES

Peter Gilbert City of Lincoln • Merry Holliday-Hanson Placer County • Russ Kelley Town of Loomis
• Will Stockwin City of Colfax • Ross Hutchings City of Roseville • Jill Gayaldo City of Rocklin • Sandra Amara City of Auburn

Sierra Lakes County Water District

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office
P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

RECEIVED

AUG 03 2021

**PLACER COUNTY
GRAND JURY**

Administrative & Billing Office
P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

July 30, 2021

Walter Moore, Foreperson
2020-2021 Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603


Re: Grand Jury 2020-2021 Final Report – Independent Special Districts
and the Local Agency Formation Commission

To whom it may concern,

Enclosed is Sierra Lakes County Water District's "Response to Grand Jury Report Form"
and "Statement of Implemented Actions" showing the addition of "Important Community Links"
to the District's website slc wd.org.

Please let me know if you have any questions.

Thank you.



Anna Nickerson
Financial Consultant

**BOARD OF DIRECTORS: ~ Dan Stockton, President ~ Bob McCormick, Vice President ~
~ Director Karen Heald, ~ Director Michael Lindquist, ~ Director Jon Harvey ~**

Response to Grand Jury Report Form

Report Title: Independent Special Districts and 4th Floor
Report Date: June 16, 2021 Agency Formation Commission
Response By: Dan Stockton Title: Board President

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7-21-2021 Signed: Dan L Stockton

Number of pages attached 1.

SIERRA LAKES COUNTY WATER DISTRICT
P.O. Box 1039
Soda Springs, CA 95728
(530) 426-7800
Fax: (530) 426-1120
Website: slcwd.org

Statement of Implemented Actions

TO: Placer County Grand Jury
FROM: Dan Stockton, President
RE: Implemented Action – Grand Jury 2020-2021 Final Report – Independent Special Districts and Local Agency Formation Commission
DATE: July 12, 2018

In response to Recommendation R3 made in the subject report, the Board of Directors, at its July 9, 2021, Regular Meeting, approved the addition of a “Important Community Links” box on the District’s slcwd.org website.



South Placer Fire Protection District

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JUL 18 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Grand JURY 2020-2021 Final Report
Independent special DISTRICTS and the Local Agency
Report Date: _____ Formation Commission
Response By: Gregory Grenfell Title: BOARD president

FINDINGS

- I (we) agree with the findings, numbered: R3/R10
- I (we) disagree wholly or partially with the findings, numbered: _____
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 R10 have been implemented. compliance with 58929 prominent direct Link
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: July 8, 2021 Signed: Gregory Grenfell

Number of pages attached _____

Both recommendations have been addressed and implemented by the South Placer Fire District. www.southplacerfire.org

Tahoe City Public Utility District



TAHOE CITY PUBLIC UTILITY DISTRICT

BOARD OF DIRECTORS

Gail Scoville
John Pang
Dan Wilkins
Judy Friedman
Ellie Beals

GENERAL MANAGER

Sean Barclay

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JUL 23 2021

**PLACER COUNTY
GRAND JURY**

July 16, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

To Whom It May Concern:

Enclosed you will find the Tahoe City Public Utility District's response to the Placer County Grand Jury Report "Independent Special Districts and the Local Agency Formation Commission" dated 2020-2021. The District implemented recommendation R3 outlined in the Report.

Sincerely,

Terri Viehmann
District Clerk

Enclosure

Response to Grand Jury Report Form

Report Title: Independent Special Districts and the Local Agency Formation Commission
Report Date: 2020-2021
Response By: Terri Viehmann Title: District Clerk

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7/16/2021

Signed: 
Gail Scoville, Board President

Number of pages attached 2



TAHOE CITY PUBLIC UTILITY DISTRICT
Summary Statement Regarding Implemented Actions
Attachment to Response to Grand Jury Report Form
Independent Special Districts
and the
Local Agency Formation Commission
2020-2021

The Tahoe City Public Utility District (District) has implemented Recommendation R3. Apparently at the time the Grand Jury investigated the District, the District did not have a prominent direct link to the current Board agenda on its primary Internet Web site homepage. The District had discovered that deficiency and corrected it prior to the District's receipt of the Grand Jury Report.

Attached is a screen shot of the top-half of the District's primary Internet Web site homepage. It shows a "button" on the prominent top-half of the District's primary Internet Web site homepage that provides a direct link to the current Board agenda. The button has been tested and is functional. This screen shot documents the correction and compliance with AB 2257.

REVIEW TRACKING:

Submitted By: Sean Barclay
Sean Barclay, General Manager

The Tahoe City Public Utility District installed a "button" on the prominent top-half of the District's primary Internet Web site homepage that provides a direct link to the current Board agenda. The button has been tested and is functional. Below is a screen shot showing the button and documenting the correction and compliance with AB 2257.



(00966015.DOCX 2)

Tahoe City Cemetery District

Placer County Grand Jury

2020-2021 Final Report

RESPONSE TO GRAND JURY REPORT FORM

Report Title: Response to Grand Jury Report for 2020-2021
Report Date: June 16, 2021
Response By: Meredith Rosenberg Title: TCCD chairperson

FINDINGS

- I (we) agree with the findings, numbered: F2 *TCCD does not have staff nor an office. It is too small to have/maintain a website.*
- I (we) disagree wholly or partially with the findings, numbered: _____

(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered _____ *have been implemented.*
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ *have not yet been implemented but will be implemented in the future.*
(Per Penal Code § 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ *require further analysis.*
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered R1 *will not be implemented because they are not warranted or are not reasonable.* *TCCD does not have staff nor an office. It is too small to have/maintain a website.*
(Describe here or attach an explanation.)

Date: 21 October 2021 Signed: Meredith Rosenberg

Number of pages attached _____

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OCT 26 2021

PLACER COUNTY
GRAND JURY

Tahoe Forest Hospital District



RECEIVED

AUG 13 2021

PLACER COUNTY
GRAND JURY

August 4, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Tahoe Forest Health System response to Grand Jury 2020-2021 Final Report – Special Districts and the Local Agency Formation Commission

Grand Jury:

In accordance with California Penal Code 933.05(b) the Tahoe Forest Health System is providing you a signed original copy of our response to the findings in the above captioned Grand Jury Final Report.

Sincerely yours,



Alyce Wong, Chairperson
Tahoe Forest Health System

Cc: Mr. Harry Weis, CEO
Tahoe Forest Health System

Board of Directors
Tahoe Forest Health System

TAHOE FOREST HOSPITAL DISTRICT

Placer County Civil Grand Jury 2020-2021 Final Report

Independent Special Districts and the Local Agency Formation Commission

REPORT DATE: June 11, 2021

RELEASE DATE: June 16, 2021

In accordance with California Penal Code 933.05(b), the Tahoe Forest Hospital District Board of Directors is responding to the Placer County Civil Grand Jury FY 2020/21 Report entitled *Independent Special Districts and the Local Agency Formation Commission*. The responses to findings and recommendations are based on examination of official district records, review of the responses by the District Chief Executive Officer, In-house Counsel and representatives of the Board of Directors and District Staff.

A. RESPONSES TO RECOMMENDATIONS

R1: By September 1, 2021, Heather Glen Community Services, Tahoe Forest Hospital and Tahoe City Cemetery Districts create websites to be compliant with AB 2257 and SB 929.

SB 929:

Recommendation R1 has been implemented:

We disagree with “Findings” (F2, Pg. 27) that the Tahoe Forest Hospital District does not have a website as required by SB 929.

The District currently has, and for many years maintained a robust website. There may be confusion with the use of our legal Dba: “Tahoe Forest Health System” on our website rather than “Tahoe Forest Hospital District”.

For clarity, we have implemented the following changes;

- 1) On the home page, we have added to our address and phone number information the statement “A DBA of Tahoe Forest Hospital District”.**
- 2) Under the “About” and “History” links, we have added “in 1949 the citizens of the Truckee Tahoe region voted to create the Tahoe Forest Hospital District”.**

We agree with the Grand Jury finding on “Appendix 2-SB 929 Compliance Chart” (Pg. 37) that depicts the District in compliance with SB 929 indicating by containment of the Address, Phone Number, Email Address and Board Members of our District on our website.

AB 2257:

Recommendation R1 has been implemented.

We partially agree with the finding that we do not have a “Prominent Direct Link: With one click from the agency’s homepage the current agenda opens up.”

Although we do not use an independent “integrated agenda management platform” (IAMP), our Agendas & Minutes page operates as required by AB 2257’s second option. It is robust and performs as would an IAMP.

- 1) The District has placed prominently on the homepage, a link that with a single click that opens the current agenda. The agenda is:
- **“Downloadable”**: The agenda is downloadable and can be saved to a computer.
 - **“Searchable”**: The agenda document can be searched for specific terms using the search-on-the-page function provided in browsers.
 - **“Indexable”**: Commonly used search engines do respond to a search with the agenda for the District’s Board of Directors.

Date: 8/6/2021

Signed: Alyce Wong
Alyce Wong, Chairperson

Number of Pages attached: 2

Tahoe-Truckee Airport District

Placer County Grand Jury

2020-2021 Final Report

RESPONSE TO GRAND JURY REPORT FORM

Report Title: Independent Special Districts & LaFCO

Report Date: 2020-2021

Response By: 9/1/2021 Title: Prominent Direct Link

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.

(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECEIVED

AUG 23 2021

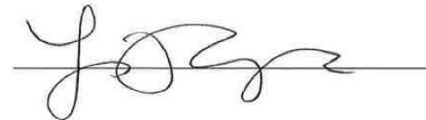
**PLACER COUNTY
GRAND JURY**

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code § 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 8/18/2021

Signed: _____



Number of pages attached 2



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS
DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KAT ROHLF
RICK STEPHENS

August 18, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Placer County Grand Jury:

The Truckee Tahoe Airport District (District) is responding to the Placer County Grand Jury 2020-2021 Final Report, specifically the Independent Special Districts and the Local Agency Formation Commission (LAFco) Report. The report found that the District did not have a "prominent direct link" to its current agenda on the main home page of its website. The District in fact did have a link on the front page of its website, but it may have not been prominent enough to the Grand Jury's eye. Thus, we have reformatted the District's front page with a highlighted yellow box that contains the direct link to our current Board agenda(s) making it easier for the general public to see. A screen shot of our website has been attached to this letter showing that recommendation R3 has been implemented.

Should you have further questions, please do not hesitate to contact me.

Sincerely,

Lauren Tapia, CM, SHRM-CP
Human Resource Manager/District Clerk
Truckee Tahoe Airport District

Phone: 530-587-4119 x 143
Email: Lauren.Tapia@truckeetahoeairport.com

10356 Truckee Airport Road
Truckee, California 96161

www.TruckeeTahoeAirport.com



"Connected by more than a Runway"





Q2 2020 KTRK WEBSITE STATS

Audience Overview

In Q2 we had **14,377** website users, who completed **37,779** sessions and **59,031** page views.
Website traffic "users" were down **1%** from Q2 2019

Where do our website users live?

- | Location | US 12,301 |
|--------------|-----------|
| > California | 7,635 |
| > Nevada | 1,358 |
| > Oregon | 337 |
| > Washington | 279 |
| > Texas | 273 |

What web pages do visitors view?

- | Page | 31,665 |
|---------------------------------------|--------|
| > Webcam | 10,527 |
| > Home Page & Community News | 1,569 |
| > Aviation Fit Procedures & Planning | 804 |
| > Admin - Board meetings | 540 |
| > Aviation - Hangars | 461 |
| > Admin - Doing Business/Construction | |

Before Grand Jury Notice

POPULAR AIRPORT WEB PAGES

- ARRIVAL/DEPARTURE INFO AND MAPS
- AIRFIELD CONSTRUCTION NUMBERS
- AIR TRAFFIC & FLIGHT RESTRICTIONS
- AVIATION FIT PROCEDURES AND PLANNING
- BOARD MEETINGS
- COMMUNITY NEWS
- CONSTRUCTION
- DOING BUSINESS WITH US
- HANGARS
- HOME PAGE
- PERMITS
- TRUCKEE TAHOE AIRPORT DISTRICT
- WEBCAM

TRUCKEE TAHOE AIRPORT DISTRICT | CONNECTED.

AIRPORT COMMUNITY NEWS

COVID-19 Updates

Our Truckee Tahoe Airport team for airport services and flight requests has been working hard to ensure the safety of our staff, our visitors, and our local community. We are currently in a state of "enhanced operations" and we are working to ensure that we are providing the best possible service to our customers. We are also working to ensure that we are providing the best possible service to our customers. We are also working to ensure that we are providing the best possible service to our customers.

[Handwritten signature]

Tahoe Resource Conservation District



TAHOE
RESOURCE CONSERVATION DISTRICT

870 Emerald Bay Road Suite 108, South Lake Tahoe, CA 96150 • 530.543.1501 PH • 530.543.1660 FAX • TahoeRCD.org

July 13, 2021

The Honorable Alan Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

RECEIVED

AUG 06 2021

PLACER COUNTY
GRAND JURY

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Tahoe Resource Conservation District Response to Grand Jury "Review of Placer County Government and Special District/Agency Websites"

Dear Judge Pineschi and Grand Jury Members:

The Board of Directors (hereafter "Board") of the Tahoe Resource Conservation District (hereafter "District") has decided to utilize this letter process as opposed to the optional "Response to Grand Jury Report Form" in order to more fully address the Grand Jury's findings and recommendations, and suggest a few modifications. As an initial matter, page 10 of the report notes that the District does not list its Board members on its website, making the District noncompliant with SB 929; this is incorrect. The District does presently list Board members on its website at <https://tahoercd.org/about-us/our-leadership/>. This error appears again in Finding 10 and Recommendation 11, as noted below.

We therefore respond to the Grand Jury findings and recommendations, only on behalf of this District, as follows:

FINDINGS

1. Agree.
2. No response as it is inapplicable to the District.
3. No response as it is inapplicable to the District.
4. No response as it is inapplicable to the District.
5. No response as it is inapplicable to the District.
6. Disagree inasmuch as the District believes its website is easy to use in terms of locating information, although the District cannot speak to whether other districts take an inconsistent approach.
7. No response as it is inapplicable to the District.
8. No response as it is inapplicable to the District.
9. No response as it is inapplicable to the District.
10. Disagree; the current list of District Board members may be accessed at <https://tahoercd.org/about-us/our-leadership/>.

We Do Conservation

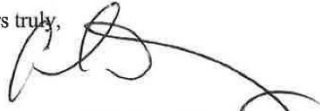
The mission of the Tahoe RCD is to promote the conservation, stewardship and knowledge of the Lake Tahoe region's natural resources by providing leadership and innovative environmental services to all stakeholders.

RECOMMENDATIONS

11. This was already implemented prior to the Grand Jury Report; the current list of District Board members may be accessed at <https://tahoercd.org/about-us/our-leadership/>.

Thank you for the opportunity to respond to that Report.

Yours truly,

A handwritten signature in black ink, appearing to read 'CR', with a long horizontal line extending to the right and a circular flourish at the end.

CARL RIBAUDO, Board President
Tahoe Resource Conservation District

Tahoe-Truckee Sanitation Agency

TAHOE-TRUCKEE SANITATION AGENCY
13720 BUTTERFIELD DRIVE
TRUCKEE, CA 96161

RECEIVED
AUG 30 2021

TEL (530) 587-2525
FAX (530) 587-5840

PLACER COUNTY
GRAND JURY

LETTER OF TRANSMITTAL

August 26, 2021

<p>To:</p> <p>Placer County Grand Jury Mr. Walter Moore - Foreperson 11532 B Avenue Auburn, CA 95603</p>	<p>From:</p> <p>Roshelle Chavez, Executive Assistant/Board Clerk</p> <hr/> <p>Subject:</p> <p>Response to Grand Jury Report: Grand Jury 2020-2021 Independent Special Districts and the Local Agency Formation Commission.</p>
---	--

We are sending you:

<input type="checkbox"/> Shop Drawings	<input type="checkbox"/> Prints	<input type="checkbox"/> Plans	<input type="checkbox"/> Tracings
<input type="checkbox"/> Specifications	<input type="checkbox"/> Copy of Letter	<input type="checkbox"/> Copy of Report	<input type="checkbox"/> Change Order

Other: Response to Grand Jury Report

Copies	Date	No.	Description
1	08/26/21		Response to Grand Jury Report: from the Tahoe-Truckee Sanitation Agency

These are transmitted as checked below:

<input type="checkbox"/> For Your Approval	<input checked="" type="checkbox"/> Review Completed	<input type="checkbox"/> Resubmit	Copies To
<input checked="" type="checkbox"/> For Your Use	<input type="checkbox"/> Resubmittal not Required	<input type="checkbox"/> Submit	Copies for Distribution
<input checked="" type="checkbox"/> As Requested	<input type="checkbox"/> Returned for Corrections	<input type="checkbox"/> Return	Corrected Prints
<input type="checkbox"/> For Review and Comment			

Other:

Comments:

Dear Mr. Moore,

Please find attached an original copy of the Tahoe-Truckee Sanitation Agency Response to the Placer County Grand Jury 2020-2021 Final Report – Independent Special Districts and the Local Agency Formation Commission.

Sincerely,

Roshelle Chavez
Executive Assistant/Board Clerk

Response to Grand Jury Report Form

Report Title: Grand Jury 2020-2021 Final Report - Independent Special Districts and the Local Agency Formation Commission

Report Date: June 16, 2021

Response By: Dale Cox **Title:** Board President

FINDINGS

- I (we) agree with the findings, numbered: F4.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R3 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: August 18, 2021

Signed: 

Number of pages attached 1.

**RE: Grand Jury 2020-2021 – Independent Special District and the Local Agency
Formation Commission.**

Recommendations: Summary Statement

- The Tahoe Truckee Sanitation Agency has created a prominent, direct link from their home page to their current agenda as required by AB 2257.

Talmont Resort Improvement District

RECEIVED

JUL 01 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Independent Special Districts and the LAFC
Report Date: 2020-2021 Final Report
Response By: Kym Pipkin Title: Board Member
Talmont RIO

FINDINGS

- I (we) agree with the findings, numbered: _____.
- I (we) disagree wholly or partially with the findings, numbered: R2.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R2 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 6/23/21 Signed: Kym Pipkin

Number of pages attached 2

Findings Talmont RID:

Recommendations R2: There is always a current agenda on our site, we believe the date of posting is what was confusing you as it said 2020. That was just the date the webpage was created but the actual posting had the current agenda. We have removed that old date to avoid confusion. We have also created a prominent, direct link and is searchable per AB 2257.

Recommendations

The grand jury recommends:

- R1: By September 1, 2021, Heather Glen Community Services, Tahoe Forest Hospital, and Tahoe City Cemetery Districts create websites to be compliant with AB 2257 and SB 929.
- R2: By September 1, 2021, Colfax Cemetery, Penryn Fire Protection, and Talmont Resort Improvement Districts update their website so they have a prominent, direct link to the current agenda and the agenda is searchable and downloadable to be compliant with AB 2257.
- R3: By September 1, 2021, Alta Fire Protection, Auburn Area Recreation & Park, Foresthill Public Utility, Lincoln Cemetery #1, Meadow Vista County Water, Midway Heights County Water, Newcastle Fire Protection, Northstar Community Services, Placer County Resource Conservation, Placer County Water Agency, Placer Hills Fire Protection, Placer Mosquito & Vector Control, Sierra Lakes County Water, South Placer Fire Protection, Tahoe City Public Utility, Tahoe-Truckee Airport, and Tahoe-Truckee Sanitation Districts create a prominent, direct link from their home page to their current agenda as required by AB 2257.
- R4: By September 1, 2021, Placer County LAFCo will establish and manage their own up-to-date website.
- R5: By September 1, 2021, Placer County LAFCo will establish and manage their own up-to-date website.
- R6: By September 1, 2021, Placer County LAFCo will establish a plan for each independent special district to update their contact and board information on a yearly basis each January, beginning in January 2022. The document with the information will be placed on the LAFCo website.
- R7: By September 1, 2021, Placer County LAFCo will take the necessary steps to dissolve Suburban Pines Community Services District and incorporate the maintenance of the six fire hydrants to another entity.
- R8: By September 1, 2021, Placer County LAFCo will establish and maintain a list of the ethics training completed by each independent special district board member.
- R9: By September 1, 2021, Colfax Cemetery District will add contact information to its website to be compliant with SB 929.
- R10: By September 1, 2021, South Placer Fire Protection District will add a contact email address to its website to be compliant with SB 929.
- R11: By September 1, 2021, Tahoe Resource Conservation District will list their board members on its website.



Lack of Communication and Transparency in Housing the Homeless of Placer County

Final Report Pages 49-66

Homelessness in California, as well as Placer County, is no longer confined to the big cities. It is in both urban and rural communities across the state which impacts local resources.

Homelessness is closely connected to declines in physical and mental health; homeless persons experience high rates of health problems. Health problems among homeless persons result from various factors, such as lack of access to adequate food and protection, and limited resources and social services.¹

The grand jury recognizes there are many types of housing and programs used by county, state, and federal governments to house the homeless. However, this report focuses only on the Placer County Whole Person Care Pilot program (PC WPCPp) (Appendix 1). Some Placer County citizens have been critical and outspoken regarding a lack of communication and transparency by the Placer County Board of Supervisors (BOS) regarding the PC WPCPp. A perceived lack of oversight provided by Placer County Health and Human Services (PC HHS) of the PC WPCPp was also a concern raised by citizens. In addition to communication and transparency, there have been questions and concerns that reference the perceived improper use and efficacy of funds awarded to nonprofit organizations selected to provide housing for the Placer County homeless and mentally ill.

Findings

The grand jury found:

- F1: Placer County Health and Human Services is not adhering to their own “Building a Healthier Community Together 2019-2021 Strategic Plan” regarding communication and transparency.
- F2: Placer County Health and Human Services does not have a policy to ensure that strategic plans involving housing the homeless population, communication, and transparencies are reviewed annually for compliance by all divisions and departments.
- F3: No Placer County general funds were used to purchase any permanent supportive housing homes documented in this report.
- F4: Placer County Health and Human Services has no single division or department charged with overseeing all county homeless programs.
- F5: The agencies, both public and nonprofit, elected not to disclose home purchases until after client move-in to exclude community input.

¹ CDC – Centers for Disease Control & Prevention, March 2, 2017

- F6: The Gathering Inn and Advocates for Mentally Ill Housing, Inc. did not openly communicate with the neighborhood residents prior to the purchase of the homes pursuant to contracts SCN102104 and SCN102143.
- F7: The county did not effectively communicate that permanent supportive housing for six or fewer residents is permitted in all zones allowing residential use.
- F8: The number of calls to law enforcement about Placer County Whole Person Care Pilot program houses were much lower than perceived by the public.
- F9: The funding received for the housing program provided homes to thirty-five county citizens.

Recommendations

The grand jury recommends:

- R1: By October 1, 2021, Placer County Health and Human Services will review their own “Building a Healthier Community Together 2019-2021 Strategic Plan” for compliance in all aspects of transparency and communication with the public.
- R2: By October 1, 2021, Placer County Health and Human Services will create a written policy to ensure that all future programs involving housing the homeless population include a required annual review for compliance with communication and transparency.
- R3: By January 1, 2022, Placer County Health and Human Services will take steps to add a division or reorganize the department, to create a single designated division to manage all homeless programs in the county.
- R4: By October 1, 2021, Placer County Health and Human Services will verify that The Gathering Inn and Advocates for Mentally Ill Housing, Inc. have initiated open communication with neighbors surrounding all permanent supportive homes, as required by their contracts.

Request for Response:

Pursuant to California Penal Code § 933.05, the Placer County Grand Jury requests a response from the following governing body:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
<p>Dr. Robert Oldham Director Placer County Health and Human Services 3091 County Center Dr #290 Auburn, CA 95603</p>	<p>R1, R2, R3, R4</p>	<p>October 1, 2021</p>

Placer County Health and Human Services

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Placer County Grand Jury

SEP 17 2021

2020-2021 Final Report

PLACER COUNTY
GRAND JURY

RESPONSE TO GRAND JURY REPORT FORM

Report Title: Lack of Communication and Transparency in Housing the Homeless of Placer County

Report Date: June 16, 2021

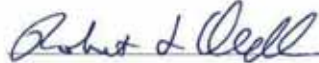
Response By: Dr. Robert L. Oldham **Title:** Director, Health and Human Services
Interim Health Officer
Chief Psychiatrist

FINDINGS

- I (we) agree with the findings, numbered: F3, F4, F8.
- I (we) disagree wholly or partially with the findings, numbered: F1, F2, F5, F6, F7, F9
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R1, R2 *have been implemented.*
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered R4 *have not yet been implemented but will be implemented in the future.*
(Per Penal Code § 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered R3 *require further analysis.*
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ *will not be implemented because they are not warranted or are not reasonable.*
(Describe here or attach an explanation.)

Date: August 10, 2021 **Signed:** 

Number of pages attached 6

August 10, 2021

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Response to Grand Jury Report Entitled: "*Lack of Communication and
Transparency in Housing the Homeless of Placer County*"

Dear Judge Pineschi and Foreperson Moore:

The Department of Health and Human Services (HHS) provides the following response to the Grand Jury's report entitled: "*Lack of Communication and Transparency in Housing the Homeless of Placer County*".

As an introduction to HHS' responses, it is crucial to recognize that HHS is one component in a system involving many players, and the department's efforts to address homelessness are a piece of a larger puzzle including other county agencies; cities; nonprofits; foundations; health care systems; law enforcement; faith-based organizations; and more. The Homeless Resource Council of the Sierras (HRCS) provides the key governance structure for homeless services in Placer County as it is charged with reallocating funding, largely through competitive processes, from the United States Department of Housing and Urban Development (HUD), the state and others. HRCS brings together members from across these disciplines as well as the general public.

From our department lens, HHS has provided responses below to the Grand Jury's recommendations, and additional notes on some findings.

Recommendations and Responses

R1: By October 1, 2021, Placer County Health and Human Services will review their own "Building a Healthier Community Together 2019-2021 Strategic Plan" for compliance in all aspects of transparency and communication with the public.

Response to R1: Recommendation has been implemented. A summary regarding the implemented action follows.

HHS's department strategic plan is reviewed and projects are updated annually. The 2019 plan; 2020 projects and annual review; and 2021 projects are publicly [posted to this website](#). Moreover, HHS proactively already maintains a public tracker of the status of each year's strategic plan projects on said website, which, while not required, is a signal of the department's commitment to openness and accountability.

While acknowledging that homelessness is a priority community issue, HHS's strategic plan stems from a broad departmentwide lens and does not include specific policies regarding timing of

disclosure for intended property purchases. Public notification policies for some properties are dictated by the terms of grant funding, or in some cases by state law. HHS works with legal counsel on all housing purchases to remain in compliance with all relevant laws and contracts. There is no such policy currently for smaller residential purchases like those in the Whole Person Care (WPC) program.

Communicating with residents following closure of escrow, rather than prior, is not a new or unique practice for such homes; the County has facilitated purchases of such homes for decades. Currently, there are 149 county-affiliated permanent supportive housing (PSH) beds in Placer, in both residential home and apartment complex settings, as part of several different county programs, and more are purchased by entities with no county affiliation whatsoever.

HHS would welcome deeper and more thorough analysis of the tradeoffs associated with broader notification prior to escrow closure – including:

- tenant privacy and dignity (as PSH residents pay rent in this program they have tenant rights and formerly-homeless individuals in other scenarios are not made to broadcast their personal history to neighbors when renting an apartment);
- federal and state laws protect the privacy and confidentiality of individuals who are receiving healthcare services; and,
- impacts on escrow processes (there are at least two examples in the last year alone where intended purchases of larger facilities have fallen through).

HHS has committed to deeper engagement with city partners prior to home purchases (see R3 response for additional details). In the meantime, the department has paused purchases of single family homes over the last eight months while awaiting policy direction. In addition, the County, through HHS, missed an opportunity in 2020 to use Project Homekey funds to purchase a motel for PSH in mid-Placer (instead purchasing a motel in Kings Beach) due to the hesitancy expressed by local government officials about the mid-Placer location and their plans to oppose the purchase. There are currently many historic, time-limited opportunities to fund PSH and other homeless housing and services. It is unclear whether local government officials will be able to arrive at a consensus on the location of PSH and other homeless housing and services in the timeframe necessary to access these time-limited funding opportunities. Missing out on the opportunity to purchase additional housing will strain our collective ability to address homelessness in our county.

The other plan referenced in the Grand Jury's report is the homeless-specific strategic plan led by the Homeless Resource Council of the Sierras, of which HHS is one of seven members on its Board of Directors. It does not include specific policies regarding communication for property purchases. This plan, as referenced in the Grand Jury report, encourages public education around new initiatives, specifically encouraging campaigns "targeted at humanizing individuals who are experiencing homelessness."

While the HRCS plan is not authored by the department, nor is its review process managed by the department, HHS believes its communication efforts around WPC has nonetheless met the intent of that document and been much more thorough than most; see examples that are not referenced in the Grand Jury's report yet were widely publicized including:

- [Dec. 2016, Jan. 2019](#): Press releases detailing grant funding to purchase housing (prior to purchases), following acceptance of funds at public Board meetings. Releases were distributed to local media and broadly covered.

- [Oct. 2019](#): Board meeting regarding AMIH and The Gathering Inn contracts and [resulting press release](#) issued to all local media (prior to purchases).
- 2018 California State Association of Counties WPC [Challenge Award](#)—one of 11 such awards designated to the most innovative programs across the state.
- 2019 [“Hopeless to Home” in depth podcast series](#) describing WPC program; housing issues contributing to need; role of PSH and process of application and admittance in detail.
- 2020 [video series on WPC participants](#) including PSH features.
- 2020 [FAQs on Permanent Supportive Housing](#).
- 2021 [Department Director Presentation to the Placer County Board of Supervisors](#).
- 2021 [Department Director Presentation to the Roseville City Council and Q&A](#).

R2: By October 1, 2021, Placer County Health and Human Services will create a written policy to ensure that all future programs involving housing the homeless population include a required annual review for compliance with communication and transparency.

Response to R2: Recommendation has been implemented. A summary regarding the implemented action follows.

All HHS contracts – including those involving housing and homelessness – already have monitoring in place in contract language. Contract monitoring meetings for the WPC PSH homes in question occur on a monthly basis.

There are many public reports detailing outcomes of such programs; most notably, the [Mental Health Services Act Plan](#) is a comprehensive plan which includes an annual update and yearly public review process which is publicized by both the county and community partners.

HHS welcomes additional opportunities for publicizing WPC pay-for-performance outcomes and has begun posting annual reports to its [public website](#) after submission to the California Department of Health Care Services.

R3: By January 1, 2022, Placer County Health and Human Services will take steps to add a division or reorganize the department, to create a single designated division to manage all homeless programs in the county.

Response to R3: The recommendation requires further analysis. An explanation and the scope and parameters of an analysis or study follows. Due to the complexity of the same, a timeframe for follow up is unknown at this time.

The department appreciates the Grand Jury's suggestion that there might be opportunities to reorganize the department to facilitate the advancement of our strategic priorities. As we move into the recovery phase of our all-department response to COVID-19 and begin to work on our next 3-year department strategic plan, our new department leadership is beginning to evaluate how various departmental reorganization opportunities might advance our strategic priorities. Our Strategic Plan update is slated to be published by the end of calendar year 2021. However, the department is not clear whether the Grand Jury's recommended creation of a new division focusing exclusively on the management of homeless programs would be feasible and if it would achieve the desired results. Homeless housing and services are complex issues requiring the involvement of the Continuum of Care, all six HHS divisions as well as other county departments and external organizations and agencies. For a structural shift of this size to occur a broader county assessment would likely be needed, including thoughtful planning and analysis

of the tradeoffs associated with such a substantial pivot. This process would require Board direction and involvement of human resources.

At a department level, HHS either convenes or participates in a range of collaborative meetings regularly to coordinate work across the range of agencies, including, but not limited to:

- Cross-divisional monthly homelessness and housing services meetings (HHS staff)
- Monthly county homelessness meetings (Multiple county departments, led by CEO)
- Monthly Homeless Resource Council of the Sierras meetings (Continuum of Care including community partners; HHS; cities and other agencies; acts as the governing body determining funding distribution for many federal/state dollars)

The county, including CEO and HHS staff, have committed to working more closely with city staff regarding pending property purchases, and to deepening broader engagement on the issue of homelessness as represented by the countywide summit attended by over 100 people that took place June 30, 2021 and further countywide activities through a Regional Homelessness Planning Process to begin in July and conclude in late 2021/early 2022.

More generally in regards to HHS structure, the department was one of the first integrated health and human services programs created in California as part of Senate Bill 1846, meaning our six divisions aim for holistically-delivered services that are not siloed, and integrating the services of our divisions is one of the department's strategic priorities. For instance, though WPC is a Public Health led program in its current state, many clients receive services from Human Services (CalFresh, Medi-Cal), the Adult System of Care (mental health, substance use treatment) and others in a seamless fashion. Now many other counties have followed this model, but most have integrated HHS as an agency of constituent departments (rather than a department with divisions).

R4: By October 1, 2021, Placer County Health and Human Services will verify that The Gathering Inn and Advocates for Mentally Ill Housing, Inc. have initiated open communication with neighbors surrounding all permanent supportive homes, as required by their contracts.

Response to R4: The recommendation has not been implemented but will be implemented in the near future and before October 1, 2021.

While both contractors reported difficulty connecting with traditional neighborhood outreach groups in the early stages of the pandemic, HHS will confirm in monthly contract monitoring meetings effective immediately that they use alternate means of outreach in their efforts going forward if traditional means (association meetings, etc.) are less accessible.

HHS and the two contractors have attempted to be responsive to neighbors' inquiries in the last year, creating a set of [FAQs](#) that have been widely disseminated; meeting privately with constituents; responding to multiple public information requests; and participating in public meetings and Q&As such as the Roseville City Council meeting on May 5 with Dr. Rob Oldham and TGI leader Keith Diederich.

Outreach prior to purchase is not currently a requirement of the contracts as described above.

Findings and Responses

F1: Placer County Health and Human Services is not adhering to their own "Building a Healthier Community Together 2019-2021 Strategic Plan" regarding communication and transparency.

Response to F1: The respondent disagrees wholly with the finding. See Response to R1 above. As stated, the HHS department-wide Strategic Plan does not contain policies regarding communication of housing purchases.

F2: Placer County Health and Human Services does not have a policy to ensure that strategic plans involving housing the homeless population, communication, and transparencies are reviewed annually for compliance by all divisions and departments.

Response to F2: The respondent disagrees wholly with the finding. See Response to R1 above. As stated, the homeless-specific strategic plan is not authored or administered by HHS, but by the Homeless Resource Council of the Sierras.

F3: No Placer County general funds were used to purchase any permanent supportive housing homes documented in this report.

Response to F3: The respondent agrees with the finding.

F4: Placer County Health and Human Services has no single division or department charged with overseeing all county homeless programs.

Response to F4: The respondent agrees with the finding. See also Response to R3 above. In addition, HHS is a department whose divisions all work on homeless issues, and other county departments and external organizations besides HHS also share in this effort.

F5: The agencies, both public and nonprofit, elected not to disclose home purchases until after client move-in to exclude community input.

Response to F5: The respondent disagrees wholly with the finding. See Response to R1 above. In addition, there are a multitude of considerations around disclosure timelines and the characterization that such decisions are wholly or primarily to 'exclude community input' is inaccurate.

F6: The Gathering Inn and Advocates for Mentally Ill Housing, Inc. did not openly communicate with the neighborhood residents prior to the purchase of the homes pursuant to contracts SCN102104 and SCN102143.

Response to F6: The respondent disagrees wholly with the finding. See Response to R4 for explanation.

F7: The county did not effectively communicate that permanent supportive housing for six or fewer residents is permitted in all zones allowing residential use.

Response to F7: The respondent disagrees wholly with the finding. See Response to R1 for examples of communications (meetings, press releases, other) highlighting the purchase of such homes; however HHS has added language specific to state code on its [PSH FAQs](#) online as well.

F8: The number of calls to law enforcement about Placer County Whole Person Care Pilot program houses were much lower than perceived by the public.

Response to F8: The respondent agrees with the finding. It should be noted that this is reflective of intensive supportive services and peer support (and in some cases, on-site peer management) which result in higher stability for clients, and in turn less calls to law enforcement. Individuals are given notice if out of compliance with lease agreements, when interventions are not successful, and this prevents small issues from growing.

F9: The funding received for the housing program provided homes to thirty-five county citizens.

Response to F9: The respondent disagrees partially with the finding. The funding contributed to the purchase of 35 units; however note that the WPC homes represent a slice of the more than 140 PSH beds available in the county through a variety of programs. Local strategies have helped mitigate the impacts associated with homelessness, contributing to Placer's position as having a lower rate of homelessness relative to its neighbors and the state as a whole. The rate of homelessness reflected in the Point-In-Time count remained flat in 2021 from 2020 while other communities experienced surges. The WPC Program specifically has helped to house over 183 formerly homeless individuals in total as of June 2021 (some in PSH and others in low income housing), has exceeded its pay-for-performance targets and has been recognized as a statewide leader, including by the [California Association of Counties](#), the [County Behavioral Health Directors Association of California](#), and the [California Health Care Foundation](#).

Conclusion

Health and Human Services (HHS) welcomes this and other explorations of the complicated and multidisciplinary issues of homeless housing and services in Placer County, with permanent supportive housing through the WPC program being one of many examples along the housing continuum.

Cc: County Executive Office



Lincoln Regional Airport

Final Report Pages 69-89

Over the last twenty years, the Lincoln Regional Airport (LRA) has struggled financially under city ownership and the current operating model. Following the California State Auditor's report¹, the City of Lincoln acknowledged the airport's annual deficit. To correct this deficit, the city agreed to fund the airport with a formal interfund loan. In the future, the LRA must substantially increase the earnings of the two primary revenue streams, hangar rentals and fuel sales.

The grand jury determined that no one in LRA operations, management, or city leadership has a background in airport management nor experience in aviation, marketing, sales, or airport business development. City management has been reluctant to address this lack of expertise because of the potential cost. As a result of not addressing this critical need, the airport operates at a substantial annual deficit, financially and structurally.

An airport master plan represents a blueprint of an airport's current, intermediate, and long-term infrastructure development. Perhaps the most serious oversight of Lincoln's approach to the management of the LRA is having no current master plan documents since the 2007 Lincoln Regional Airport Master Plan².

The grand jury interviewed other regional aviation managers to determine if it is typical for an airport to be in debt to a city or county's general fund. Typically, indebtedness is periodic and short-term in nature, such as capital payments due before receiving grant funds from other government entities. However, LRA's indebtedness to the general fund is structural and long term and is outside standard fiduciary practices.

Findings

The grand jury found:

- F1: The Lincoln Regional Airport does not have a general aviation manager nor does any city management professional responsible for the airport have an aviation management background.
- F2: The Lincoln Regional Airport does not have ongoing efforts to evaluate the airport's competitiveness in the marketplace and maximize revenue opportunities, such as fuel pricing and development of vacant airport land.
- F3: The Lincoln Regional Airport does not have a separate audited annual financial report for the airport operation as an Enterprise Fund requires.
- F4: An updated version of the Lincoln Regional Airport Master Plan of 2007 has not been published.
- F5: The Lincoln Regional Airport fuel prices are not regularly adjusted to market prices.

¹<https://www.auditor.ca.gov/reports/2018-110/index.html>

² <http://www.lincolnca.gov/home/showdocument?id=3548>

- F6: The Lincoln Regional Airport loan agreement of \$4.95 million from the City of Lincoln General Fund formalizes repayment of past operating deficits with a sixty-year repayment schedule.
- F7: The City of Lincoln does not perform a regular evaluation of the airport's fuel sales contract.
- F8: The Lincoln Regional Airport management staff have no relationships with airport related industry associations or professional development organizations that provide updates to industry best practices.
- F9: The Lincoln Regional Airport has no airport emergency plan, safety program, or first responder emergency training exercises.

Recommendations

The grand jury recommends:

- R1: By October 1, 2021, the City of Lincoln will complete and adopt a feasibility study to evaluate hiring a general aviation manager with aviation management experience and/or American Association of Airport Executives certification.
- R2: By October 1, 2021, the City of Lincoln will review current airport leases for opportunities to increase rents to the maximum amount allowable by the terms of the contracts until rentals reflect market value.
- R3: By October 1, 2021, the City of Lincoln will produce a separate audited annual financial report for the airport operation as an Enterprise Fund requires.
- R4: By October 1, 2021, the City of Lincoln will publish an updated Lincoln Regional Airport Master Plan to include a blueprint of the airport's current, intermediate, and long-term infrastructure development, as well as a financial plan supporting a sustainable revenue stream commensurate with the capital expenditures necessary for planned airport evolution.
- R5: By October 1, 2021, the City of Lincoln will implement weekly fuel price adjustments reflecting current market rates.
- R6: By October 1, 2021, the City of Lincoln will evaluate and restructure the Lincoln Regional Airport's 60-year loan amortization to align with the physical, functional, and economic obsolescence of airport infrastructure and equipment.
- R7: By October 1, 2021, the City of Lincoln will solicit competitive bids for airport fuels, contracts, and services.
- R8: By October 1, 2021, the City of Lincoln will identify common airport related industry associations and professional development programs to expand and enhance vendor relationships, recruitment, and develop industry best practices.

R9: By October 1, 2021, the City of Lincoln shall implement plans and policies for safety and emergency response training drills at the Lincoln Regional Airport.

Request for Response

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests a response from the following:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
Jennifer Hanson City Manager City of Lincoln 600 6th St Lincoln, CA 95648	R1, R2, R3, R4, R5, R6, R7, R8, R9	October 1, 2021

City of Lincoln

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Superior Court of California
County of Placer

Response to Grand Jury Report Form

Report Title: Lincoln Regional Airport: A Management Review
Report Date: June 11, 2021
Response By: Mark Scott Title: City Manager

FINDINGS

- I (we) agree with the findings, numbered: n/a.
- I (we) disagree wholly or partially with the findings, numbered: n/a.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered 4 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered 1-3 ; 5-9 will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 8-18-21 Signed: Mark Scott

Number of pages attached 3.



June 29, 2021

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P. O. Box 619072
Roseville, CA 95661

RE: Response to 2020-2021 Placer County Grand Jury Report
Lincoln Regional Airport: A Management Review

Dear Judge Pineschi:

The City of Lincoln has reviewed the 2020-2021 Placer County Grand Jury Report regarding the Lincoln Regional Airport, and hereby submits its response to the recommendations of the Grand Jury as requested.

R1: By October 1, 2021, the City of Lincoln will complete and adopt a feasibility study to evaluate hiring a general aviation manager with aviation management experience and/or American Association of Airport Executives certification.

Response to R1: The City does not agree with this recommendation, and it will not be implemented. There is insufficient revenue for the airport to support a full-time Airport Manager. When the City had a full-time Airport Manager, the airport ran a significant deficit each year. Additionally, it is common for small general aviation airports not to have a dedicated employee serving as the Airport Manager.

R2: By October 1, 2021, the City of Lincoln will review current airport leases for opportunities to increase rents to the maximum amount allowable by the terms of the contracts until rentals reflect market value.

Response to R2: The City disagrees with this recommendation, and it will not be implemented. As reported to the Grand Jury, a market survey was completed in 2019 and rents and leases adjusted accordingly. It is not warranted to perform this task again at this time, especially given the fact that the economy is recovering from the pandemic.

City Hall
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Lincoln, CA 95648
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www.lincolnca.gov

City Manager's Office • Community Development • Engineering • Fire
Library • Recreation • Police • Public Works • Support Services

RE: Response to 2020-2021 Placer County Grand Jury Report
Lincoln Regional Airport
June 29, 2021

R3: By October 1, 2021, the City of Lincoln will produce a separate audited annual financial report for the airport operation as an Enterprise Fund requires.

Response to R3: The City disagrees with this recommendation, and it will not be implemented. This is inconsistent with generally acceptable accounting procedures and there is no reason to complete a separate audit. The airport is an enterprise fund and therefore has separate financial statements that are audited through the annual financial audit process. A stand-alone audit would not provide any additional benefit.

R4: By October 1, 2021, the City of Lincoln will publish an updated Lincoln Regional Airport Master Plan to include a blueprint of the airport's current, intermediate, and long-term infrastructure development, as well as a financial plan supporting a sustainable revenue stream commensurate with the capital expenditures necessary for planned airport evolution.

Response to R4: This recommendation has already been implemented and is part of the annual capital improvement process completed in coordination with the Federal Aviation Administration (FAA). The current plan analyzes long-term capital improvement needs and identifies funding sources.

R5: By October 1, 2021, the City of Lincoln will implement weekly fuel price adjustments reflecting current market rates.

Response to R5: The City does not agree with this recommendation, and it will not be implemented. Fuel prices are adjusted when fuel is purchased, which occurs on a far less frequent basis than weekly.

R6: By October 1, 2021, the City of Lincoln will evaluate and restructure the Lincoln Regional Airport's 60-year loan amortization to align with the physical, functional, and economic obsolescence of airport infrastructure and equipment.

Response to R6: The City does not agree with this recommendation, and it will not be implemented. The airport's interfund loan is consistent with the City's interfund loan policy, legal revenue restrictions and requirements, and was thoroughly vetted by legal counsel, the State of California's Joint Legislative Audit Team, staff and the City Council.

R7: By October 1, 2021, the City of Lincoln will solicit competitive bids for airport fuels, contracts, and services.

Response to R7: The City does not agree with this recommendation, and it will not be implemented. Competitive bids have been solicited twice within the last five years and the vendors all indicated the City does not sell enough fuel for the airport fueling to be a viable private business opportunity. Additionally, the City currently receives full sale

RE: Response to 2020-2021 Placer County Grand Jury Report
Lincoln Regional Airport
June 29, 2021

related revenue that is in excess of what would be received from a fuel flowage fee and/or lease of the fuel system.

R8: By October 1, 2021, the City of Lincoln will identify common airport related industry associations and professional development programs to expand and enhance vendor relationships, recruitment, and develop industry best practices.

Response to R8: The City does not agree with this recommendation, and it will not be implemented. The City currently participates in the Association of California Airports, and staff attends an annual airport conference. Additionally, the City is a member of the National Business Aviation Association and staff has attended the Scheduler and Dispatchers Conference. These conferences have not been held recently due to the pandemic.

R9: By October 1, 2021, the City of Lincoln shall implement plans and policies for safety and emergency response training drills at the Lincoln Regional Airport.

Response to R9: The City is already in compliance, and therefore, does not accept the recommendation and will not be implementing it. Responses to major emergencies at the airport are carried out pursuant to the City's Emergency Operations Plan. This Plan addresses the City's roles and responsibilities during an all-hazards emergency response. The Plan identifies and describes the City's interaction with local, State, and Federal agencies, the role of the City's Emergency Operations Center (EOC), and the coordination that occurs between the EOC and City entities during a critical incident. The Plan is further prepared in compliance with FEMA's National Incident Management System, in accordance with the National Response Framework (NRF), SEMS, ICS, and the State of California's Emergency Plan.

Additionally, the City complies with National Transportation Safety Board (NTSB) requirements for accidents involving planes. The NTSB has stringent investigation, inspection, and reporting authority and requirements for plane accidents that the City is already required to follow.

This concludes the City's response to the Grand Jury's recommendations from its 2020-2021 report regarding the Lincoln Regional Airport. Please do not hesitate to contact me at 916-434-2490 if you have questions regarding this response.

Sincerely,



Mark Scott
City Manager

cc: Walter Moore, Foreperson
2020-2021 Placer County Grand Jury
Alyssa Silhi, Mayor

3 | Page



Public Libraries of Placer County: A Resource for All

Final Report Pages 93-106

Throughout history, libraries and their accumulated knowledge have improved our communities, strengthened literacy, and even helped shape our civilization. Over 2000 years ago, the Great Library of Alexandria, Egypt, collected and held the bulk of the knowledge of the known world. Libraries have propelled intellectual growth, broadened shared understanding, and encouraged new discovery. This is still true of libraries today. In 1995, Walter Cronkite said, “Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation.”

The 2020-2021 Placer County Grand Jury agreed with this sentiment and sought to understand the current status of the various library systems located within the county. There are fourteen public libraries located in Placer County. The county operates its own public library system, consisting of nine branches. Additionally, there are municipally operated libraries in Loomis, Lincoln, and Roseville, which has three branches.

While each library has its own issues and concerns, a common denominator this year was the coronavirus pandemic (COVID-19). The COVID-19 restrictions on the function and operation of each library were frustrating to both the public and the library staff. In a typical year, however, funding is the most pressing need for each system. With sufficient funding, budget concerns such as adequate staffing and public outreach could be addressed.

The grand jury is impressed by the state of the libraries in Placer County. The libraries are staffed by knowledgeable, dedicated, and passionate employees. Although there are areas for improvement, all the libraries in Placer County fulfill their intended purpose. They provide both learning opportunities and personal enrichment to their patrons and up-to-date services via user friendly and accessible technology.

Findings

The grand jury found:

- F1: All the libraries in Placer County provide similar basic services to their patrons, including resource lending, computer use, and programming for children and adults.
- F2: The Placer County Library system would benefit from increased promotion and community outreach to increase both membership and public awareness of library services.
- F3: A citizen of Placer County who wishes to borrow across all county library systems must have four separate library cards.
- F4: The Placer County Library, Roseville Public Library, and Lincoln Public Library have websites that are incorporated into their respective county/city websites.

- F5: The Placer County Library and Roseville Public Library do not own their own web domains separate from their county/city-managed website.
- F6: The Placer County Library system's nine branches serve approximately half of the population of Placer County and over 95 percent of the county's total territory, resulting in branches over ninety-five miles apart, which strains the library's current staffing resources.
- F7: Placer County Library system faces greater staffing challenges compared to the other library systems, especially considering the number of branches, territory covered, and that 25 percent of their allocated headcount is used for administrative support.
- F8: Placer County Library system does not produce a newsletter or utilize other means of regular communication with its patrons.
- F9: Roseville Public Library system is consolidated within the Parks & Recreation Department.
- F10: In the fall of 2021, Lincoln Public Library will be operating as the school library for Twelve Bridges High School as well as the public library.
- F11: Loomis Library and Community Learning Center provides innovative services to their patrons including a seed library and makerspace for children.
- F12: Due to the incident in 2019, the Placer County Library system has recently taken a more complete and up-to-date approach to handling security at all locations.

Recommendations

The grand jury recommends:

- R1: By January 1, 2022, Placer County Library will develop a promotion and outreach plan to increase membership and circulation.
- R2: By January 1, 2022, Placer County Library, Roseville Public Library, Lincoln Public Library, and Loomis Library and Community Learning Center will work together to develop a single county-wide library card.
- R3: By November 1, 2021, Placer County Library, Roseville Public Library, and Lincoln Public Library will each develop and manage their own independent website.
- R4: By October 1, 2021, Placer County Library will conduct an internal review to determine appropriate staffing levels, present a report on their findings to the Placer County Board of Supervisors, and post the report on the Placer County Library website.
- R5: By January 1, 2022, the Placer County Board of Supervisors will review the Placer County Library staffing report and take appropriate action.

Request for Response

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests a response from the following governing bodies:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
Robert Weygandt Chairperson Placer County Board of Supervisors 175 Fulweiler Ave Auburn, CA 95603	R4, R5	September 1, 2021
Mary George Director of Library Services Placer County 145 Fulweiler Avenue, Suite 150 Auburn, CA 95603	R1, R2, R3, R4	October 1, 2021
Kathy Barsotti Manager Parks, Recreation & Libraries City of Roseville 316 Vernon St Roseville, CA 95678	R2, R3	October 1, 2021
Sarah Comstock Library Director Loomis Library and Community Learning Center 6050 Library Drive Loomis, CA 95650	R2	October 1, 2021
Kathryn Hunt Director of Library Services Lincoln Public Library 485 Twelve Bridges Dr Lincoln, CA 95648	R2, R3	October 1, 2021

Placer County Board of Supervisors

**County of Placer
Board of Supervisors**

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530-889-4010 • FAX: 530-889-4009
PLACER CO. TOLL FREE # 800-488-4308

BONNIE GORE
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

SUZANNE JONES
District 4

CINDY GUSTAFSON
District 5



August 31, 2021

RECEIVED

SEP 17 2021

**PLACER COUNTY
GRAND JURY**

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Grand Jury Final Report – Public Libraries of Placer County: A Resource for All

Dear Grand Jury,

After careful review of the findings and recommendations of the Placer County Grand Jury, I am pleased to submit the following responses to the Grand Jury Final Report – Public Libraries of Placer County: A Resource for All.

FINDINGS

I agree with findings **F1, F2, F3, F4, F5, F6, F7, F8, F12.**

The following findings do not apply to the Placer County Library: **F9, F10, F11.**

RECOMMENDATIONS

R4. By October 1, 2021, Placer County Library will conduct an internal review to determine appropriate staffing levels, present a report on their findings to the Placer County Board of Supervisors, and post the report on the Placer County website.

This recommendation has been implemented. Each year Library Administration has an opportunity to present the library’s staffing and other budgetary needs to the County Executive’s fiscal team for their consideration in the upcoming budget creation. Prior to budgetary submittal, Library Administration considers potential staffing changes and requests from the CEO Team funding to enhance service delivery and/or mitigate potential challenges or interruptions in service. CEO staff then makes a recommendation to the Board of Supervisors. Library Administration has an opportunity to discuss with each individual Board member the library’s budget request for the year. The FY 2021-22 County Budget was adopted on June 22, 2021 and includes the Library Budget and Position Allocation Ordinance. The final budget is posted on the County’s website each fiscal year.

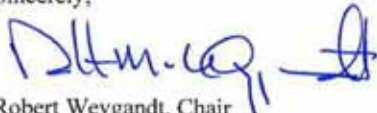
In addition to the annual budget process, the County Executive’s Office, with support from the Board of Supervisors, will solicit an impartial consultant to investigate the current staffing and operations of the Placer County Library system this fall, 2021, and make recommendations for best practices.

- R5.** By January 1, 2022, Placer County Board of Supervisors will review the Placer County Library Staffing report and take appropriate action.

This recommendation has been implemented. The Library Administration was able to present their staffing and budgetary needs to the County Executive's fiscal team for their consideration in the FY 2021-22 budget creation. CEO staff then makes a recommendation to the Board of Supervisors. Library Administration has an opportunity to discuss with each individual Board member the library's budget request for the year. The FY 2021-22 County Budget was presented to and adopted by the Board of Supervisors on June 22, 2021. The Adopted Budget includes the Library Budget and their Position Allocation Ordinance. The final budget is posted on the County's website each fiscal year.

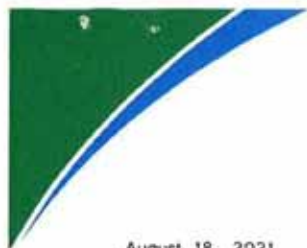
Additionally, the County Executive's Office, with support from the Board of Supervisors, will solicit an impartial consultant to investigate the current staffing and operations of the Placer County Library system this fall, 2021, and make recommendations for best practices.

Sincerely,



Robert Weygandt, Chair
Placer County Board of Supervisors
Cc: Placer County Board of Supervisors
Karin Schwab, Placer County Counsel

Placer County Library Services



August 18, 2021

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

RECEIVED

SEP 17 2021

PLACER COUNTY
GRAND JURY

Dear Honorable Judge Pineschi and the Placer County Grand Jury,

On behalf of the Placer County Library, I want to thank you for your thoughtful and thorough evaluation of library services in Placer County. After careful review of the findings and recommendations, I am pleased to submit the following responses to the Grand Jury's Report, *Public Libraries of Placer County: A Resource for All*.

FINDINGS

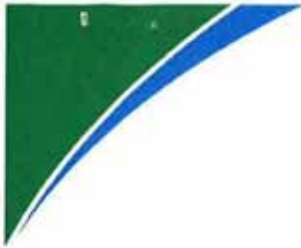
We agree with the findings, numbered: F1, F2, F3, F4, F5, F6, F7, F8, F12.

The following findings do not apply to the Placer County Library: F9, F10, F11.

RECOMMENDATIONS

R1. By January 1, 2022, Placer County Library will develop a promotion and outreach plan to increase membership and circulation.

Recommendation numbered R1 has not yet been implemented but will be implemented in the future. As stated in the *Placer County Library's Strategic Plan 2020-2025*, the Library will, by June 2023, "enrich community awareness of the library by periodically creating and presenting a library marketing package to key stakeholders." Upon review of all the Strategic Planning initiatives post-pandemic, the library has reset this marketing initiative to begin December 2021. Library Administration worked with the County Executive staff when developing the Fiscal Year 2021-2022 budget to include funding to hire a marketing consultant for the library in the hopes of identifying enriching ways to reach users and non-users of the library alike. In addition, the Director of Library Services and the Assistant Director of Library Services plan to present to non-profits, civic organizations, and the Placer County Board of Supervisors periodic presentations outlining the accomplishments, challenges and goals of the Placer County Library as well as updates on the progress made on the strategic planning initiatives. An ultimate goal or "capstone" goal in the Strategic Plan is to increase circulation by 20% by 2025.

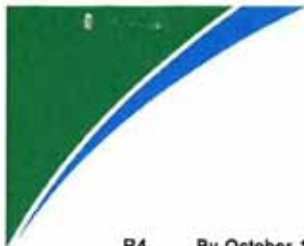


R2. By January 1, 2022 Placer County Library, Roseville Library, Lincoln Public Library, and Loomis Library and Community Learning Center will work together to develop a single county-wide library card.

Recommendation numbered R2 will not be implemented because it is not warranted or is not reasonable. The directors of these four library systems met to discuss this recommendation on June 24, 2021. It was determined at this meeting that there are numerous and substantial administrative, financial, and technological barriers to creating a single county-wide library card. The Placer County Library does not feel that these barriers can be reasonably or effectively addressed by January 1, 2022. While requiring multiple library cards can cause an inconvenience for some residents, the presence of multiple library systems allows each resident to find the unique library experience that best suits their needs. It is these very differences between the systems, which enrich the resources available in the county, that present challenges to the single library card recommendation. While this recommendation will not be implemented, the Placer County Library takes seriously the desire of the Grand Jury to see barriers between the systems reduced and the accessibility of resources increased. The Placer County Library is committed to meeting regularly with the other library systems and developing joint programs, marketing, and other cross-system initiatives to this end.

R3. By November 1, 2021, Placer County Library, Roseville Public Library, and Lincoln Public Library will each develop and manage their own independent website

Recommendation numbered R3 has not yet been implemented but will be implemented in the future. Identified in the *Placer County Library Strategic Plan 2020-2025* is the need for the library to, "launch a stand-alone library website using technologies developed by a library-focused service provider." This project was set to begin in December 2021, but due to Covid-19, the project has been reset by Library Administration to begin December 2022. It is crucial that the library communicate effectively with stakeholders and users. The marketing initiative will take precedence over a new library website this year. With limited staffing to take on new projects and implement them successfully, the library must be strategic in identifying the timing of projects and the capacity of staff to manage them to completion. Additionally, a marketing consultant could be helpful in identifying best practices in library websites and library-focused service providers. It will be important to understand how to successfully utilize the library's website from a marketing perspective before identifying providers and leaving the County's website platform. Library staff will have to be trained to maintain the site and funding identified to support it.



R4. By October 1, 2021, Placer County Library will conduct an internal review to determine appropriate staffing levels, present a report on their findings to the Placer County Board of Supervisors, and post the report on the Placer County website.

Recommendation numbered R4 has been implemented. Each year Library Administration has an opportunity to present to the County Executive's fiscal team, for their consideration, the library's staffing and other budgetary needs. Prior to budgetary submittal, Library Administration considers potential staffing changes and requests from the CEO Team funding to enhance service delivery and/or mitigate potential challenges or interruptions in service. CEO staff then makes a recommendation to the Board of Supervisors. Library Administration then has an opportunity to discuss their requests with each individual Board member. The County Budget, which includes the Library Budget and Position Allocation Ordinance, are posted on the County's website each fiscal year.

In addition to the annual budget process, the County Executive's Office, with support from the Board of Supervisors, will solicit an impartial consultant to investigate the operations of the Placer County Library system this fall and make recommendations for best practices.

Sincerely,

Mary L. George Digitally signed by Mary L. George
Date: 2021.06.18 12:26:38 -0700

Mary George, Director of Library Services

Placer County

City of Roseville Parks, Recreation & Libraries

RECEIVED

AUG 16 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Public Libraries of Placer County: A Resource For All

Report Date: June 16, 2021

Response By: Kathy M. Barsotti Title: Parks, Recreation & Libraries Manager

FINDINGS

- I (we) agree with the findings, numbered: F1, F3, F4, F5, & F9.
- I (we) disagree wholly or partially with the findings, numbered: _____.
The following findings do not apply to the Roseville Public Library: F2, F6, F7, F8, F10, F11, F12.

RECOMMENDATIONS

- Recommendations numbered _____ have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
- Recommendations numbered _____ require further analysis.
- Recommendations numbered R2, R3 will not be implemented because they are not warranted or are not reasonable.
Please see attached

Date: 8/10/2021 Signed: KMBarsotti

Number of pages attached 2.



Parks, Recreation & Libraries
316 Vemon Street, Suite 400
Roseville, CA 95678

Dear Honorable Judge Pineschi and the Placer County Grand Jury,

On behalf of the Roseville Public Library, I want to thank the Grand Jury for its thoughtful analysis of library services in Placer County. I am pleased to include the Roseville Public Library's response to the report findings and recommendations, per California Penal Code, Section 933.05.

Report Title: Public Libraries of Placer County: A Resource for All

Report Date: June 16, 2021

Response by: Kathy M. Barsotti, City of Roseville Parks, Recreation & Libraries Manager

FINDINGS

The Roseville Public Library agrees with the following findings: F1, F3, F4, F5, & F9

The following findings do not apply to the Roseville Public Library: F2, F6, F7, F8, F10, F11, F12

RECOMMENDATIONS

The Roseville Public Library has been asked to respond to recommendations R2 and R3 only, and is not submitting a response for recommendations R1, R4, or R5.

- ***Recommendation R2 will not be implemented, because it is not warranted or is not reasonable.***

R2. By January 1, 2022, Placer County Library, Roseville Public Library, Lincoln Public Library, and Loomis Library and Community Learning Center will work together to develop a single county-wide library card.

The directors of these four library systems met to discuss this recommendation on June 24, 2021. It was determined at this meeting that there are numerous and substantial administrative, financial, and technological barriers to creating a single county-wide library card. The Roseville Public Library does not feel that these barriers can be reasonably or effectively addressed by January 1, 2022.

While requiring multiple library cards can cause an inconvenience for some residents of Placer County, the presence of multiple library systems allows each resident to find the unique library experience that best suits their needs. It is these very differences between the systems, which enrich the resources available in the county, that present challenges to the single library card recommendation. While this recommendation will not be implemented, the Roseville Public Library takes seriously the desire of the Grand Jury to see barriers between the systems reduced and the accessibility of resources increased. The Roseville Public Library is committed to meeting regularly with the other library systems and developing joint programs, marketing, and other cross-system initiatives to this end.

- ***Recommendation R3 will not be implemented, because it is not warranted or is not reasonable.***

R3. By November 1, 2021, Placer County Library, Roseville Public Library, and Lincoln Public Library will each develop and manage their own independent website.

This recommendation will not be implemented because the City of Roseville combined Parks & Recreation with Libraries more than a decade ago and the libraries are not separate from the Parks and Recreation divisions, nor the City of Roseville. The City of Roseville's desire, when combining departments, was to share knowledge and resources between the divisions. The City created a branding policy that provides for a consistent look and feel of

the City's website that are mirrored in all City services. The Library does understand the Grand Jury's concern with the intuitiveness of navigating the site. Although the library does not have a standalone web address, visitors to the website need only hover over "Resident" and then click on Library to arrive at the library landing page. Another option is to use the library's independent domain address Roseville.ca.us/library.

The Roseville Public Library feels that this addresses the main concerns of the Grand Jury in regards to the website, as noted in the report. This landing page, in conjunction with the Library's independent domain, creates an effect similar to that of an independent webpage. Maintaining the connection to the City's web presence and branding, however, allows for both cost savings and additional administrative support. As such, the Roseville Public Library believes that while this web presence does not meet the Grand Jury's recommendation for an independent website, it meets the needs of county residents by providing an attractive, intuitive, and accessible portal to Library resources.

Thank you,
Kathy M. Barsotti

Cc: The Honorable Alan V. Pineschi
Roseville City Council

Loomis Library and Community Learning Center

Response to Grand Jury Report Form

Report Title: Public Libraries of Placer county: A Resource for All

Report Date: June 16, 2021

Response by: Sarah Comstock, Community Engagement Librarian

Findings

- We agree with the findings numbered: F1, F3, and F11.
- The following findings do not apply to the Loomis Library & Community Learning Center: F2, F4, F5, F6, F7, F8, F9, F10, F12.

Recommendations:

Of the recommendations made by the Grand Jury, the Loomis Library & Community Learning Center was only required to respond to R2, and will not be responding to R1, R3, R4, or R5.

- **Recommendation numbered R2 will not be implemented because it is not warranted or it is not reasonable.**

R2: By January 1, 2022, Placer County Library, Roseville Public Library, Lincoln Public Library, and Loomis Library & Community Learning Center will work together to develop a single county-wide library card.

On June 24, 2021 the directors of the four regional libraries met to discuss this recommendation. It was determined that, although it would be convenient to have one card for all four library systems, the logistical and financial challenges of implementing such a card would be difficult to overcome. The Loomis Library & Community Learning Center is committed to working together with the other three regional libraries to plan and implement more collaborative services in the future. At this time, however, a single county-wide library card is not reasonable and will not be implemented by January 1, 2022.

Thank you,



Sarah Comstock
Community Engagement Librarian
Loomis Library & Community Learning Center

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SEP 27 2021

**PLACER COUNTY
GRAND JURY**

Lincoln Public Library

RECEIVED

AUG 10 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Public Libraries of Placer County: A Resource for All
Report Date: June 16, 2021
Response By: Kathryn Hunt Title: Director of Library Services

FINDINGS

- I (we) agree with the findings, numbered: 1, 3, 4, 10.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered _____ have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered 2, 3 will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 7/31/21 Signed: [Signature]

Number of pages attached 23



July 8, 2021

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P. O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

RE: Response to 2020-2021 Placer County Grand Jury Report
Libraries in Placer County: A Resource for All

Dear Judge Pineschi and Placer County Grand Jury:

The City of Lincoln has reviewed the 2020-2021 Placer County Grand Jury Report regarding the libraries of Placer County, including the Lincoln Public Library, and hereby submits its response to the recommendations of the Grand Jury as requested.

Report Title: Public Libraries of Placer County: A Resource for All
Report Date: June 16, 2021
Response by: Kathryn Hunt, Director of Library Services

FINDINGS

The Lincoln Public Library agrees with the following findings: **F1, F3, F4, F10**
The following findings do not apply to the Lincoln Public Library: **F2, F5, F6, F7, F8, F9, F11, F12**

RECOMMENDATIONS

The Lincoln Public Library is only affected by recommendations **R2** and **R3**, and is not submitting a response for recommendations **R1, R4, or R5**.

City Hall
600 Sixth Street
Lincoln, CA 95648
(916) 434-2400
www.lincolncalifornia.gov

City Manager's Office • Community Development • Engineering • Fire
Library • Recreation • Police • Public Works • Support Services

RE: Response to 2020-2021 Placer County Grand Jury Report
Libraries in Placer County
July 8, 2021

R2: By January 1, 2022, Placer County Library, Roseville Public Library, Lincoln Public Library, and Loomis Library and Community Learning Center will work together to develop a single county-wide library card.

Response to R2: Recommendation R2 will not be implemented, because it is not warranted or is not reasonable.

The directors of these four library systems met to discuss this recommendation on June 24, 2021. It was determined at this meeting that there are numerous and substantial administrative, financial, and technological barriers to creating a single county-wide library card. The Lincoln Public Library does not feel that these barriers can be reasonably or effectively addressed by January 1, 2022.

While requiring multiple library cards can cause an inconvenience for some residents, the presence of multiple library systems allows each resident to find the unique library experience that best suits their needs. It is these very differences between the systems, which enrich the resources available in the county, that present challenges to the single library card recommendation. While this recommendation will not be implemented, the Lincoln Public Library takes seriously the desire of the Grand Jury to see barriers between the systems reduced and the accessibility of resources increased. The Lincoln Public Library is committed to meeting regularly with the other library systems and developing joint programs, marketing, and other cross-system initiatives to this end.

R3: By November 1, 2021, Placer County Library, Roseville Public Library, and Lincoln Public Library will each develop and manage their own independent website.

Response to R3: Recommendation R3 will not be implemented, because it is not warranted or is not reasonable.

This recommendation will not be implemented because the City of Lincoln is already in the process of developing a new City-wide website, which includes the Library. The Library will have a branded landing page within the main City website which will allow for intuitive navigation of the many library resources provided. The Lincoln Public Library feels that this addresses the main concerns of the Grand Jury in regards to the website, as noted in the report. This landing page, in conjunction with the Library's independent domain, will create an effect like that of an independent webpage. Maintaining the connection to the City's web presence, however, allows for both cost savings and additional administrative support. As such, the Lincoln Public Library believes that while this new web presence does not meet the Grand Jury's recommendation for an independent website, it meets the needs of county residents by providing an attractive, intuitive, and accessible portal to Library resources. The new website is expected to go live at the end of 2021.

RE: Response to 2020-2021 Placer County Grand Jury Report
Libraries in Placer County
July 8, 2021

This concludes the City's response to the Grand Jury's recommendations from its 2020-2021 report regarding the Lincoln Public Library. Please do not hesitate to contact me at 916-434-2406 if you have questions regarding this response.

Sincerely,



Kathryn Hunt
Director of Library Services

cc: Walter Moore, Foreperson
2020-2021 Placer County Grand Jury

Alyssa Silhi, Mayor

Placer County Juvenile Detention Facility Annual Inspection Report 2020-2021

Final Report Pages 109-112

The Placer County Grand Jury is responsible for inquiring into the conditions of all public detention facilities, as authorized by California Penal Code § 919(b). The grand jury completed an inspection of the Placer County Juvenile Detention Facility (PCJDF) on December 1, 2020, with coronavirus pandemic (COVID-19) restrictions in place. The grand jury found the PCJDF to be secure and well-maintained, with dedicated, knowledgeable, and helpful staff.

Findings

The grand jury found:

- F1: The Placer County Juvenile Detention Facility is appropriately staffed with knowledgeable and well-trained personnel.
- F2: The youths at the facility are provided appropriate programs and educational opportunities, despite COVID-19 restrictions.
- F3: The implementation of the Placer Youth Center pilot program has been placed on hold due to the pandemic and is expected to be beneficial when COVID-19 restrictions are lifted.
- F4: While initial funding was provided for the Placer Youth Center program, ongoing funding is necessary for its success.

Recommendations

The grand jury recommends:

- R1: By September 1, 2021, the Placer County Board of Supervisors commit to funding the Placer Youth Center in future budgets.

Request for Responses:

Pursuant to Penal Code §933.05, the Placer County Grand Jury requests responses from the following governing or elected officials:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
Robert Weygandt Chairperson Placer County Board of Supervisors 175 Fulweiler Avenue Auburn, CA 95603	R1	September 1, 2021

Placer County Board of Supervisors

**County of Placer
Board of Supervisors**

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530-889-4010 • FAX: 530-889-4009
PLACER CO. TOLL FREE # 800-488-4308

BONNIE GORE
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

SUZANNE JONES
District 4

CINDY GUSTAFSON
District 5



August 31, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

RECEIVED

SEP 17 2021

PLACER COUNTY
GRAND JURY

Re: Grand Jury Final Report – Placer County Juvenile Detention Facility Annual Inspection Report 2020-2021

Dear Grand Jury,

After careful review of the findings and recommendations of the Placer County Grand Jury, I am pleased to submit the following responses to the Grand Jury Final Report – Placer County Juvenile Detention Facility Annual Inspection Report 2020-2021.

FINDINGS

I agree with findings **F1, F2, F3, and F4.**

RECOMMENDATIONS

R1. By September 1, 2021, the Placer County Board of Supervisors commit to funding the Placer Youth Center in future budgets

This recommendation was implemented as stated. The FY 2021-22 Adopted budget includes the funding for the Placer Youth Center program and is planned to be included in future year’s budgets as well.

Sincerely,

Robert Weygandt, Chair
Placer County Board of Supervisors

Cc: Placer County Board of Supervisors
Karin Schwab, Placer County Counsel

Placer County Jails and Holding Facilities Annual Inspection Report 2020-2021

Final Report Pages 115-124

This report summarizes the Placer County Grand Jury inspections of four holding facilities and three Placer County jails.

The grand jury investigated the booking and jail services contract between Nevada and Placer Counties for the Placer County Sheriff's Tahoe Substation.

The grand jury found the inspected jails and holding facilities to be secure, orderly, and well-run.

Findings

The grand jury found:

- F1: The Placer County Sheriff's Office has mitigated the overnight detention issue at the Tahoe Substation through their contract with Nevada County.
- F2: The cost to use the Tahoe Substation for overnight holdings would exceed the current contract for jail services provided by Nevada County.
- F3: The average booking fee at the Nevada County Truckee Jail for the 2019-2020 fiscal year was \$3,382.32 per arrestee.
- F4: Placer County Sheriff's Tahoe Substation is a dilapidated building that cannot be improved economically for service as a certified jail.
- F5: In 2019, the Placer County Board of Supervisors allocated funds for the proposed Tahoe Justice Center, with construction starting in 2024/2025.
- F6: Environmental and budgetary concerns are factors affecting construction progress of the Tahoe Justice Center.
- F7: The security camera system at the Auburn Historic Courthouse facility is inadequate.

Recommendations

The grand jury recommends:

- R1: By September 1, 2021, the court administrative officer and county executive officer will complete an evaluation of the security camera system at the Auburn Historic Courthouse.
- R2: By October 1, 2021, the court administrative officer and county executive officer will present to the Board of Supervisors a request for funding to replace poorly functioning security cameras and add cameras in key locations at the Auburn Historic Courthouse.

- R3: By March 1, 2022, the court administrative officer and county executive officer will oversee the new security camera system installation at the Auburn Historic Courthouse.
- R4: The Board of Supervisors will commit to following the timeline for the completion of the Tahoe Justice Center by 2024/2025.

Request for Responses

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests responses from the following:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
Jake Chatters Court Administrative Officer Placer County Superior Court P.O. Box 619072 Roseville, CA 95661	R1, R2, R3	October 1, 2021
Todd Leopold County Executive Officer 175 Fulweiler Ave Auburn, CA 95603	R1, R2, R3	October 1, 2021
Robert Weygandt Chairperson Placer County Board of Supervisors 175 Fulweiler Ave Auburn, CA 95603	R2, R4	September 1, 2021

Placer County Superior Court



JAKE CHATTERS
COURT EXECUTIVE OFFICER
AND CLERK OF THE SUPERIOR COURT/
JURY COMMISSIONER
(916) 408-6186 FAX (916) 408-6188

Superior Court of the State of California In and For The County of Placer Roseville, California

RECEIVED

JUL 27 2021

PLACER COUNTY
GRAND JURY

July 23, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

with copy to:
Hon. Alan V. Pineschi, Presiding Judge
Superior Court of Placer County
Electronically transmitted.

Re: Response to the Grand Jury's Placer County Jails and Holding Facilities
Annual Inspection Report 2020-2021

Please accept this response to the Grand Jury's Placer County Jails and Holding Facilities Annual Inspection Report 2020-2021 (report). As the Court Executive Officer, I offer this response on behalf of the Superior Court of California, Court Administration as requested by the Grand Jury.

The Grand Jury's charge, while generally excluding review of the superior court, includes the review and evaluation of court holding cells in each of the Placer County Superior Court facilities. Court Administration is pleased the Grand Jury's review found the holding cells in all court facilities to be "secure, clean, [and] well maintained." We also appreciate the recognition by the Grand Jury that the Sheriff's Office Court Security personnel operated those holding areas "professionally."

We offer no specific comments related to the findings listed in the report.

Before providing a specific response to each recommendation, as requested by the Grand Jury and as outlined in Penal Code §933.05(b), Court Administration wishes to express its overall support and agreement with the intent of Recommendations 1, 2, and 3 of the report.

Court Administration initiated a review, in cooperation with the Judicial Council of California, of the camera and exterior entry controls at the Auburn Historic Courthouse in March 2021. The Judicial Council of California approved the replacement of the Historic Courthouse camera system in April 2021. By the end of June 2021, the Judicial Council had secured funding, identified a contractor, and issued a contract for the camera system replacement. Work is scheduled to begin in late-August or early-September 2021 with work

10820 JUSTICE CENTER DRIVE, ROSEVILLE, CALIFORNIA 95678
P. O. BOX 619072, ROSEVILLE, CALIFORNIA 95661

Response to Grand Jury Annual Inspection Report 2020-2021
July 23, 2021
Page 2 of 2

completed by the end of October 2021. This will include replacement of existing exterior and interior cameras, inclusive of cameras in the holding area, and a new viewing and recording system.

Although Court Administration agrees with the intent of the three recommendations, and will implement a new security camera system earlier than recommended by the Grand Jury, nuances of the specific recommendations will not be implemented. The security system at the Auburn Historic Courthouse is the exclusive purview of the Superior Court. As such, neither the county executive officer nor the Board of Supervisors are involved in the replacement of the system. Further, Court Administration wishes to note that the Grand Jury's authority extends only to review and recommendation regarding the holding cells and related entry into the Historic Courthouse, and not the operation of the Historic Courthouse by the superior court generally. These comments reflect technicalities and will not change the ultimate replacement of the camera system as outlined above.

Court Administration provides the following specific comments, as required by Penal Code §933.05:

- Recommendation 1 – "By September 1, 2021, the court administrative officer and county executive officer will complete an evaluation of the security camera system at the Auburn Historic Courthouse."

Court Administration Response – The recommendation will be implemented. However, the county executive officer will not be involved in the evaluation of the security system.

- Recommendation 2 – "By October 1, 2021, the court administrative officer and county executive officer will present to the Board of Supervisors a request for funding to replace poorly functioning security cameras and add cameras at key locations at the Auburn Historic Courthouse."

Court Administration Response – This recommendation will not be implemented as stated. Funding for the camera system has been secured by the Judicial Council of California. No action needs to be taken, nor should it be taken, by the county executive officer nor the Placer County Board of Supervisors.

- Recommendation 3 – "By March 1, 2022, the court administrative officer and county executive officer will oversee the new security camera system installation at the Auburn Historic Courthouse."

Court Administration Response – The recommendation will be implemented. However, the county executive officer will not be involved in the installation of the security system.

Finally, on behalf of Court Administration, I wish to extend my appreciation and thanks to the entire Grand Jury for their diligence and commitment to serve the people of Placer County.

Sincerely,

Jake Chatters
Court Executive Officer

Cc: Todd Leopold, County Executive Officer

Placer County Executive Office



August 17, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

RECEIVED

SEP 17 2021

**PLACER COUNTY
GRAND JURY**

Re: Grand Jury Final Report – Placer County Jails and Holding Facilities, Annual Inspection Report

Dear Grand Jury,

After careful review of the findings and recommendations of the Placer County Grand Jury, I am pleased to submit the following responses to the Grand Jury Final Report – Placer County Jails and Holding Facilities, Annual Inspection Report.

FINDINGS

I agree with the findings F1, F2, F3, F4, F5, F6, and F7.

RECOMMENDATIONS

- R1.** By September 1, 2021, the court administrative officer and county executive officer will complete an evaluation of the security camera system at the Auburn Historic Courthouse.
- The recommendation will be implemented. However, the county executive officer will not be involved in the evaluation of the security system.
- R2.** By October 1, 2021, the court administrative officer and county executive officer will present to the Board of Supervisors a request for funding to replace poorly functioning security cameras and add cameras at key locations at the Auburn Historic Courthouse.
- This recommendation will not be implemented as stated. Funding for the camera system has been secured by the Judicial Council of California. No action needs to be taken by the county executive officer nor the Placer County Board of Supervisors.
- R3.** By March 1, 2022, the court administrative officer and county executive officer will oversee the new security camera system installation at the Auburn Historic Courthouse.

Grand Jury Response
Placer County Jails and Holding Facilities
Page 2

The recommendation will be implemented. However, the county executive officer will not be involved in the installation of the security system.

Sincerely,



Jane Christenson, Assistant County Executive Officer
Placer County

Cc: Placer County Board of Supervisors
Karin Schwab, Placer County Counsel

Placer County Board of Supervisors

County of Placer

Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530-889-4010 • FAX: 530-889-4009
PLACER CO. TOLL FREE # 800-488-4308

BONNIE GORE
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

SUZANNE JONES
District 4

CINDY GUSTAFSON
District 5



August 31, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

RECEIVED

SEP 17 2021

PLACER COUNTY
GRAND JURY

Re: Grand Jury Final Report – Placer County Jails and Holding Facilities, Annual Inspection Report

Dear Grand Jury,

After careful review of the findings and recommendations of the Placer County Grand Jury, I am pleased to submit the following responses to the Grand Jury Final Report – Placer County Jails and Holding Facilities, Annual Inspection Report.

FINDINGS

I agree with the findings F1, F2, F3, F4, F5, F6, and F7.

RECOMMENDATIONS

- R2.** By October 1, 2021, the court administrative officer and county executive officer will present to the Board of Supervisors a request for funding to replace poorly functioning security cameras and add cameras at key locations at the Auburn Historic Courthouse.

This recommendation will not be implemented as stated. Funding for the camera system has been secured by the Judicial Council of California. No action needs to be taken by the county executive officer nor the Placer County Board of Supervisors.

- R4.** The Board of Supervisors will commit to following the timeline for the completion of the Tahoe Justice Center by 2024/2025.

This recommendation will not be implemented as stated. On June 22, 2021, during the FY 2021-22 Budget Presentation, the Board of Supervisors approved the Facilities Capital Improvement Plan (CIP). The CIP includes Project PJ00023 – Tahoe Justice Center. The Project is currently in the Pre-Design Phase with an estimated construction completion date of May 2026.

Sincerely,


Robert Weygandt, Chair
Placer County Board of Supervisors

Cc: Placer County Board of Supervisors
Karin Schwab, Placer County Counsel

Preparedness of Placer County for the November 2020 General Election

Final Report Pages 127-165

In these unprecedented times of COVID-19, the State of California took steps to ensure every citizen could safely vote in the November 2020 general election. The passing of Assembly Bill 860 and Senate Bill 423 made California a vote-by-mail state for the upcoming election. The grand jury investigated the Placer County Elections Office and their readiness to conduct a vote-by-mail election and report the changes being made to ensure a successful election.

Findings

The grand jury found that:

- F1: Placer County Elections staff are committed to ensuring that registered voters have the opportunity to vote and all ballots are properly collected, counted, and secured.
- F2: Placer County Elections Office is complying with the requirements of SB 423 and AB 860.
- F3: Placer County Elections Office staff works with other public agencies to support the election.
- F4: Placer County Elections staff have planned, developed processes, and invested in supplies to safeguard the health and safety of both voters and poll workers.
- F5: There has been an expansion from 3 days to seventeen days for the collection, verifying, and counting ballots.
- F6: Ballots are collected, verified, and counted beginning October 5, 2020, but are not tabulated until November 3 after 8:00 p.m.
- F7: If voting in person, individuals will have four days to vote at a Voter Service Center, instead of just one day at a precinct.
- F8: Lake Tahoe voters using the US Postal Service could have their ballots delayed getting to the Auburn Elections Office.
- F9: Voters placing a stamp on their return ballot envelope could have their ballots delayed getting to the Auburn Elections Office.
- F10: There will be additional drop box locations for the public to return their vote-by-mail ballots if they choose not to use the US Postal Service.
- F11: The live real-time connection between the VSC locations and the voter registration database has not been previously used.
- F12: The full cost for the November 2020 election is unknown.

F13: As a result of SB 423 and AB 860, Placer County Elections Office has developed many new processes. The efficacy of these processes will not be known fully until after the November 2020 election.

Recommendations

The grand jury recommends that:

- R1: Placer County Elections staff should develop additional processes for maintaining the accuracy of the voter rolls.
- R2: By March 1, 2021, the Placer County Registrar of Voters will provide to the 2020-2021 Placer County Grand Jury a written summary that documents all costs associated with the November 2020 general election.
- R3: By March 1, 2021, the Placer County Registrar of Voters will provide the 2020-2021 Placer County Grand Jury a written debrief of issues/problems encountered during the November 2020 general election as well as what the department did to resolve the issues/problems and what the department has learned from this experience, both positive and negative.

Request for Response

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests a response from the following:

	<u>Recommendations Requiring Response</u>	<u>Response Due Date</u>
Ryan Ronco Placer County Clerk-Recorder- Registrar of Voters 2956 Richardson Dr Auburn, CA 95603	R1, R2, R3	December 29, 2020

Placer County Clerk-Recorder-Registrar of Voters

RYAN RONCO
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS
LISA CRAMER
ASSISTANT COUNTY CLERK
STEPHEN AYE
ASSISTANT REGISTRAR-RECORDER



OFFICE OF CLERK- RECORDER
FINANCE ADMINISTRATION BUILDING
2956 RICHARDSON DRIVE
AUBURN, CA 95603
PHONE: 530-886-5690
FAX: 530-886-5683

PLACER COUNTY CLERK-RECORDER-ELECTIONS

December 29, 2020

The Honorable Alan V. Pineschi
Presiding Judge, Placer County Superior Court
PO Box 619072
Roseville CA 95661

RECEIVED

DEC 31 2020

PLACER COUNTY
GRAND JURY

Re: Response to the 2020-2021 Grand Jury Report

Dear Judge Pineschi:

Please accept my most sincere apologies for the tardy delivery of this response to the 2020-2021 Placer County Grand Jury Supplemental Report entitled "Preparedness of Placer County for the November 2020 General Election."

It was my mistaken belief that I had ninety days to respond to the findings and recommendations, when I now see that I had sixty days. If it is any consolation, the extra thirty days did allow me to present a more thorough answer to the report.

Thank you for your understanding. If you have any questions regarding this error, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ryan Ronco".

Ryan Ronco
Placer County Clerk-Recorder-Registrar of Voters

Copy: Foreman Walter Moore, Placer County Grand Jury
Chair Bonnie Gore, Placer County Board of Supervisors
Todd Leopold, Placer County Executive Officer

JIM MCCAULEY
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS
RYAN RONCO
ASSISTANT RECORDER-REGISTRAR
LISA CRAMER
ASSISTANT COUNTY CLERK



OFFICE OF CLERK- RECORDER
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AUBURN, CA 95603
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PLACER COUNTY CLERK-RECORDER-ELECTIONS

December 29, 2020

The Honorable Alan V. Pineschi
Presiding Judge, Placer County Superior Court
PO Box 619072
Roseville CA 95661

Re: Response to the 2020-2021 Grand Jury Report

Dear Judge Pineschi:

After careful review of the findings and recommendations contained in the 2020-2021 Placer County Grand Jury Supplemental Report entitled "Preparedness of Placer County for the November 2020 General Election," the following is my response:

FINDINGS OF THE GRAND JURY

- I agree with the findings, numbered F1 through F13.

RECOMMENDATIONS OF THE GRAND JURY

- **R1.** *Placer County Elections staff should develop additional processes for maintaining the accuracy of the voter rolls.*

Response: Recommendation R1 has been implemented and will continue to be an area where further improvements will be made. While the statewide voter registration database (VoteCal) conducts routine and thorough duplicate voter registration searches, our office would agree that there are additional matching criteria searches that must be performed at the local level in order to have the most accurate voter rolls possible. For example, during the March primary election cycle we found out about one month before Election Day that VoteCal missed over one hundred duplicate records where California driver's license numbers and social security numbers were excluded from the matching criteria sets. For the November general election and in response to the Grand Jury's recommendation, we were able to institute a weekly check of Placer County voters outside of the VoteCal database for this specific issue and were able to eliminate those duplicate records when appropriate. Likewise, we will continue to find ways to maintain our active and inactive voter data so that we may legally and appropriately delete voters from those lists at the earliest possible moment.

Placer County Grand Jury
Response to the Supplemental Report of the
2020-2021 Placer County Grand Jury

December 29, 2020

Page 2

- **R2.** *By March 1, 2021, the Placer County Registrar of Voters will provide to the 2020-2021 Placer County Grand Jury a written summary that documents all costs associated with the November 2020 general election.*

Response: Recommendation R2 has not yet been implemented but will be implemented in the future. I am glad to report that vendors have submitted reasonably timely receipts and as of last week the Elections Office sent invoices to all local school districts, special districts and cities that requested elections services for the November 2020 general election. Therefore, I will be able to present this written summary of costs by your Jury's requested deadline.

- **R3.** *By March 1, 2021, the Placer County Registrar of Voters will provide the 2020-2021 Placer County Grand Jury a written debrief of issues/problems encountered during the November 2020 general election as well as what the department did to resolve the issues/problems and what the department has learned from this experience, both positive and negative.*

Response: Recommendation R3 has not yet been implemented but will be implemented in the future. As of yet, we have not had time to fully examine all of the challenges that arose during the November 2020 general election. However, I will be able to present this review by your Jury's requested deadline.

I value the Grand Jury's deliberative findings and recommendations, I appreciate the time and care they spent with my office to understand the myriad facets of putting an election together, and I thank them for all their hard work over the past year.

Sincerely,



Ryan Ronco
Placer County Clerk-Recorder-Registrar of Voters

CC: Foreman Walter Moore, Placer County Grand Jury
Chair Bonnie Gore, Placer County Board of Supervisors
Todd Leopold, Placer County Executive Officer

RYAN RONCO
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS
LISA CRAMER
ASSISTANT COUNTY CLERK
STEPHEN AYE
ASSISTANT REGISTRAR-RECORDER



RECEIVED
OFFICE OF CLERK- RECORDER
FINANCE ADMINISTRATION BUILDING
2956 RICHARDSON DRIVE
AUBURN, CA 95603
PHONE: 530-886-5690
FAX: 530-886-5683
APR 15 2021
PLACER COUNTY
GRAND JURY

PLACER COUNTY CLERK-RECORDER-ELECTIONS

April 14, 2021

The Honorable Alan V. Pineschi
Presiding Judge, Placer County Superior Court
PO Box 619072
Roseville CA 95661

Re: Additional requested responses to the 2020-2021 Grand Jury Supplemental Report

Dear Judge Pineschi:

As a follow up to my December 29, 2020 response, please find my attached additional requested responses to 2020-2021 Placer County Grand Jury Supplemental Report entitled "Preparedness of Placer County for the November 2020 General Election."

In my December 29, 2020 communication, I agreed with Findings F1 through F13 and reported that Recommendation R1 had been implemented, leaving answers for Recommendation 2 and Recommendation 3. Those may be found below.

RECOMMENDATIONS OF THE GRAND JURY

R2. *By March 1, 2021, the Placer County Registrar of Voters will provide to the 2020-2021 Placer County Grand Jury a written summary that documents all costs associated with the November 2020 general election.*

Response: Recommendation R2 has been implemented. While the numbers in the following spreadsheet tell a significant story on their own, I wanted to highlight the stories behind the costs in some of these categories, especially since this was Placer County's first foray into conducting something akin to a Voters Choice Act (VCA) election (also known as a "VCA-like" election).

In a traditional polling place election, there are typically 230 polling locations open for one day – specifically Election Day. To staff those facilities, we hire nearly 1,200 workers for the day and provide a four-hour training. For the November 2020 General Election, there were 25 voting locations that required remote connectivity (our Auburn office and Rocklin warehouse were already connected) and there were 400 workers hired to run those facilities, called voter service centers (VSCs), for four days. In order to be fully trained, workers received anywhere from four hours to one week worth of training.

To facilitate the change to a VCA-like election in November, Placer County Elections required remote connectivity from each VSC back to the main election office. To establish this connectivity, we were required to purchase 26 Cradlepoint 2020 routers

and lease 52 laptops. The cost to purchase the Cradlepoint routers was approximately \$35,000 and the cost to lease the laptops was roughly \$12,000. Each Cradlepoint had two cellular connections to ensure adequate connectivity requirements and failover redundancy utilizing both the AT&T cellular network as well as the Verizon cellular network. The cost associated with the cellular connections was just over \$10,000. In addition to all the hardware costs, there were significant costs associated with the configuring and testing of all these interconnected devices.

In a traditional polling place election, all poll workers are paid a stipend for working one day in a polling place. Depending on the task, individuals are paid \$100.00 to \$200.00, plus mileage for certain positions. However, given that we were required to have VCAs open for a minimum of four days at every location and we would need to provide a higher level of training due to the complexities of conducting a VCA-like election, there was a concern that many of our workers would incur a tax liability by being paid over \$600 in a calendar year (especially when one considers that many of these workers also served in March of 2020). After looking at how to best solve this dilemma, it quickly became apparent we would need to switch from stipend volunteers to Elections Aides. Elections Aides are county employees, so they go through a Live Scan (fingerprinting) process and full background check, and, if hired, are paid hourly with taxes withheld. In November 2020, the salary cost of Elections Aides was \$162,546. In contrast, the payroll cost of all volunteer poll workers who received a stipend was \$33,940. Additionally, for the March 2020 Election, Placer County spent \$33,940 to train poll workers. For the November 2020 Election, Placer County spent \$47,141 to train Elections Aides.

There was a significant increase in the expense to lease facilities since VSCs were required to be open for four days, unlike the traditional polling place election where polls are open for one day. Not only did the increase of days cause a larger expenditure, but we were also required to pay full site rental fees instead of a single day stipend as allowed by election code. As an example, renting one location in Roseville cost \$7,500 for that one facility as compared to \$3,510 for the cost of procuring all polling places in March 2020. The total cost of renting all locations for the November 2020 election was \$17,548, a \$14,000 increase for renting facilities only.

The costs associated with printing Placer County voter information guides, vote-by-mail ballots, vote-by-mail envelopes, voter alert postcards, and all other printing-related expenses came to nearly \$707,000. The cost associated with translation services required to render candidate statement of qualifications into Spanish, facsimile ballots into Spanish, Tagalog, Korean and Punjabi, and signage needed for ballot drop boxes was \$20,533.

The cost of this election was greatly offset by the availability of grants not otherwise available to our office. This year we had CARES Act funding available from the county, CARES Act funding allocated to elections offices through the Secretary of State's Office, and grant funding from the Center for Tech and Civic Life. We returned our full county CARES Act allocation because the other two grants fully funded any grant-fundable expenses, thus providing more funding for struggling Placer County

businesses and families. With \$654,293 picked up by grants, \$1,215,259 billed to jurisdictions for their cost of election services, and \$74,575 charged to candidates for their candidate statement fees, that left \$336,202 paid by the county general fund for November 2020 election services.

Below is a brief description for the spreadsheet categories:

Salaries and Wages – Cost of the combined salaries for all permanent employees doing work specifically on this election.

Overtime and Call Back – Cost of all overtime worked by permanent employees.

Cafeteria Plans (Non-PERS) – Costs associated with health care and dependent care tax benefits.

Retirement – Cost of pension benefits paid by the county for permanent employees.

Payroll tax – Cost of FICA for permanent employees.

Other Postemployment Benefits (OPEB) – Cost of retirement benefits other than pension.

Employee Group Insurance – Cost of insurance for permanent employees paid by the County.

Workers Comp Insurance – Cost of workers compensation paid for by the County.

Communication Services Expense – Cost of providing cell phones at each Voter Service Center and for setting up the county phone bank, among other expenses.

Parts – Costs to purchase Cradlepoint units to facilitate connectivity at VSCs and other incidental costs.

Printing – This is not the cost of printing ballots, voter information guides or voter postcards. Instead, these are the costs incurred with the County Print Shop for printing such things as COVID-19 signage for the VSCs.

Other Supplies – Cost of items such as face shields, gloves, face coverings, hand sanitizer, and disinfecting wipes.

Postage – Cost to mail voter information guides, informational postcards, and other official mailings, plus the cost to mail and return official vote-by-mail ballots.

Professional and Special Services – Cost of hiring temporary workers as well as purchasing translation services required for the voter information guide and the translated official ballot for specific precincts.

Rents and Leases – Buildings and Improvements – Cost of facility rentals for VSCs.

PC Acquisition – Cost of laptop rentals utilized at the VSCs.

Advertising – Cost of specific notices placed in newspapers as mandated by law and for regional advertising promoting registration and participation.

Special Department Expense – Cost of printing official ballots, voter information guides and voter postcards. Also cost of special services like COVID-19 deep cleaning at VSCs.

Transportation and Travel – Cost of travelling to and from official ballot drop box locations and to and from poll worker training.

Intrafund Transfers/Services Out – Cost to have Sheriff's deputies stationed at the Rocklin and Auburn election offices.

On the following page is the above-referenced spreadsheet listing the cost for each category.

Presidential General Election - November 3, 2020 Expenses

Row Labels	TOTAL
51010:Salaries and Wages	523,143.09
51040:Overtime and Call Back	90,796.61
51090:Cafeteria Plans (Non-PERS)	16,897.21
51210:Retirement	114,261.14
51220:Payroll Tax	43,191.09
51240:Other Postemployment Benefits (OPEB)	33,813.66
51310:Employee Group Insurance	79,314.83
51360:Workers Comp Insurance	961.28
52040:Communication Services Expense	19,562.20
52140:Parts	38,460.24
52320:Printing	6,462.14
52330:Other Supplies	24,467.45
52340:Postage	175,993.02
52360:Professional and Special Services - General	301,611.01
52450:Rents and Leases - Buildings & Improvements	17,548.25
52480:PC Acquisition	12,302.36
52570:Advertising	17,433.60
52580:Special Department Expense	758,103.23
52790:Transportation and Travel	1,985.43
55561:Intrafund Transfers / Services Out	4,021.50
59998:Labor Hours Debit (PAS: 9111)	
59999:Labor Hours Credit (PAS: 9101)	
(blank)	
Grand Total	2,280,329.34
CANDIDATE STATEMENT REVENUE	74,575.00
AMOUNT BILLED TO JURISDICTIONS	1,215,259.30
AMOUNT BILLED TO THE SECRETARY OF STATE GRANT	464,295.33
AMOUNT BILLED TO THE SECRETARY OF STATE GRANT	123,375.26
AMOUNT BILLED TO THE CENTER FOR TECH & CIVIC LIFE (CTCL) GRANT	66,622.47
NET COUNTY COST IF GRANT CLAIMS ARE APPROVED	336,201.98

R3. *By March 1, 2021, the Placer County Registrar of Voters will provide the 2020-2021 Placer County Grand Jury a written debrief of issues/problems encountered during the November 2020 general election as well as what the department did to resolve the issues/problems and what the department has learned from this experience, both positive and negative.*

Response: Recommendation R3 has been implemented. To compensate for low polling place availability (a fact determined by contacting every location in our database) and expected poll worker shortages (speculation based on an April 2020 survey completed by 70% of our poll workers) due to COVID-19, Placer County Elections was forced to make the temporary transition from traditional polling places to voter service centers (or VSCs) for the November 2020 General Election. By transitioning to VSCs, the Elections Office would only need 28 voting locations (instead of roughly 230 polling places) and about 400 Elections Aides (instead of nearly 1,200 poll workers). However, changing to VSCs would also necessitate changes to hiring, training, equipment drayage, and more that would have to be solved quickly. Additionally, the state mandated changes late in the election that also required nimble implementation. Like every election, there were plenty of issues and problems that were encountered during the November 2020 Presidential Election. These issues and problems included several identified by your Grand Jury and were solved to varying degrees of success with many lessons learned.

Voter Service Center Staffing

Staffing our voting locations utilizing a completely differing staffing model, payment structure and multiple new position classifications was a necessity brought on by our need to transition from a traditional polling place model to a voter service center model. These changes required hiring all our poll workers as county employees rather than our traditional recruitment of polling place volunteers. While over 55% of our poll workers had worked previously, virtually none of them had done so in a vote center environment, which required utilizing new technology and working for several days. By hiring poll workers (called by their classification of "Elections Aide," which is discussed more fully later in this response) through Placer County Human Resources at an hourly rate, these workers were Live Scanned, run through a full background screening, and had taxes withheld from their paychecks to avoid any tax liability they might have encountered through multiple stipend payments. Notably, more than 95% of the Elections Aides who worked the November election indicated they would be interested in serving again. This should be considered a tremendous positive outcome for the Elections Office and get us closer to our desire to have a repetitive, committed, and well-trained staff of volunteers.

Part of this transition from poll workers to Elections Aides necessitated the rewrite of position classifications with Placer County Human Resources for the hiring of VSC staff. Because we did not have enough time to draw up new classifications and take them before the Placer County Civil Service Commission for approval before we needed to begin hiring these individuals, we were forced to use an existing classification of Elections Aide. Elections Aide and Elections Aide-Senior classifications were already fully vetted and could somewhat approximate the traditional polling place setup of

Inspector, Judge and Clerk positions. Each location utilized seven to fifteen Election Aides who would handle the responsibilities of line management, site cleaning, vote-by-mail ballot collection and other tasks. These Election Aides were complemented by two to three Election Aide-Seniors who had higher security classifications due to their access to voter registration records and who were the lead workers at the site. Having more than one Senior at each location gave us redundancy over the four days of voting in case any staff came down with COVID-19 or did not show up for one or more of the four days. Each location in essence had two to three leads, all equal in responsibility. However, just like with Inspectors in a traditional polling place arrangement, the permanent staffers of the Placer County Elections Office were constantly available during VSC operational hours through a dedicated help line to answer any questions or concerns. There were some issues encountered with not having a singular "lead" Elections Aide to oversee each specific VSC, such as power struggles between two Seniors at the same location or an unwillingness by Seniors to fully embrace all tasks under their charge. While the vast majority of Seniors worked collaboratively to run the VSCs, one overall lead would be the desire to eliminate these types of issues if and when the state mandates VSCs or the county transitions to permanent VSCs.

Some concerns were raised about the lack of access to VSCs before opening. In a traditional polling place election, poll workers do have access to the room where voting will occur the day before Election Day. This allows staff to ensure the facility is set up properly and gain some comfort with their surroundings if the location and/or the worker is new. However, even in a traditional polling place election, we often have hurdles such as a lack of keys or staff to allow entry, an inability for the staff of the facility and the schedule of the workers to align correctly, or an unforeseen problem such as illness. This year, in addition to the normal issues, COVID-19 created some uncertainty for us in trying to minimize the number of days workers would need to be out of their homes. Based on the advice of those counties who had conducted Voters Choice Act elections, the first day of voting offered sufficient time for all opening procedures to be performed before droves of voters arrived. However, that fact provided little comfort to some of our poll workers, so Placer County Elections will work to gain access to VSC locations the night before they open should we utilize this model in future elections.

Finally, because of the transition to VSCs and the subsequent changes in how voters were serviced, a significant expansion to poll worker training was undertaken, moving us from our legacy training of an hour or two to a multiple day training program for each poll worker. However, this undertaking was not perfect. To train this workforce of new staff for multiple days, training had to be spread out and occur nearly every day of the week for over one month. This approach, coupled with many late mandated changes from the state, meant we were still adapting our manuals, procedures and training as changes were needed. Some of these problems would be solved over time as workers become accustomed to new procedures and processes. Naturally, we also learned that certain tasks (such as equipment set up) could be learned in a much shorter period of time than was allotted, thus giving us more time for hands-on computer training for our Seniors. If and when the county moves to full-time VSC implementation, we can expect corresponding changes to training time allotments.

Voter Service Center Training

While there were concerns about some of our Elections Aide-Senior staffers having a lack of elections experience, that is not always a negative outcome. Unfortunately recruiting lead Elections Aides or any poll worker positions can be difficult during the best of times. During the height of the pandemic, many of our long-time poll workers did not want to work as they were in the age group that was more at risk. Election volunteers are by and larger retired citizens with a civic minded desire to help their community. However, new individuals are more likely to ask questions, make suggestions, and find improvements. While we would have preferred all of our lead staffers to be well-trained and well-experienced and we will work hard to recruit and retain our existing talent pool, we also welcome those newer to the process to enhance our program.

While most Elections Aides felt their training met or exceeded their expectations, there were some who wished for more training. There is, simply put, a lot to learn to effectively conduct an election at a polling place or VSC. Placer County Elections is perpetually working to improve our poll worker training program as well as our poll worker manual. Due to ever changing laws, rules, and regulations, there is a steady stream of updates that are required before each election. The November election was different in that the laws, rules and regulations, which usually stop changing about six months before an election, were changing all the way up until nearly when voting began. We are constantly learning new ways to edit, produce and improve the quality of our procedure manual. The additional measures required by COVID-19 to address processing voters, cleaning the facility, ensuring social distancing, and providing adequate space to vote were all new additions to the manual and training for this election. Anticipating a large number of voters dropping of their vote by mail ballots was another issue that created the need for additional training and the creation of new written procedures. To improve on this subject area, we hope to develop training videos to place on our website so poll workers can easily review training materials on demand.

Voter Service Center COVID-19 Protections

The Office does understand concerns surrounding the sanitation procedures utilized at each VSC and that it was observed that on occasion not all voting booths were sanitized after a voter had completed voting. It was the intent that each surface would be cleaned after use and that was the training provided to Elections Aides. Apparently when the polls were busy, the Elections Aides assigned to cleaning missed or lost track of booths to clean, which is unfortunate. It should be noted that the Placer County Elections Office is not aware of any COVID-19 transmissions from surface contact at our VSCs, which is good to know given what was observed. Additionally, we would like to thank the California Secretary of State's Office, the Placer County Procurement Division, and the California Office of Emergency Services, for these organizations moved mountains to make sure our office was put in the position where cleaning surfaces after each use was even a possibility. These agencies were able to source and deploy tremendous amounts of personal protective equipment and sanitizing supplies to our office at a time when finding a cannister of disinfecting wipes at the local

convenience store was nearly impossible. We were able to send to each VSC the following: 1000 face masks, approximately 40 face shields, boxes of non-latex gloves, voting machine sanitizer wipes specifically approved to the standards allowed for our voting equipment, surface sanitizer wipes in sufficient quantities for the expected voters at that location, plenty of bottles of hand sanitizer that could be deployed in multiple locations around the VSC, finger covers for use with the voting equipment, thousands of single use pens, one non-contact digital thermometer (which came too late for us to implement temperature screening procedures for the public, but were available for VSC workers), thousands of newly-developed self-sealing envelopes, exterior COVID-19 specific polling place signage, and a roll of COVID-19 specific social distancing floor tape. Our training team utilized a PowerPoint presentation and materials developed by the California Department of Public Health and the California Secretary of State regarding COVID-19, specifically designed to stress staff and voter safety. Despite our desire to maintain a higher level of cleanliness, those materials stated that we should train and engage in "routine cleaning of equipment and materials." Additionally, Placer County adhered to a local health order developed in conjunction with our County Health Officer and Health and Human Services, which stated:

In order to protect themselves and the Placer community from coronavirus, election workers and voters at these locations are advised to adhere to the following COVID-19 prevention practices:

- *Physical distancing to the maximum extent possible;*
- *Use of face coverings by all participants in the election process (with signage at each Voter Service Center as a reminder);*
- *Use of PPE (face shields, face masks, gloves) by staff at Voter Service Centers;*
- *Frequent hand-washing;*
- *Regular cleaning and disinfection of high-contact surfaces;*
- *Training of workers on the use of PPE; and*
- *Refraining from going to work or voting in-person when ill.*

What we have learned since the election is that while COVID-19 transmission through contact with contaminated surfaces or objects is possible, the Centers for Disease Control has determined the risk is considered to be very low. Therefore, we will likely transition surface cleaning from the poll workers to the voters, making hand sanitizer and disinfecting wipes available to use at the voter's discretion at each booth, thus freeing our staff to perform thorough cleaning at regular intervals and allowing them to concentrate on other election-related tasks.

An additional related issue was reported to us that isolated booths were not utilized in each VSC for voters who may have refused to wear face coverings. This was a difficult tightrope for our office to walk. We needed to be mindful of voters' rights while also managing workflow and attempting to reduce excessive queuing of lines, a public health concern. Direction from the California Secretary of State's Office via their publication "Election Administration Guidance under COVID-19" issued July 21 was that "face coverings and physical distancing are overlapping and to some degree duplicative

protective measures” and that we should utilize “a plan that: 1. Attempts to keep all involved calm and limits potential escalation; 2. Doesn't unduly delay a voter without a face covering; 3. Communicates effectively with the voter; 4. Maintains physical distancing for workers and other voters; and 5. Provides a course of action if a situation escalates.” As a response, part of the Placer County training read:

“Election Officers should communicate to other Election Officers that a voter without a face covering will be checking in, and it is recommended that another Election Officer is present when communicating with a voter without a face covering. Election Officers should send the voter to a check-in station that has the most distance between it and other stations. If that station is not available, the Election Officer should ask the voter to stand to the side while it becomes free. It is important to have as little interaction with the voter during this time as possible. After checking in, the voter can be sent to an ICX Touchscreen at an appropriate distance from other booths.”

I believe our workers at the VSCs did an incredible job of assisting those voters who could not wear or refused to wear a mask when voting in person; likewise, I would like to commend our maskless voters who in nearly every instance patiently waited for an isolated booth, understanding that our dedicated VSC staff were working as hard as possible to allow them to exercise their right to vote. Our office will revisit these procedures based on the latest guidance at the next election to ensure we are still respecting individuals constitutional rights while also addressing the concerns expressed.

Voter Education and Communication

Because we were going to employ regional VSCs instead of neighborhood polling places and because the way people would vote at those regional centers would be different than previous elections, the Placer County Elections Office conducted a comprehensive outreach and voter education effort to our voters. We were able to mail multiple pieces of educational material to Placer County voters, participate in a regional advertising effort through our involvement in the newly formed Northern California Coalition of Elections Officials, conduct Placer County's first ever online elections town hall, and participate in both social media and news campaigns. Our Elections Office delivered several pieces of full color printed material into every registered voter's mailbox. These mailings were delivered at specific intervals to maximize their effectiveness. About six weeks before the mailing of official ballots and voter information guides, we mailed every active registered voter in Placer County a postcard advising them that all voters would be receiving a ballot in the mail as required by law for this election, that no postage was required to return those ballots, and where and how to check their voter registration status online. Approximately one week after vote-by-mail ballots were mailed out, a second postcard was sent to all Placer County active voters advising them where to find drop box locations, how to track their ballots and locations and hours of in-person voting locations. Soon after the mailing of the second postcard, a third postcard was sent to all active voters who were traditional polling place voters. It included information that was incorporated in the previous two postcards such as ballot

drop box locations, that return ballot postage was paid by the county, and the location and hours of VSCs. In every vote-by-mail ballot envelope, Placer County Elections inserted an additional information sheet that provided all the information in the previous postcards, such as return postage paid information, ballot drop box locations, and VSC locations and hours. Finally, the above information was included and expanded upon in our county voter information guides mailed to every registered voter. While we would love to communicate even more often with our constituents, we did not hear any negative feedback from our voters regarding too few attempts to inform the electorate. In fact, with a turnout exceeding 88% and as one of the highest turnouts in California, I believe that is evidence to suggest voters were aware of their voting options, locations, and procedures.

Of particular concern to an office that prides itself on transparency, one issue that arose this election was the level of questioning, distrust and false assertions being spread in social and traditional media. Having earned a high level of trust from our voters by deploying numerous safeguards and being open and accommodating with visitors, we were inoculated from much of this bitterness from those who had familiarity with our processes. However, the convergence of requirements from the legislature to mail all voters ballots (requested or not), the lack of ballot on demand printers that would enable us to print all ballot styles in all locations, the continuance of same day voter registration, the new feature of in-person voting for multiple days and the extremely high turnout enjoyed in Placer County, created a situation where we were forced to check in and count all our ballots in a centralized manner. This was concerning to some voters who were required to place their voted VSC ballots into envelopes and drop their ballots in a ballot box rather than utilize the traditional Placer County method of feeding their ballots into a precinct scanner. The optics of this were unfortunate given that many voters were coming into our locations already unhappy with the mandated changes. Going forward, we will endeavor to bring precinct scanners back to all locations, regardless of the voting method utilized. Additionally, the requirement to mail ballots to all voters meant that in good conscience we needed to check all voters' registration records as they came into a VSC to ensure they had not already voted prior to voting in person. Without that examination, the possibility of double voting increases. If cost and technological challenges make that pre-election inspection impossible to implement for future elections, we will solve this problem by performing post-election voter participation jobs before processing late-arriving vote-by-mail ballots, thus giving ourselves that ability to keep rare double votes from counting.

The distrust among portions of the electorate were unfortunately exacerbated by a ballot tracking service which large percentages of our voters had never seen and over which our office had little control. California law passed in the summer of 2020 required all counties to implement a ballot tracking service. While a very small number of counties found their own solutions through private contracts or homegrown systems, most counties used a vendor hosted on the Secretary of State website. The purpose of this law was to allow voters to easily track the status of their vote-by-mail ballots. Text, email, or voice messages would be sent to voters who signed up allowing them to know when ballots were on the way and when they were received. One of the primary

messages seen or heard by voters was, "Your ballot for the November 3, 2020 General Election was received and will be counted." This vague message led many voters to ask the obvious questions of both "When will my ballot be counted?" and "Was my ballot counted?" For legal and procedural reasons, which protect voters from having their ballots linked to specific individuals, we are unable to notify a voter of when a particular ballot has been counted. Once a ballot is separated from its envelope, it becomes completely anonymous and non-trackable. In fact, if identifying marks such as signatures, initials, or even doodles appear on ballots, we are required by law to duplicate those ballots to keep the identifying marks from being seen during counting or any subsequent recount. Given the number of telephone calls, emails, and in-person visits regarding these questions, this issue was easily the most unexpected time-consuming task of the election. Through our connections at the state level, Placer County was able to work with the Secretary of State to get this message changed across California to, "Your ballot has been accepted. Your ballot was received by your county elections office and counted. Thanks for voting!" However, this messaging had already consumed weeks of staff time, not just for us but for nearly every elections office in the state. The Secretary of State has committed to working with a group of election officials to improve messaging and Placer County will be part of this group.

Post-Election Hand Recount

One of the many lessons learned this cycle occurred during our post-election canvass activities. State law requires a hand recount each election of at least one precinct from every contest appearing on our ballots in order to verify the voting machines counted the cast ballots correctly. With some exceptions, precincts are limited by state law to 1,000 registered voters or fewer. The precincts to be recounted are chosen randomly using a number generator and we further randomize the selection by rolling dice to determine which of six precinct groupings will be recounted. Unrelated to this law, legislation for this election cycle allowed counties using VSCs a consolidation of up to 10,000 voters into each voting precinct instead of the normal maximum of 1,000 voters for traditional polling places. We followed the allocations prescribed in the legislation for calculating VSCs and then added an extra buffer to ensure compliance should registration growth outpace our assumptions. As fate would have it, the county experienced its largest percentage of voter turnout in a major election. That record turnout combined with up to 10,000 ballots to hand recount for each precinct cascaded into a tremendous workload. The final number of ballots hand recounted for the manual tally this election totaled 64,142. That represented 26.8% of all ballots cast. Normally we recount closer to 10% of all ballots cast. Statistically, the extra ballots we were required to count did not provide any discernable benefit to election security, but failure to recount all ballots would have resulted in an incomplete test of the system. The extra ballots required an estimated additional seven or eight days of added work and diverted extra help and permanent staff from other important post-election tasks. Should VSCs be utilized again, smaller consolidations will be employed.

Assistance from Other County Departments/Offices

While an election is never performed in a vacuum, the November 2020 General Election was unique in that nearly every county department or office assisted in some way.

While mentioning specific departments is always tricky because invariably someone(s) will be left out, I hope to point out most of, if not all of, the county's involvement to highlight a true positive outcome of this election.

Configuring and securing stable encrypted tunnels between each location to our firewalls, configuring laptops to be secure and functional, developing Cradlepoint configurations, completing effective site testing, and the like took hundreds of hours of work by the Placer County Department of Information Technology security staff and the Placer County Telecommunications staff in conjunction with my internal IT staff.

The Placer County Procurement Division worked hard and quickly to procure the technology and the personal protective equipment we needed to conduct this VCA-like election.

The Placer County Human Resources Department was indispensable in recruiting and processing over 400 Elections Aides in short order.

The Placer County Auditor-Controller's Office stepped up to physically stuff and mail our payroll checks to Elections Aides because the temporary nature of the Elections Aides' employment required the county to process physical checks and the Workday payroll system is normally set up to direct deposit money into employee accounts. Because the Elections Office staff were busy counting ballots and performing other functions, the Auditor-Controller and his staff took it upon themselves to solve this problem by stuffing and mailing these payroll checks, thus allowing our workers to receive their pay as quickly as possible.

The Placer County Facilities Department graciously helped to locate and prepare as many county-owned locations as possible and were particularly helpful in securing the use of @ The Grounds in Roseville, which as a landmark location with plenty of parking was an important site necessary to ensure the success of the election.

The Placer County Sheriff and his team worked with us from Day One to ensure this election would be safe, not just at the VSCs but also from the threats to our main office and our warehouse.

The Placer County libraries allowed us without question to plant official ballot drop boxes at any of the facilities we deemed appropriate and, despite being closed for COVID-19 protocols, offered to open any facilities we needed for VSCs or receiving centers.

The Communication and Public Affairs team is always ready to help us get our message out, but this election they assisted us like never before and helped us to launch our first ever social media live question and answer session.

The Health and Human Services Department provided valuable advice on COVID-19 protocols and assured certain VSC locations that opening as a VSC would not cause them any trouble with violating state lockdown rules.

The Office of Emergency Services took it upon themselves to procure generators for any VSCs considered to be in potential public safety power shutoff (PSPS) areas and delivered those generators to the sites without us having to divert precious resources.

The County Executive Officer and his staff, County Counsel and her staff, and several other departments constantly checked in with our office to ask if we needed assistance and were invaluable in helping us navigate the legal changes and last-minute changes.

The Placer County Board of Supervisors for helping to spread the message that voting would be safe, secure, transparent, and accessible in November.

While the following are not county offices, kudos also need to go out to the city clerks of Placer County's six cities for their vital assistance in locating VSCs, opening closed facilities, providing official ballot drop box locations, and lending support throughout the whole process; the Placer County Superior Court for being open to hearing court-ordered voter registration petitions; many of the local school districts and places of worship who either hosted or were ready to host VSC locations; and our local Raley's and Bel Air grocery stores who, at the last minute, made themselves available as official ballot drop box locations when our office realized most of our locations could close if we were faced with a lockdown (but, as essential services, those stores would be open to receive ballots).

The collaboration of these offices (and those I may have forgotten) were crucial to ensuring the election did not fail. Placer County residents should be proud of the way these agencies stepped up to help in this endeavor.

While by no means exhaustive, this overview of the problems encountered, the resolutions employed, and the lessons learned for the November 2020 General Election should provide you with a good cross section of what we encountered in this unique and historic election.

I would like to thank the 2020-2021 Placer County Grand Jury for granting my request to extend the deadline to respond to Recommendation 2 and Recommendation 3 from March 1, 2021 to April 15, 2021. I would also like to thank them for their hard work and purposeful approach in tackling the subject of the November 2020 general election.

Sincerely,



Ryan Ronco
Placer County Clerk-Recorder-Registrar of Voters

CC: Foreman Walter Moore, Placer County Grand Jury
Chair Robert Weygandt, Placer County Board of Supervisors
Todd Leopold, Placer County Executive Officer

Continuity and Accountability: Review of Placer County Grand Jury Reports from 2019-2020

Final Report Pages 169-224

The primary duty of the Placer County Grand Jury is to investigate the functions of city and county government, schools, and special districts. Each year in June, the grand jury issues its final report which includes reports on inspections and investigations done during the term.

The report provides findings and recommendations for each investigation and inspection. Traditionally, a Response Report is issued in the November timeframe by the grand jury containing the responses from the investigated entities to their respective recommendations.

The 2020-2021 grand jury believes it is important to verify that the responses were compliant with Penal Code § 933.05, which outlines what each response is to include. The intent of this report is to confirm that entities comply with the Penal Code. The Placer County Grand Jury has not produced a continuity report in the past.

Findings

The grand jury found:

- F1: Placer County Grand Jury has not written a continuity report in previous years.
- F2: Five responses were not compliant with Penal Code § 933.05.
- F3: Alta-Dutch Flat School District website is not currently compliant with AB 2257.
- F4: Bowman Charter School District website is not currently compliant with AB 2257.
- F5: Tahoe-Truckee School District did not respond to the grand jury.

Recommendations

The grand jury recommends:

- R1: Future Placer County Grand Juries shall continue to produce a continuity report each year.
- R2: Future Placer County Grand Juries should follow up with any response that is not compliant with Penal Code § 933.05 as soon as it is received.
- R3: Future Placer County Grand Juries should require respondents whose response is found to be non-compliant with Penal Code § 933.05 to provide the grand jury with an updated response that is compliant.
- R4: By September 1, 2021, Rocklin School District will respond to the recommendation from the 2019-2020 report with a response that is compliant with Penal Code 933.05.

- R5: By September 1, 2021, Placer County Sheriff will respond to the two recommendations from the 2019-2020 report with responses that are compliant with Penal Code § 933.05.
- R6: Placer County Board of Supervisors will provide an updated timeline for the Tahoe Justice Center construction by September 1, 2021.
- R7: Alta-Dutch Flat School District will update their website to be compliant with AB 2257 by September 1, 2021.
- R8: Bowman Charter School District will update their website to be compliant with AB 2257 by September 1, 2021.

Request for Response

Pursuant to Penal Code § 933.05, the Placer County Grand Jury requests a response from the following:

	Recommendations <u>Requiring Response</u>	Response <u>Due Date</u>
Dereck Counter Board President Rocklin Unified School District 2615 Sierra Meadows Dr Rocklin, CA 95677	R4	September 1, 2021
Sheriff Devon Bell Placer County Sheriff's Office 2929 Richardson Dr Auburn, CA 95603	R5	September 1, 2021
Robert Weygandt Chairperson Placer County Board of Supervisors 175 Fulweiler Ave Auburn, CA 95603	R6	September 1, 2021
Rochelle Baiocchi Board President Alta-Dutch School District 34050 Alta Bonnybrook Rd Alta, CA 95701	R7	September 1, 2021
Robert Kanngiesser Board President Bowman Charter School District 13777 Bowman Rd Auburn, CA 95603	R8	September 1, 2021

Rocklin Unified School District

Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677
Phone • (916) 624-2428 Fax • (916) 624-7246



Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent Business & Operations

Tony Limoges, Associate Superintendent, Human Resources
Marty Flowers, Associate Superintendent, Secondary Education
Bill MacDonald, Associate Superintendent, Elementary Education

RECEIVED

JUL 19 2021

**PLACER COUNTY
GRAND JURY**

July 14, 2021

The Honorable Alan V. Pineschi
County of Placer
Presiding Judge of the Superior Court
PO Box 619072
Roseville, CA 95661

Placer County Grand Jury
Lorena Sims, 2021 Placer County Jury Foreman
11532 B Avenue
Auburn, CA 95603

Dear Judge Pineschi and Ms. Sims:

Attached please find Rocklin Unified School District's (RUSD) updated response to last year's 2019-20 Grand Jury Report pertaining to School Board Agendas. RUSD has carefully reviewed the law and California Penal Code Sections 933 and 933.05 and has ensured compliance. All Grand Jury recommendations have been implemented.

If you need any additional information please feel free to reach out.

Sincerely,

Dereck Counter
Board President

Board Members: Dereck Counter • Rachelle Price • Julie Hupp • Rick Miller • Tiffany Saathoff

Response to Grand jury Report Form

Report Title: Updated Response to 2019-20 Placer County Grand Jury Report

Report Date: June 30, 2020 (updated
response sent July 14, 2021)

Orig Response Rick Miller Title: Board President, 2020

Updated Resp Dereck Counter Title: Board President, 2021

FINDINGS

I (we) agree with the findings, numbered: F2 (on Continuity and Accountability Report)

I (we) disagree wholly or partially with the findings, numbered: _____

(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R4 have been implemented.

(Describe here or attach a summary statement regarding the implemented actions.)

As a follow up response to last year's 2019-20 Placer County Grand Jury Report finding, pertaining to School Board Agendas, Rocklin Unified School District (RUSD) is submitting a corrected and updated response. RUSD has carefully reviewed the law and California Penal Code sections 933 and 933.05, and as of July 1, 2019, confirms that efforts have been made (including a website redesign) to ensure legal compliance with the law and Penal Code 933.05 regarding access to School Board agendas. Links to school board agendas on the RUSD website are open and provide easy accessibility for the public. All Grand Jury recommendations have been implemented.

- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.

(Per Penal Code 933.05(b)(2), a timeframe for implementation must be included. Describe here or in an attachment)

- Recommendations numbered _____ require further analysis.

(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or

director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)

Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.

(Describe here or attach an explanation.)

Date: July 14, 2021

Signed:

A handwritten signature in black ink, appearing to read "Paul [unclear]".

Number of pages attached (2).

Placer County Sheriff's Office



PLACER COUNTY SHERIFF'S OFFICE

DEVON BELL
SHERIFF-CORONER-MARSHAL

WAYNE WOO
UNDERSHERIFF

August 2, 2021

RECEIVED

Placer County Grand Jury
11532 B. Avenue
Auburn, CA 95603

AUG 09 2021
PLACER COUNTY
GRAND JURY

Dear Grand Jury Members,

It was brought to our attention that our responses to the recommendations provided by the Grand Jury in the 2019-2020 Grand Jury Report entitled, "Placer County Jails and Holding Facilities," lacked specific timeframes. To comply with Penal Code 933.05(b)(2), we offer the following updated responses as requested in the report titled "Accountability Review of Placer County Grand Jury Reports for 2019-2020."

RECOMMENDATIONS:

R1: By October 1, 2020, develop a plan and cost analysis of expanding successful work programs for inmates at the minimum-security jail.

Response: Recommendation number R1 has not been implemented but will be implemented in the future.

The Placer County Sheriff's Office has long recognized an opportunity to prepare inmates in-custody for a life in the community.

The following programs are scheduled to be added to the current opportunities available to our minimum-security inmates via inmate work programs.

ServSafe Program

On March 10, 2021, Summit Food Services agreed to assist the Placer County Sheriff's Office to create a ServSafe vocational education program for inmates. All food service workers in California must obtain a basic food handler certificate to work in the industry. This vocational program aims to offer a basic food handler certificate to inmates who take and pass the ServSafe course. The ServSafe basic food handler certificate is recognized nationally. Five correctional officers completed manager, instructor, and proctor certifications, allowing them to assist in hands-on training for inmates to pass the ServSafe food handler certification.

HEADQUARTERS
2879 RICHARDSON DRIVE
AUBURN, CA 95603
(530) 885-7100

AUBURN MAIN JAIL
2775 RICHARDSON DRIVE
AUBURN, CA 95603
(530) 745-8500

SOUTH PLACER STATION
8140 HORESDICE AVENUE ROAD, SUITE D
Loomis, CA 95660
(916) 632-3400

SOUTH PLACER JAIL
11801 GO FOR BROKE ROAD
ROOSEVILLE, CA 95678
(916) 639-8100

NORTH LAKE TAHOE STATION
P.O. BOX 1770
TAHOE CITY, CA 96148
(530) 581-4300



PLACER COUNTY SHERIFF'S OFFICE

DEVON BELL
SHERIFF-CORONER-MARSHAL

WAYNE WOO
UNDERSHERIFF

The Correctional Officers developed a customized curriculum for Placer County inmates to prepare for the final exam as a ServSafe basic food handler. As of July 28, 2021, the Correctional Officers have completed 8 ServSafe basic food handler courses and certified 37 inmates. They are currently awaiting test results on five recently tested inmates. It should be noted, the first five classes had a 100% pass rate, confirming the quality and structure of the curriculum developed onsite. Upon re-entry to the community, these inmates may work in the food industry immediately to help reduce recidivism due to unemployment challenges. The Placer County Sheriff's Office is currently working with PSA (Placer School for Adults) to certify the ServSafe program with an additional education certificate.

Pathways Educational Program

On March 10, 2021, Summit Food Services agreed to initiate their Pathways Educational Program to Placer County Inmates. Working with the Placer County Sheriff's Office kitchen officer in scheduling and facilitating the program Summit has proposed. For inmates working in the kitchen, Summit has agreed to provide a letter from their company certifying the inmate (not referenced as an inmate in the document) has completed a certain number of hours of apprenticeship with notations of ServSafe certification if applicable, and any other related certificates received while working in the kitchen. Summit's Pathways Educational Program is a propriety culinary vocational education program personalized for Placer County. There are three distinct levels of Summit Food Service, each requiring its' own certification. This program provides classroom and hands-on education to prepare inmates to work in various foodservice industry positions.

Summit Food Services has chefs, some of who fly in from other locations, to conduct the education for the inmates. This education is an incredible opportunity for our inmates without additional costs to Placer County. The Placer County Sheriff's Office is working with PSA to certify each level of the Pathways program with a further education certificate. The first Pathways Educational Program class will commence in Fall 2021.

Graphic Arts Vocational Educational Program

Before the pandemic, the Placer County Sheriff's Office was in the process of expanding the sewing program with the addition of a commercial-grade embroidery machine. The purchase was postponed due to the pandemic. In pursuing post-pandemic operations, the embroidery machine was re-visited. Due to social distancing and other opportunities to separate different inmate operations, Placer County Sheriff's Office staff identified a small storage building on the South Placer Jail site to consider conversion to a Graphic Arts Vocational Education building. Placer County Sheriff's Office Correctional Staff worked with Placer County Facility Services to determine the scope of converting the storage building to a viable graphic arts shop. The conversion began in April of 2021, with the final stages of transformation occurring shortly after this writing.

The Placer County Sheriff's Office is in the process of purchasing:

- Two head commercial embroidery machine

HEADQUARTERS
2929 RICHARDSON DRIVE
ALBUQUERQUE, CA 95003
(530) 895-7800

ALBUQUERQUE MAIN JAIL
2775 RICHARDSON DRIVE
ALBUQUERQUE, CA 95003
(530) 745-8500

SOUTH PLACER STATION
8140 HORSESHOE BAR ROAD, SUITE D
LOCKBURN, CA 95650
(916) 652-3420

SOUTH PLACER JAIL
11801 GG FOR BROKE ROAD
ROSEVILLE, CA 95678
(916) 409-6170

NORTH LAKE TAHOE STATION
P.O. BOX 1770
TAHOE CITY, CA 96146
(530) 981-6300



PLACER COUNTY SHERIFF'S OFFICE

DEVON BELL
SHERIFF-CORONER/MARSHAL

WAYNE WOO
UNDERSHERIFF

- ✓ Suitable for all commercial embroidery needs and can embroider caps, flats, bags, finished garments, and more.
- Direct to Garment (DTG) Printer
 - ✓ Allows printing of vibrant full-color graphics directly on light and dark garments in less than a minute.



The Placer County Sheriff's office is moving their vinyl and sticker-making printers to the new graphic arts building at the South Placer Jail. Placer County Sheriff's Office Correctional Officers have begun training in the operation of the vinyl machine. The vocational opportunities of operating these three graphic arts machines are just the beginning of the program. The design of the building is simulating a small business or store like what the inmate may work in once they re-enter the community, complete with a customer reception area with a counter to do business as well as a production area. Other skills and education our inmates will gain working in the graphic arts building include:

- General business operations
 - ✓ Customer interactions (Placer County or other government employees)
 - ✓ Preparing receipts
 - ✓ Production scheduling
 - ✓ Small business management
- Designing logos, shirts, and general computer operations

We anticipate these graphic arts vocational programs will commence in Fall 2021. The Placer County Sheriff's Office is working with PSA to certify components of the graphic arts vocational education program with additional education certificates.

Landscape Design and Maintenance Vocational Education Program

The Placer County Sheriff's Office has utilized inmates during different community beautification projects pre-pandemic, including homeless camp cleanups and cemetery landscape restorations. Outside inmate labor projects have been suspended during the pandemic; however, the Placer County Sheriff's Office has worked to augment the outdoor inmate labor opportunities to incorporate vocational education for post-pandemic operations.

Two Correctional Officers, experienced with landscaping and commercial landscape designs, are spearheading this program. These Correctional Officers volunteered to develop a curriculum for formal vocational training in several key areas. In March 2021, curriculum outlines were created and include:

- Yard maintenance equipment operation and safety protocols
- Yard maintenance equipment general repair and preventative maintenance

HEADQUARTERS
2929 RICHARDSON DRIVE
AUBURN, CA 95603
(530) 889-1900

AUBURN MAIN JAIL
2775 RICHARDSON DRIVE
AUBURN, CA 95603
(530) 745-8500

SOUTH PLACER STATION
8840 HORSESHOE BAY ROAD, SUITE D
LOOKSIE, CA 95660
(916) 852-3400

SOUTH PLACER JAIL
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ROSEVILLE, CA 95678
(916) 409-8100

NORTH LAKE TAHOE STATION
P.O. BOX 1710
TAHOE CITY, CA 96145
(530) 581-6300



PLACER COUNTY SHERIFF'S OFFICE

DEVON BELL
SHERIFF-CORONER-MARSHAL

WAYNE WOO
UNDERSHERIFF

- Fundamentals of irrigation pipelines, design, and installation
- Fundamentals of sprinklers and automated systems for watering
- Soil and ground preparation for landscaping
- Landscape design and fundamentals of area-specific selection of plants, trees, shrubs, etc.
- Preparation for concrete walkways and basic concrete work for landscaping
- Design, site preparation, and installation of pavers and other alternatives to concrete
- Proper drainage, underground drainage, pipe design, and installation
- Small business considerations for starting or managing a landscaping business

In April 2021, The Placer County Sheriff's Office located a site at the South Placer Jail to improve with Conex boxes, water, and power to expand the inmate landscape vocational program. In July 2021, the Conex boxes arrived. Improvements are currently being finalized for this vocational program to start by Fall 2021. Additionally, the Placer County Sheriff's Office acquired a small trailer with a porta-potty. This trailer is being converted to a full-scale landscape by our onsite partner, CGL maintenance company. Once implemented, inmates will receive formalized vocational education and then perform various assignments in the community under the supervision of the Correctional Officers. The Placer County Sheriff's Office is working with PSA to certify components of the landscape design and maintenance vocational education program with additional education certificates.



Forklift Operator and Logistics Inmate Program

The Placer County Sheriff's Office has in-house staff trained to certify forklift operators. During the pandemic and in the process of implementing new program opportunities for inmates, the Placer County Sheriff's Office explored the feasibility of offering an elective program for an inmate forklift operator certification. We are currently in the process of selecting a cadre of instructors to obtain additional forklift instructor training. Upon certification, instructors of the new program will finalize the curriculum with an additional logistics component to prepare inmates for warehouse operations when they re-enter the community. Like other programs, the Placer County Sheriff's Office is working with PSA to certify this program for additional education certificates.

SB 844 Future Vocation Housing Unit

Currently, Placer County is in the final approval stages with the State of California to begin building the vocational housing unit utilizing \$30 million from SB 844 funds. This vocational housing unit is designed to include four different housing pods of 30 inmates for a total of 120 inmates. The individual 30 inmate pods are designed to accommodate either male or female inmates, giving flexibility based on specific inmate populations in this classification. Each pod has its own classroom to accommodate group classes throughout the day. The vocational housing unit will have four workshops with bay doors configured for individual vocations training programs. The workshops also have two small, shared classrooms attached

HEADQUARTERS
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ROSEVILLE, CA 95678
(916) 408-8100

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TAHOE CITY, CA 96148
(530) 811-4300



PLACER COUNTY SHERIFF'S OFFICE

DEVON BELL
SHERIFF-CORONER-MARSHAL

WAYNE WOO
UNDERSHERIFF

to accommodate individual vocational training in conjunction with the hands-on training in the workshops. The pandemic has extended the final approval processes, but the Placer County Sheriff's Office is nearing the beginning of the design-build process with Placer County Facility Services.

RECOMMENDATION (UPDATE)

R2: By October 1, 2020, replace the keyed gate to the Sallyport at the Historic Courthouse with a magnetic fob to allow for easier operation of the gate.

Response (Update): The Sheriff's Office Security Supervisor met with the Council Facility Services Security Coordinator and Court CEO and discussed replacing the Sallyport keyed mechanism. Court Administration has followed up to determine if the judicial council intends to fund the additional locking mechanisms at hand; currently, there is no update. The current keypad remains operational and still does not pose any notable significant safety concern.

RECOMMENDATIONS:

R3: By October 1, 2020, evaluate the surveillance cameras at the Historic Courthouse. Replace poorly functioning security cameras and add cameras in a few key areas. Install new cameras and surveillance improvements within 180 days of evaluation.

Response: Recommendation number R1 has not been implemented but will be implemented in the future.

The Sheriff's Office Security Supervisor met with the Council Facility Services Security Coordinator and Court CEO and discussed replacing security camera systems at the Auburn Historic Courthouse. The Judicial Council of California advised they could replace the camera systems by the Fall of 2021

I want to thank the members of the Grand Jury for their dedication to the community and their hard work.

Sincerely,

Devon Bell
Sheriff-Coroner-Marshal

cc: Placer County Board of Supervisors
Karen Schwab, Placer County Counsel
Placer County Grand Jury

HEADQUARTERS
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8548 HORSESHOE BAR ROAD, SUITE D
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(916) 852-2400

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ROSEVILLE, CA 95678
(916) 489-8100

NORTH LAKE TAHOE STATION
P.O. BOX 1718
TAHOE CITY, CA 96146
(530) 581-6300

Placer County Board of Supervisors

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530-889-4010 • FAX: 530-889-4009
PLACER CO. TOLL FREE # 800-488-4308

BONNIE GORE
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

SUZANNE JONES
District 4

CINDY GUSTAFSON
District 5



August 31, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

RECEIVED

SEP 17 2021

PLACER COUNTY
GRAND JURY

Re: Grand Jury Final Report – Continuity and Accountability

Dear Members of the Grand Jury,

After careful review of the findings and recommendations of the Placer County Grand Jury, I am pleased to submit the following responses to the Grand Jury Final Report – Continuity and Accountability.

RECOMMENDATIONS

- R6.** Placer County Board of Supervisors will provide an updated timeline for the Tahoe Justice Center construction by September 1, 2021.

This recommendation was implemented as stated. On June 22, 2021, during the FY 2021-22 Budget Presentation, the Board of Supervisors approved the Facilities Capital Improvement Plan (CIP). The CIP includes Project PJ00023 – Tahoe Justice Center. The Project is currently in the Pre-Design Phase with an estimated construction completion date of May 2026.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Weygandt", is written over a horizontal line.

Robert Weygandt, Chair
Placer County Board of Supervisors

Cc: Placer County Board of Supervisors
Karin Schwab, Placer County Counsel

Alta-Dutch Flat School District

RECEIVED

AUG 06 2021

PLACER COUNTY
GRAND JURY

June 30, 2021

Placer County Grand Jury
11532 B Avenue
Auburn, CA 95603

Re: Grand Jury 2020-2021 Final Report - Continuity and Accountability Review of Placer County Grand Jury Reports for 2019-2020.

Dear Grand Jury:

In accordance with State law, (Penal Code Sections 933.05 et seq.), as the Superintendent/Principal of the Alta-Dutch Flat School District, I submit on behalf of the school district, our response to the findings and recommendations contained in the Grand Jury report entitled, "Grand Jury 2020-2021 Final Report - Continuity and Accountability Review of Placer County Grand Jury Reports for 2019-2020".

Alta-Dutch Flat School District recognizes that the public has full access to school board agendas per the Brown Act and Assembly Bill 2257 Section 54954.2. The school district is fully committed to creating access to school board agendas and minutes. The school district has made the upgrades with a more prominent tab to our school website and created a visible and easy access point to board documents. Please note that the board agendas are 1 click in PDF formatting.

The Grand Jury report brings insight and reasonable suggestions that have been implemented. We will continue to work closely with all stakeholders to improve the access to board agendas for all at Alta-Dutch Flat School District.

Sincerely,



Michael Wells
Superintendent/Principal
Alta-Dutch Flat School District

Bowman Charter School District

RECEIVED

JUN 28 2021

PLACER COUNTY
GRAND JURY

Response to Grand Jury Report Form

Report Title: Continuity + Accountability
Report Date: 2019-2020
Response By: Rob Kanngiesser Title: Board President

FINDINGS

- I (we) agree with the findings, numbered: R8.
- I (we) disagree wholly or partially with the findings, numbered: _____.
(Describe here or attach a statement specifying any portions of the findings that are disputed or not applicable; include an explanation of the reasons therefore.)

RECOMMENDATIONS

- Recommendations numbered R8 have been implemented.
(Describe here or attach a summary statement regarding the implemented actions.)
- Recommendations numbered _____ have not yet been implemented but will be implemented in the future.
(Per Penal Code 933.05(b)(2), a time frame for implementation must be included. Describe here or in an attachment.)
- Recommendations numbered _____ require further analysis.
(Describe here or attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six (6) months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Describe here or attach an explanation.)

Date: 6/17/21 Signed: AK

Number of pages attached 1



Julia Reid <jreid@ackerman.k12.ca.us>

Website now compliant with AB2257 for Grand Jury

1 message

Ian Byerrum <ibyerrum@bowmancharter.org>

Fri, Jun 18, 2021 at 1:43 PM

To: Robert Kanngiesser <rkanngiesser@ackerman.k12.ca.us>

Cc: Kristin Wells <kwells@ackerman.k12.ca.us>, Julia Reid <jreid@ackerman.k12.ca.us>, Ann Corcoran <acorcoran@ackerman.k12.ca.us>

Mr. Kanngiesser,

Our district and school website has been updated and is now compliant with California AB 2257 and Government Code 54954.2, which requires all legislative bodies to have a prominent, direct link to their agenda on their website homepage. Our previous board agenda graphic linked to a listing of current and past board agendas and was believed to be compliant. The graphic has been updated to state "Current School Board Agenda" along with the date of the board meeting, and links directly to the PDF of the board agenda. This update was completed June 18, 2021.

This addresses the findings in the Placer County Grand Jury's 2020-21 Continuity and Accountability Report. You may include any information in this message in a response to the Grand Jury notifying that the website is now compliant.

Ian Byerrum

Technology Coordinator

Ackerman Charter School District / Bowman Charter School

(530) 885-1974

www.bowmancharter.org



Need to report a technology problem? Check out our Tech Support webpage!